

## **Minutes of the Provincetown International Baccalaureate World (IBW) Schools February 10, 2021 School Committee Meeting**

1. Eva Enos called the meeting to order at 4:30 pm.
  
2. Roll Call: Eva Enos, Penny Sutter, Liz Lovati, Ngina Lythcott, Adrianna Stefani (late arrival)  
Staff Present: Dr. Suzanne Scallion, Superintendent; Tim Reynolds, Principal; Jeff Slater, Special Education Director.
  
3. Public Comments – None.
  
4. Review of Minutes
  - 4.1 Jan 6 - special budget meeting
  - 4.2 Jan 13 - regular meeting
  - 4.3 Jan 20 - special budget meeting
  - 4.4 Jan 27 - public hearing
  - 4.5 Jan 27 - special budget meeting

Eva Enos proposed a consent agenda for the meeting minutes of January 6<sup>th</sup>, January 13<sup>th</sup>, January 20<sup>th</sup> budget meeting with edits and January 27<sup>th</sup> public hearing with edits and January 27<sup>th</sup> budget meeting. With no objections, the minutes were approved.

### **5. Leadership Updates**

- 5.1. Superintendent: Suzanne gave updates on the families that were in quarantine due to Covid-19 and pool testing. Continue to urge families to stay safe and keep socially distant.
- 5.2. Principal: Tim announced that there are four stellar candidates for math coach and gave an update on the Middle School Years Program and Individuals and Societies Course. Tim stated there are three surveys circulating: Free/reduced lunch program, Permission for Pool Testing, MYP Choice returning to in-person learning.
- 5.3. Special Ed Director: Jeff announced that Provincetown hosted its 1<sup>st</sup> human rights academy, virtually. There were 65 participants. Students facilitated their own event with group sessions, a guest speaker from Ecuador, and breakout groups. Dr. Scallion gave shout out to Jeff and Dianna Morton for their work on this. Principal Reynolds also gave Jeff a lot of credit for his work. He also mentioned that Provincetown was mentioned in Economist Magazine due to the growing enrollments as other public school's enrollments are dropping.

### **6. Unfinished Business**

- 6.1. Back to School Plan update: Dr. Scallion stated that the second round of student learning time data is being collected by the State. If statistics allow, MYP will reopen to 4 days a week. Letters were sent home asking parents if they want to continue with 2 days in person 2 days remote (hybrid) or 4 days remote or 4 days in person. Coaches lined up for boys and girls soccer and boys and girls basketball. Gym repairs are moving along. Wood bleachers will be arriving soon. Suzanne also added that Summer School needs to be put on the radar.
- 6.2. Covid update: Suzanne announced that Provincetown numbers are down to three. She is watching the data that comes out of Provincetown Board of Health and would like everyone to urge parents to talk to their kids about wearing masks and being safe. Hand

washing needs to ramp up with the new strains out there. Ramping up public messaging over break.

- 6.3. FY 2022 Budget: Suzanne gave an update on the budget report presentation to the Select Board. The School will be receiving the ESSER II Grant. Paperwork needs to be completed. If awarded, it could be for a significant amount of money that can be used through 2023. Suzanne stated that she is looking into fuel costs and getting prior years' costs. Adjustments may need to be made. The Select Board will be doing another review of the budget on February 22<sup>nd</sup>.
- 6.5. District Goals - THIRD READ: Eva proposed calling them Provincetown District Goals and not Provincetown School Committee Goals. Suzanne recommended putting the name change as an agenda item at a future meeting. Discussion ensued as to whether the School Committee would be over reaching on these goals and if they are in the Committee's per view. Clearer definition of District vs. School Committee goal is needed. The Committee is to come back to this at the next meeting.

## 7. New Business

- 7.1 Substitute pay for teachers, ESPs, Custodians, Nurses: Tim gave an update as to where the School is in the process. They need to revisit to see if we are in line with other rates on the Cape. Nurses are in very high demand and are receiving increased pay. Suzanne proposed numbers for consideration for nurses of at least \$200 per day or \$200 + travel and Teacher Sub pay \$150 per day and ESP Sub \$120 per day. The proposals for the subs per diem will be back at the next meeting. Nurses per diem needed immediate consideration. Adrianna recommended \$250 for a substitute nurse to cover travel expenses. Eva recommended \$220 as a compromise between the \$200 minimum and \$250 max proposed.  
Eva Enos made a motion to pay \$220 per diem for substitute nurse until June 30, 2021. Seconded by Ngina Lythcott. Approved 5-0.
- 7.2 DBG - BUDGET ADOPTION PROCEDURES - First Read: Eva read the policy into the minutes. Eva recommended inserting Chapter 6 Section 5 of the Provincetown Charter.
- 7.3 DDAA - FEDERAL GRANT SUPPLANTING - First Read: Eva read the policy into the minutes. It will be presented for a second read at the next meeting.
- 7.4 DGA - AUTHORIZED SIGNATURES - First Read: Eva read the policy into the minutes. The policy needs to be updated to reflect that the Chair of the School Committee or designee and the Superintendent or designee shall sign payrolls presented for approval. Eva stated that the policy regarding the signing of the warrant also needs to be updated.

8. PSC Comments: Adrianna stated that she is amazed at the work that is being done at the school. Eva gave a reminder to those who want to watch the Select Board review the School Budget again that it is on the agenda on February 22<sup>nd</sup>. Ngina thinks it might be good to have the Chair of the School Committee on the call for the meeting with the Select Board.

9. Adjourn Public Meeting: With no objections, Eva adjourns the meeting. The next meeting is March 3<sup>rd</sup>.