

The Provincetown Housing Authority

Voted Minutes of a Regular meeting of the BOARD OF COMMISSIONERS
on MONDAY, October 19, 2020 at 5:15 P.M.

Minutes

ROLL CALL

at 5:15 PM members Fran Coco, Charlene Parris, Donna Szeker and Ann Wood were present at roll call. Others present: ED Kristin Hatch

Public Statements: There were no Public Statements.

Commissioner Statements:

Commissioner Coco and other Commissioners welcomed new Commissioner Ann Wood and they appreciate her service.

Approval of Minutes:

Motion to approve the minutes, with corrections, of the meeting September 20, 2020 meeting.

Roll Call vote 3-0-1

Financial Report:

Financial reports for the first 3 quarters from the PHA Fee Accountant with our year ending 9/30. Discussion of financial reports and of HUD property deficit.

Discussion and vote on accepting CPA Grant from Provincetown of \$425,000 for the purchase of 46 Harry Kemp Way. Commissioners discuss formally accepting the CPA grant, motion to accept CPA grant by Commissioner Wood, Seconded by Commissioner Coco.

Roll Call vote 4-0-0

Discussion and vote on Deed restriction on land by Town for the creation of affordable housing. Motion to accept CPA grant by Commissioner Parris, Seconded by Commissioner Szeker.

Roll Call vote 4-0-0

Authorization for ED to be point person and authorised signer on all documents related to purchase and deed restriction. Motion by Commissioner Szeker to give authorization for ED to be point person and authorised signer on all documents related to purchase and deed restriction, Seconded by Commissioner Parris.

Roll Call vote 4-0-0

Executive Director's Report:

Capital Projects for Court St family kitchen, and new roof for Maushope are in process. Bidding to go out for a roof contractor this winter, goal of completion by June. Kitchen is ready to be scheduled now.

Program Report: Currently there are 3 anticipated vacancies and tenant selection is in process. TAR Tenant Account Receivables and process for notification to residents. ACH capability in the works should help residents be timely on rent payment.

Commissioners and ED discussed issues of vacancies, pest control, laundry facilities. ED will follow up on tenant/building issues.

Committee Reports:

CHC meeting had no quorum unfortunately. CPC meeting planned for the 26th. No meeting of Tenants Association or Friends of Maushope.

No Authorization for Capital Projects but reminder of form that needs signing.

OLD BUSINESS: Discussion on Housing needs, ideas and potential actions or assignments. Commissioner Wood requested to put an update and discussion of town efforts addressing urgent need for housing on the next agenda.

New Business: AEC Credits money anticipated, new well and patio discussion. Admin money use. (More laundry discussion.)

Approval of Vouchers, Checks and online payments: Motion to approve the vouchers as presented by Charlene and second by Commissioner Szeker. Roll call 4-0-0

Closing Statements: No closing statements Motion to adjourn by Commissioner Wood at 6:24pm Meeting adjourned.

Notice: Provincetown Housing Authority's Meeting MONDAY, October 19, 2020 at 5:15 P.M.
Notice: Please join the meeting from your computer, tablet or smartphone. You can also dial in using your phone. United States (Toll Free): 1 877 309 2073 One-touch:
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