

Provincetown International Baccalaureate World (IBW) Schools
School Committee Special Teleconference Meeting Minutes August 5, 2020

Due to the restrictions put in place by the governor, this meeting was held through teleconference.

1. Call to Order - 1:06 pm

2. Roll Call - Eva Enos, Liz Lovati(excused), Ngina Lythcott, Penny Sutter, Adrianna Stefani (joined the meeting at 2:20 PM) Staff present: Dr. Suzanne Scallion (Superintendent), Dr. Tim Reynolds,(Principal), Jeff Slater (VP/Spec Education director), Edgar Miranda (Early Learning Program Director) Educators: David McGlothlin, Beth Francis.

3. Public Comments - None

4. Review Minutes -

Minutes from July 22 - Eva made a motion to approve the minutes 7-22-20 as amended, Penny seconded, Vote approved 4-0-0.

Minutes from Executive session July 22 - Eva a motion to approve the minutes 7-22-20, Ngina seconded, Vote approved 4-0-0.

5. Leadership Update

5.1 Superintendent's Update - Dr. Scallion - We are fully staffed. Lighting fixtures approved 2 years ago were installed in the gym. All the staff are in place to launch the opening.

5.2 Principal's Update - Dr. Reynolds - The staff is working hard to get prepared for reopening. He shared some of the statistics from other countries and locations within the United States and their approach to re-opening.

5.3 ELC Update - Edgar Miranda - The staff received and has been reviewing the document for the opening protocols.

5.4 Special Education Update - Jeff Slater - Mr Slater has been working with the staff reviewing the plans for how to address needs of the students especially in the social emotional realm.

6. Unfinished Business -

6.1 AFSCME MoA School Custodial/Cafeteria Employees- AFSCME MoA School Custodial/Cafeteria Employee returned an amended proposal. A motion to approve the AFSCME agreement about the school custodial and cafeteria employees by Ngina, Eva seconded. Vote approved 4-0-0.

6.2 Re-Opening Strategies - Dr. Scallion - A 25 page draft was developed for the State DESE (Department of Elementary and Secondary Education) to be presented to the state. They requested the following 3 models and how Provincetown Schools plans to address these 3 models:

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1. Remote/Distance Learning - Students at home and using tablets or computers to participate in classes.
2. Hybrid - Time in and out of the classroom. Grades 5-8 may be in for part of the week and home for the other part. Studies and Data were discussed supporting the proposed plans.
3. Full In Person with all the safeguards we need to keep everyone safe - Our State is still struggling with containing the Covid virus. Today our risk level increased from Yellow to Orange. This model may not occur with the entire school for some time.

Dr Scallion proposes we start with 2 weeks of remote learning. That would give time for the families to essentially quarantine. Remote learning would begin on September 15th. Families would have tours of the building and an introduction to procedures and protocols. Students would become familiar with their assigned seats. Grades 5-8 would have times to receive instruction in class on Tuesdays and Wednesdays with a 5 day break (giving time for symptoms to show should someone become ill) Beginning thereafter, we would review what the schedules would be as each week passes and when we would plan for in-school participation. We are taking a cautious "staged" approach due to the number of tourists and families that interact with that community. A meeting with the health department is scheduled for tomorrow. Dr. Scallion shared the other groups that will also review this document before it becomes official.

A discussion of education in our community ensued.

6.3 Superintendent Evaluation - We had set a deadline to complete the evaluation by August 30th. The Committee would like the Suzanne to focus on reopening plan at this time. A motion to postpone the evaluation for Dr. Scallion until further notice was made by Eva, Penny seconded. Approved with a vote of 4-0-0.

6.4 Family Handbook - A motion was made to table the approval of the handbook by Ngina, Adrianna seconded. Approved with a vote of 4-0-0.

7. New Business. -

7.1 Policy EBC Supplemental - First Read. A discussion of this policy ensued and suggested amendments to the language to clarify points.

7.2 Inventory Disposal/Sale - A motion was made to approve the inventory disposal/sale list by Eva. Ngina seconded. Approved by a vote of 4-0-0

7.3 School Calendar - A motion was made to authorize the change of calendar as proposed by the State and the official start date for students of Sept 15th by Eva, Ngina Seconded. Approved by a vote 4-0-0.

7.4 Superintendent Contract Amendment Revision Dr. Scallion was hired in July 2019 to work on a part time basis. She has been working full time since the beginning of the pandemic. In the light of the pandemic the State lifted the earnings cap for retired Superintendents. Dr. Scallion's part time contract was amended in May 2020 to allow for her to be paid for extra work days per diem and was set to be reviewed at the end of the school year. So far Dr. Scallion has been compensated for 21 extra days. The State announced that retired Superintendents may continue to be paid full time until the pandemic is over. A motion to

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amend the current amendment of the superintendent's contract to continue to pay Dr. Suzanne Scallion per diem the days she works in addition to her part-time assignment until the State announces the pandemic is over was made by Eva, seconded by Ngina. Approved by a vote of 4-0-0.

8. PSC Comments -

The committee is grateful for everyone's hard work. We appreciate that every decision is being made with the thought of students first.

Our next meeting will be 4:00 PM Sunday, August 9.

And again on Wednesday, August 12, at 1:00 PM

9. Adjourned: Eva made a motion to adjourn the meeting at 2:47, Ngina seconded. Approved by a vote of 4-0-0.

Minutes submitted by Penny Sutter