



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
REMOTE BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, February 10, 2021  
Caucus Hall Conference Room  
260 Commercial Street

**OPEN SESSION:** Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 12:00 pm. then turned the meeting over to Mr. Sanborn (Acting Chair)

**CALL TO ORDER:** Mr. Sanborn called the meeting to order at 12:05 p.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons  
Mr. Robert Sanborn (Acting Chair)  
Mr. Scott Fahle  
Ms. Lynne Martin

**MEMBERS ABSENT:** Mr. Frank Girvan

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager

**PREVIOUS MINUTES:**

Mr. Fahle made a motion to accept the posted BOA Minutes of January 27, 2021. Mr. Sanborn seconded the motion, and the motion carried by a 3-0-0 vote.

**PUBLIC STATEMENTS:**

None

Mr. Fahle motioned that we call the meeting into Executive Session and Mr. Sanborn seconded the motion. The motion carried by a vote of 3-0-0.

Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 12:13 PM

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

- MGL c 59, ss60 – Application for Abatement/Exemptions
- MGL c 59, ss52B – Valuation Information
- MGL c 59, ss8A – Discovery Collected in ATB Cases
- MGL c 59, ss38D – Written Return of Information
- MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

- MGL c 59, ss60 – Application for Abatement/Exemptions
- MGL c 59, ss52B – Valuation Information
- MGL c 59, ss8A – Discovery Collected in ATB Cases
- MGL c 59, ss38D – Written Return of Information
- MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Mr. Sanborn seconded the motion. The motion carried by a vote of 4-0-0.

Ms. Parsons officially ended Executive Session at 12:47 p.m.

**FY21 REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the Fourth list of FY 2021 Real Estate abatement applications. Two (2) applications were reviewed with the following action:

1. 90 Shank Painter Rd – Abatement Denied. Mr. Sanborn motioned to deny the abatement, and Ms. Martin seconded the motion. The motion carried by a vote of 3-0-0.
2. 132 Bradford St – Granted to Value of \$2,344,500.00. Mr. Sanborn motioned to approve abatement and Ms. Martin seconded the motion. Ms. Parsons joined the meeting at 12:21 p.m. The motion carried by a vote of 4-0-0.

**FY21 PERSONAL PROPERTY ABATEMENTS**

The Board reviewed the Fourth list of FY 2021 Personal Property abatement applications. Two (2) applications were reviewed with the following actions:

1. CIT BANK N A – various locations – Abatement Denied (Late file). Mr. Sanborn motioned to deny the abatement and Ms. Martin seconded the motion. The motion carried by a vote of 4-0-0.
2. NSTAR ELECTRIC CO – various locations – Abatement Denied. Ms. Parsons motioned to deny the abatement and Ms. Martin seconded the motion. The motion carried by a vote of 4-0-0.

**FY13 PERSONAL PROPERTY WRITE-OFFS (UN-COLLECTABLES):**

Mr. Fahle presented list of FY13 Personal Property un-collectables to be processed as “write offs” so they can be removed from collection by Tax Collector. This will allow us to close the FY13 overlay.

Mr. Sanborn motioned to approve the un-collectables and Ms. Martin seconded the motion. The motion carried by a vote of 4-0-0.

## **FY21 STATUTORY EXEMPTIONS/ABATEMENTS:**

### **Exemptions**

The Board reviewed the Third list of FY2021 Residential Statutory Exemption applications. Two (2) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** – One (1) application was considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Community Preservation Act** - One (1) application was considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Clause 22 - Veterans** – None

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – None

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

## **FY21 – AFFORDABLE HOUSING ABATEMENTS:**

### **Affordable Housing**

None

## **FY21 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the Fourth list of FY2021 Residential Exemptions to be processed as Abatements to date. One (1) application was reviewed with the following actions:

**Residential Exemptions/Abatements** – One (1) application was considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms.

MacKenzie's recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

Parsons seconded the motion. The motion

### **Expanded Residential Exemptions/Abatements**

The Board reviewed the Fourth list of FY2021 Expanded Residential Exemptions to be processed as Abatements to date. Three (3) applications were reviewed with the following actions:

**Expanded Residential Exemptions/Abatements** – Three (3) applications were considered for this period. The applicants met the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie's recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

### **ASSESSORS OFFICE UPDATES**

1. Mr. Fahle mentioned that the first CY21 Motor Vehicle Excise Tax Commitment was processed and completed on time despite all the financial software upgrade issues and problems. He thanked Ms. MacKenzie for her extra efforts.

### **APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with various motor vehicle commitment (2021 MV commitment #1) and MV abatements documents to sign. Ms. MacKenzie requested permission to use stamped signatures instead of actual signatures. The request to use stamped signatures was approved 4-0-0. Votes: (LP – yes, BS - yes, LM – yes, SF – yes)

### **MISCELLANEOUS:**

Ms. MacKenzie mentioned that she would start reaching out to people who qualified for statutory exemptions last year that we have not yet received applications for this year.

### **NEXT BOA MEETING:**

TBD – March 17<sup>th</sup> or March 24<sup>th</sup>

### **ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting adjourned at 12:48 p.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fable*

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**Scott Fable, Principal Assessor**