

Provincetown International Baccalaureate World (IBW) Schools
School Committee Special Teleconference Meeting Minutes August 26, 2020

Due to the restrictions put in place by the governor, this meeting was held through teleconference.

1. Call to Order - 1:04 pm

2. Roll Call - Eva Enos, Liz Lovati (excused), Ngina Lythcott, Penny Sutter, Adrianna Stefani. Staff present: Dr. Suzanne Scallion (Superintendent), Dr. Tim Reynolds, (Principal, excused), Jeff Slater (VP/Special Education director), Edgar Miranda (Early Learning Program Director)

3. Public Comments - A member of the public was attending but did not have a comment.

4. Review Minutes -

Minutes from August 12 - Eva made a motion accept the minutes 8-12-20, Adrianna seconded, Vote approved 4-0-0.

Minutes from August 19 - Eva made a motion accept the minutes 8-19-20, Adrianna seconded, Vote approved 3-0-1.

5. Leadership Update - Dr. Scallion

5.1 Superintendent's Update - Dr. Scallion - Family Survey: Over half of the families responded, and the other families were contacted by phone to assure they had input into the school survey. Those who needed were contacted in Spanish. Some of the questions included bus use, in person return, childcare needs, internet, academic and social emotional goals. Dr. Scallion will create a report with the results. The data to date was discussed.

A question about childcare was raised. We are working to see if there are options for parents who are struggling with no way to provide childcare. We are unable to provide a childcare program, but encourage families to consider alternatives.

There was a concern that families might relocate, but enrollment this year has increased. Their choice supports that people were pleased with the remote learning program we created, and we'll be improving it.

There are staff that will not be returning to the classroom because of their personal health concerns.

Dr. Scallion shared her thoughts about this difficult time in history. Everyone is missing the social emotional contact and wants to get back to "life as usual". We are all struggling with the pandemic, the political unrest, and the racial injustice. Our challenging times do not need to be gloom and doom, but can be used as a teachable moment. All these topics will be addressed with the students, not avoided. We will walk our students through those discussions and learn to listen to others and be respectful and kind.

In addition, our curriculum will be focused on improving their reading and math through things they are interested in. Through projects and using their higher level thinking skills.

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5.2 Principal's Update - Dr. Reynolds is looking forward to welcoming the teachers. The PD (Professional Development) schedule is in place. It will focus on how teachers can use the Renzulli learning model, also the types of technology available for connecting with students. SE (Social Emotional) curriculum, IB Self Study. He has a draft of the Routine and Procedures document for cleaning.

A question about teachers and their children during their teaching hours. Dr. Scallion shared her conversation concerning a teacher's school age students. If they are teaching from their classroom, their children may be with them in the classroom.

There was a question about reaching out to Spanish speaking families. We have about 20 families and 4 or 5 need translators. We have a translator who is working with the school.

5.3 ELC Update - Edgar Miranda - Classes continue virtually. Enrollment: Infants and toddler program is filled; there is some availability in the preschool program. Outreach has come from families out of state and considering moving here due to the pandemic.

5.4 Special Education Update - Jeff Slater - In planning for the teacher PD, Mr. Slater is using the Collaborative for Academic Social Emotional Learning produced in Chicago. They will also be implementing PBL (ProjectBased Learning). There will be a focus on equity and social justice. We will be using Second Step in every classroom and it will be included in PD.

6. Unfinished Business -

6.1 Back to School Plan - Dr. Scallion - the 3 plans include - Remote/Distance Learning - Students at home and using tablets or computers to participate in classes. Hybrid - Time in and out of the classroom. Full In Person with all the safeguards we need to keep everyone safe.

We will begin the school year with the Remote/Distance Learning Plan along with 300,000 other students across the commonwealth. We will continue to look at the data weekly.

7. New Business. -

7.1 Budget Update - Dr. Scallion is compiling an accurate salary budget, because the previous administration had some misinformation; over \$100,000.

We were asked by the town to cut \$240,000 from the budget last year and \$400,000 again this year. The budget will be tight for the year. In about 3 weeks we will have a budget on paper.

7.2 Student Opportunity Act - The State SOA will provide \$2,900 that we hope to use for family engagement. During the events we will offer childcare and food.

A motion to support the Student Opportunity Act plan as presented to us in the pages we received earlier and the discussion we just had was made by Ngina, Adrianna seconded. passed vote 4-0-0

7.3 Superintendent MoA - More information will be available in the next 2 weeks.

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7.4 Contract Amendments - The state has permitted changes to the salary caps. An amendment to the Superintendent's contract was discussed. A motion to accept the second contract amendment as written in the materials that we received earlier this week and as discussed over the last 5-7 minutes was made by Ngina, Adrianna seconded. Approved vote 4-0-0.

8. PSC Comments - We want to thank our teachers who realize the commitment we make not just to the students, but the families.

- our school website has a new look. You can find all info related to the School Committee (minutes, agendas, recorded meetings, policy manual) in one place.

- Data is being collected for the Census and if we could please remind the families we need the census data. Dr. Scallion shared that information in the newsletter.

Our next meeting will be on Wednesday, September 9 at 1:00 PM. We will offer a later meeting after next week so parents have an opportunity to offer input.

9. Adjourned: A made a motion to adjourn the meeting at 2:15 PM by Ngina, Penny seconded. Approved by a vote of 4-0-0.

Minutes submitted by Penny Sutter