



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Minutes of the
REMOTE BOARD OF ASSESSORS MEETING
Town Hall, Tuesday, June 23, 2020
Caucus Hall Conference Room
260 Commercial Street

OPEN SESSION: Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 9:11 a.m. then turned the meeting over to Ms. Parsons.

CALL TO ORDER: Ms. Parsons called the meeting to order at 9:14 a.m.

MEMBERS PRESENT: Ms. Leslie Parsons (Chair)
Mr. Robert Sanborn
Ms. Lynne Martin
Mr. Scott Fahle

MEMBERS ABSENT: Mr. Frank Girvan

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Assessors Office Manager

PREVIOUS MINUTES:

Mr. Fahle made a motion to accept the posted BOA Minutes of May 12, 2020 as written. Ms. Parsons seconded the motion, and the motion carried by a 4-0-0 vote.

PUBLIC STATEMENTS:

None

ASSESSORS OFFICE UPDATE – FY21' RECERTIFICATION

Mr. Fahle discussed with the board the updates regarding the FY21' Recertification as follows:

1. The valuation process has been completed and is being reviewed by DOR at this time. Parking easement values went down about 20,000 in value.
2. Preliminary certification by DOR is expected to be completed sometime next week.

3. There will then be a 5 day disclosure period of property assessments for review by owners before values are locked. There will be a Public Notice in the Banner, notification on our Website, and second home owners will be notified via mail.
4. Any adjustments will then be made, and resubmitted to DOR for final approval. – The projected time frame for final approval of valuation is Mid-July.
5. Classification Hearing is scheduled for August 24, 2020.
6. Town Meeting is scheduled for September 21, 2020.
7. A continuation of classification hearing will be scheduled for shortly after town meeting so that Tax Rates can then be submitted.

Ms. Parsons closed the Open Session portion of the meeting at 9:21 a.m.

Ms. Parsons motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion carried by a vote of 4-0-0.

Ms. Parsons called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 9:23 AM

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

FY20 STATUTORY EXEMPTIONS/ABATEMENTS:

Exemptions

The Board reviewed the Seventh list of FY2020 exemptions to date. Seven (7) applications were reviewed with the following actions:

Clause 41C - Elderly Persons – None

Community Preservation Act - None

Clause 22 - Veterans – None

Clause 37A – Blind Persons – None

Clause 17D-Surviving Spouse/Elderly – None

Clause 41A Deferrals – None

Section 5K – Senior Volunteer Work Credit – None

FY20 – AFFORDABLE HOUSING ABATEMENTS:

Affordable Housing

Ms. MacKenzie mentioned that One (1) Affordable Housing Application that consisted of Four (4) units, have been approved by Michele Jarusiewicz, and are ready for processing. Ms. Parsons motioned that we process the applications that were approved, and Mr. Fahle seconded the motion. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

FY20 – RESIDENTIAL EXEMPTIONS

Residential Exemptions/Abatements

The Board reviewed the Seventh list of FY2020 Residential Exemptions to be processed as Abatements to date. Three (3) applications were reviewed with the following actions:

Residential Exemptions/Abatements – Three (3) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

FY20 – EXPANDED RESIDENTIAL EXEMPTIONS

Expanded Residential Exemptions/Abatements

The Board reviewed the Sixth list of FY2020 Expanded Residential Exemptions to be processed as Abatements to date. Three (3) applications were reviewed with the following actions:

Expanded Residential Exemptions/Abatements – Three (3) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:

Mr. Fahle proposed that the Board members approve the use of stamps in lieu of signatures for the following documents (due to virtual meeting) as follows:

1. FY18 MV Abatements
2. FY19 MV Abatements
3. FY20 MV Abatements
4. FY20 MV Excise Tax Commitment
5. FY19 BT Abatements
6. FY20 BT Abatements

All were approved (4-0). Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

MISCELLANEOUS:

Mr. Sanborn asked if we could track collection rate of bills sent versus those received this year due to COVID-19 closures, etc. Mr. Fahle will follow up with Mr. Alex Williams (Treasurer) to see if this is possible.

NEXT BOA MEETING:

TBD – beginning of August

Mr. Fahle motioned that we end Executive Session, and Ms. Parsons seconded the motion. The motion carried by a vote of 4-0-0.

Ms. Parsons officially ended Executive Session at 09:32 a.m.

ADJOURNMENT:

Ms. Fahle motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting was adjourned at 9:32 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor