

## **Provincetown International Baccalaureate World (IBW) Schools**

### **School Committee Special Teleconference Meeting Minutes September 23, 2020**

Due to the restrictions put in place by the governor, this meeting was held through teleconference.

1. Call to Order - 4:06 pm

2. Roll Call - Eva Enos, Liz Lovati (joined at 5:00), Ngina Lythcott, Penny Sutter, Adrianna Stefani. Staff present: Dr. Suzanne Scallion (Superintendent), Dr. Tim Reynolds, (Principal, excused), Jeff Slater (VP/Special Education director).

3. Public Comments - 2 members of the public commented: Rachel Harrington - expressed her displeasure with schools not open for in-person learning. David McGlothlin - expressed appreciation for the approved staged reopening process that is focused on the safety of students and staff.

4. Review Minutes -

Minutes from Sep 9 - Eva made a motion to table the minutes from the last meeting 9-9-20, Penny seconded, Vote approved 4-0-0.

5. Leadership Update - Dr. Scallion

5.1 Superintendent's Update - Dr. Scallion - A letter was sent from the Commissioner and an apology from him followed this week. He has approved the plan that was submitted, and understands the need to begin with remote instruction and move to the hybrid model. We will be following the CDC reports and state data and the teaching model will be adjusted accordingly.

Dr Scallion asks that families be responsible by limiting their child's exposure to other people this school year, so they decrease the likelihood of contracting the virus and spreading it to others. She asked for people's patience in beginning this new model of teaching and to be aware they can remain in remote instruction if they choose.

We have 23 newly enrolled students.

5.2 Principal's Update - The Social Emotional program focus fits together with the IB curriculum goals. Dr. Reynolds shared how these programs support IB. He presented the Modified In Person Plan discussed below.

5.3 ELC Program - Mr. Miranda is going on leave with a possible retirement in the future. The coordination of the programs will be assumed by Mr. Slater and Dr. Reynolds. Circle care is available for families and will be coordinated by Beth Francis. There are no additional families on the waiting list. Beth Francis will be coordinating the program.

5.4 Special Education Update - Jeff Slater - Presented the SEL plans. The 2 programs are "Second Step" and "Reunite, Renew and Thrive".

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6. Unfinished Business -

6.1 Back to School Plan - Dr Reynolds presented the plan for the second stage of reopening: October 5th is when we will begin this plan. Each child participating is required to have a general flu vaccine before attending.

Modified In-Person Schedule:

Preschool through PYP 5. These students will attend 4 days per week.

The plan has the students in the classroom from 8.15 -12:45, followed by lunch and dismissal. Specialist teachers come to them. 1:15-2, Bus Run. Once students arrive home they will be in remote instruction with their teacher.

MYP 1 and 2A (Grade 6 and half of grade 7) are remote in the morning and attend afternoons Monday and Tuesday. They arrive and have lunch and then instruction until dismissal (MYP 1 will be in the library to give them enough space).

MYP 3 and 2B (Grade 8 and half of grade 7) are remote in the morning and attend afternoons Thursday and Friday. They arrive and have lunch and then instruction until dismissal.

ELC, PYP and MYP are all remote on Wednesdays, while the school receives a deep cleaning. A machine that sprays Hydrogen Peroxide solution will be used in all the classrooms. The decision to have students attend in person 2 days and remote for the other days is in hopes of breaking the virus cycle.

Students will have their own station to work at. All the classrooms will have plenty of space between students. Windows will be kept open as much as possible.

Dr. Scallion was asked a number of questions regarding the new plan for in person instruction:

Dr Scallion was asked about how we compare with other districts. In other districts, there are a few students, staff diagnosed with Covid. Luckily the number of cases is low in the Commonwealth. We have none in Provincetown today. Dr. Scallion feels our town has done a remarkable job in encouraging people and tourists to wear masks and follow suggested directions from the town authorities. This has resulted in no cases today and our low numbers of the virus since March. This seems to be the safest time to open and have the students back in the building. Although we are prepared if there is a second wave as there has been in other countries. Also, families may opt out of in-person classes and remain remote.

A question was asked about the remaining protocols we need to meet before reopening.

1. The H-Vac system was inspected and we would like to purchase a higher level filter (we already have the filters that are approved for Covid). We are awaiting approval for that.
2. Also we purchased desks months ago and they have not been delivered, but should arrive tomorrow 9-25. Those desks will also be used to cluster together once we are able to. We also are awaiting additional dividers for the horseshoe tables.

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A question was asked about if there is a need for plans for full time. The transition to a more full time program would include sanitizing protocols and social distancing. The problem would be transportation. We have only one bus driver and are looking for more. Many districts are doing modified hybrid partly because of bussing.

A question was asked if a family can choose in-person teaching for one child and remote for another in the same family. Yes. Please let the school know so bussing can be arranged.

A question was asked about whether families can change their decision if they want to remain in the remote instruction model, or to change to in-person. Dr Scallion asks that if a family chooses to change their child's program that they give the school a 2 week notice. If a child is ill with a cold, and the parents want to log in remotely they need to work directly with the teacher. The choice to do remote or in person cannot change daily.

A question about servicing special education students was raised. Mr Slater said students will receive services according to IEPs. In person services will be offered as much as possible with some tele-therapy. Parents have been open to having teachers meet students outside at their homes.

A question about Circle Care was raised. How many students are in childcare and have special needs? A 'small number' of students are included in the circle care. By the governor's proclamation the hours for Circle Care will be 8:30-2:55. The logistics for bussing for these students is to be determined.

A question was raised about bus sanitization. The bus will have windows open at all times. A bus monitor will be on the bus to be sure students are in their assigned seats and wearing masks. Sanitation between runs will occur. Hand sanitizer will be used before entering the bus, and before entering the school. We are following the state protocols. We can also use the 'super sprayers to sanitize it as well.' Families must say they want a seat on the bus or they will need to provide transportation.

A question was asked about staffing for completing sanitation in the school. Do we have enough staff to do the job? Yes, absolutely.

A question was asked about the mandatory flu shot. Outer Cape Health is setting up clinics before October 5th for students. Please call them for an appointment. Also please be sure your child is caught up on vaccines and wellness checks. (either with OCH or your pediatrician). Stop and Shop and CVS are also offering shots for anyone 9 yrs or older. Call for their pharmacy hours.

We may offer a clinic at the school if it is possible.

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Question was raised about Home Schooling. We have 1 family that has opted for home schooling. Dr. Scallion will bring a plan forward at the next meeting.

A motion to approve the stage 2 Plan for the Modified In-person/Hybrid Model as presented to us with the conditions that need to be met, The H-Vac inspection, and desks that need to be in place in order for this plan to move forward was made by Eva, Ngina seconded. Vote 5-0-0 approved.

#### 7. New Business. -

##### 7.1 Budget Update -

The budget passed in town meeting. The line items are being determined to allocate the funds. We continue on a 1/12 budget plan.

7.2 IHBG-R HOME SCHOOLING Policy - Discussion of the policy followed. A motion to approve the Home School policy IHBG-R was made by Ngina, Penny seconded 5-0-0 approved.

7.3 IC/ICA SCHOOL YEAR CALENDAR Policy - It updates the number of hours to the 2020-21 school year. A motion to approve the policy IC/ICA as amended, to remove number 1, and changing number 2 to number one and number 3 to number 2, was made by Penny, Ngina seconded. Approved 5-0-0.

7.4 ACAB- SEXUAL HARASSMENT Policy - A discussion of the policy followed. A decision was made to choose both a male and female contact person as the Title IX coordinators. We will present it again at another meeting.

7.5 Retreat - The School Committee will have a workshop meeting retreat on October 7, 2020.

#### 8. PSC Comments

- We want to thank our teachers and administration who are working hard to have this be a successful school year with the challenges the instructional models bring.
- We appreciate the thoughtful and forward thinking planning developed together.
- We appreciate the community's successful handling of the crisis and our ability to consider an in-person plan.

9. Adjourn: A motion to adjourn the meeting at 6:14 PM was made by Eva, Ngina seconded. Approved by a vote of 5-0-0.

Next meeting October 14, 2020

Minutes submitted by Penny Sutter