

**Provincetown International Baccalaureate World (IBW) Schools**  
**School Committee Special Teleconference Meeting Minutes October 21, 2020**

Due to the restrictions put in place by the governor, this meeting was held through teleconference.

1. Call to Order - 4:40 pm

2. Roll Call - Eva Enos, Liz Lovati, Penny Sutter, Adrianna Stefani. Staff present: Dr. Suzanne Scallion (Superintendent), Dr. Tim Reynolds, (Principal).

3. Public Comments - Members of the public.

Rachel Harrington: Expressed concerns regarding the Hybrid Model and the limited number of hours in the classroom for the MYP students.

No other members of the public had comments.

4. Review Minutes -

4.1 Minutes from October 14 - A motion was made to table the minutes of 10-14-20 by Eva, Penny seconded. Minutes approved by a vote 4-0-0.

5. Leadership Update - Dr. Scallion

5.1 Superintendent's Update - Dr. Scallion

- About 1/3 of our families continue remotely. Teachers are using the connection to students remotely and at the same time in the classroom as they teach subjects. -

Bussing: There is only one bus and one driver (and some substitutes). - ELC: Edgar has retired Oct 19th, and is wished the best.

- Our facility is Not EEC certified so we operate under the state Department of Education. We opened the ELC when we were permitted to do so by the State guidelines. We have space in the infant care program.

- 3 & 4 year old class, as well as Kindergarten have been open to in-person learning since October 5. The toddler program remains closed to in-person, and the town is working for stipends and reimbursements for families.

- Circle Care continues, which supplies childcare for students during school hours, and bussing them to their residence.

- D. Scallion reminded people to be vigilant with regards to the virus and their exposure. - We will be sending home notices to families for suggestions/guidelines for the upcoming holiday. Our safety is only as good as the contacts of our families and staff.

Question: CircleCare - Are the numbers of students using Circle Care fluctuating? The attendance is stable.

Question: Have any families left the district? No. We have 23 new students, and some families moved. We have increased our numbers 10% over last years' numbers in the pre-K through 8th grades.

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Question: Did any families choose not to return to the building because of our virus scare this past week? Yes. Two or three families decided to remain in remote instruction because of this scare. Making this decision is very personal, and we understand their concerns. We are making every effort to have the school environment as safe as possible for everyone.

5.2 Principal's Update - Dr. Tim Reynolds

- We continue in the Hybrid Modified In-Person Model. Students in the building are getting into a routine.
- We are working on the IB learner Profile, to be internationally minded. Dr. Reynolds and Mr Slater are meeting with teachers to discuss this.
- There are policies that the teachers have created and will be brought to the committee.

Question: What are the policies? They are all IB, and required by the organization: Language Policy, Assessment Policy, Inclusion Policy and Academic Honesty Policy. They still need formal approval from the faculty and then will be presented to the committee.

- We will begin benchmark assessments evaluating where students are and how to move forward.
- UN Day will be celebrated on Friday the 23rd. The school will be decorated with the flags of our nations.

5.3 Special Education Director - Mr. Slater was not present.

Question: What happened with the flu shots required for attendance? We had a clinic, and gave 50. The regulation is enforced in December. A reminder the shot is NOT live vaccine. Families are all encouraged to be vaccinated.

6. Unfinished Business:

6.1 Back to School Plan - Update Dr. Scallion

- Bussing: We will be able to have another bus run which will extend the MYP students two hours of in-person instruction. It will change the bus runs of other students. This would begin November 5th.

Question: How was the 5th chosen? This would assure time for notification to families and for students to receive the same increase due to the Thanksgiving holiday.

Question: Could families drive their child? Transporting them might be a hardship, and we need to consider what is equitable. Students travel from many towns outside Provincetown—Harwich, Orleans, Chatham, Eastham, Wellfleet, Truro. Some families already transport their children part way. The hope is that we get another bus and can bring the students in 4 days a week. But that is not possible at this time. We have staged this thoughtfully with the limitations we have.

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Question: What is the possibility of getting another bus, could we use the Covid grant money? The grant money was needed for expenses like sanitation, PPE, for example, the cost of the sprayer alone was \$2,000.00. The cost of a bus would exceed \$70,000, and we also have no driver. Every district is looking for buses. ALL districts in the Commonwealth have had to reduce their carrying capacity by half.

Question: Can more students walk to school and free-up space on the busses? Yes, we've already done that, and we do have some families who have their children walking to school.

- A motion to approve the extension of the MYP day beginning on November 5th was made by Penny, Adrianna seconded. Approved by a vote of 4-0-0.

6.2 FY 2021 Budget - Fiscal year 20, was closed. We are now going through each line item of the budget looking to adjust the line item by looking at last year's budget. We completed the year in the black. We will provide a clear and transparent budget shortly. Our spending is on pace, and we are tracking every dollar to the correct funding (Covid Relief, Title funds, etc.).

Eva shared that we received a letter from the commissioner confirming that we will not be audited and we are compliant. It also stated that the grants we applied for were approved and will receive both. We will also receive \$74,400.00 in Chapter funding.

What was grant funding used for? Grants were approximately \$63,000- PPE, Sanitation supplies, Chrome books/iPads, Technology: Internet upgrading the system to support the increased use, Circle care, Bus runs, Food outreach, and restocking.

Question: The MERV filters 13 and 8, What are we using? Typically the system uses 8 and they are good, but we are trying the MERV 13, a higher efficiency filter but may not be moving the air well enough. They will be checked November 11.

6.3 Vision Statement - Eva tabled it for the next meeting. Dr Scallion added: We had 6 drafts, we now have 2 and those will be combined and approved by the faculty and presented to the committee.

## 7. New Business

7.1 MASC Resolutions - Eva will be representing the district at the MASC meeting as a delegate. Each of the 10 resolutions was read and discussed. The Board pre-approved all 10 resolutions as presented.

## 8. PSC Comments

- We hope we find a bus driver, and a bus.
- We want to remind people we are in a pandemic and we are doing our best. No such

thing as perfection, just perfect intentions.

- The School committee has been meeting every week since March.

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- We ask that families do their part to minimize exposure so we all are able to stay healthy. Remember that when considering being in groups and making choices. - We are all depending on each other.

9. Adjourn Public Meeting - A motion to adjourn the meeting at 6:48 PM was made by Eva, Adrianna seconded. Approved by a vote of 4-0-0.

Minutes submitted by Penny Sutter