

Minutes of the Provincetown International Baccalaureate (IB) World Schools March 3, 2021 School Committee Meeting

1. Eva Enos called the meeting to order at 4:36 pm
2. Roll Call: Eva Enos, Penny Sutter, Ngina Lythcott, Adrianna Stefani (excused absence), Liz Lovati (excused absence) - quorum present.
Also Present: Suzanne Scallion, Superintendent; Jeff Slater, Special Ed Director, Tim Reynolds, Principal (late arrival due to scheduling conflict)
3. Public Comments – None.
4. Review of Minutes
 - 4.1. February 10 - regular meeting
Eva moved to approve the minutes of February 10th. With no objections, the minutes are approved.
5. Leadership Updates
 - 5.1. Superintendent: Suzanne Scallion gave an update on COVID-19 Vaccinations for teachers and the ELC program. Suzanne announced that the budget was passed by the Select Board. An update was given on Fisherman Hall – inquiries have been received. Discussion ensued regarding the Professional Development with Sara Lawrence-Lightfoot.
 - 5.2. Special Ed Director: Jeff Slater suggested using SEN (Special Educational Needs) going forward instead of SPED. Jeff stated that progress reports are currently underway and DESE will be conducting a site visit at the end of March.
 - 5.3. Principal: Tim Reynolds emphasized that pool testing is starting on Thursday. Tim announced Brett Costello has been hired as the Math Coach for next year. Tim also announced that IB night is scheduled for May – possibly virtual and that he is starting to work on Summer School.
6. Unfinished Business
 - 6.1. Covid update: Suzanne stressed staying vigilant. The hope is to get all teachers vaccinated so school can go back to 5 days a week in person.
 - 6.2. FY 2022 Budget: Suzanne announced that the Budget Select Board approved the School budget - no changes needed were made.
 - 6.3. Substitute pay for teachers, ESPs, Custodians, Nurses: Suzanne asked to table this until the next meeting.
 - 6.4. DBG - BUDGET ADOPTION PROCEDURES - Second Read: Eva read the policy currently missing in the manual.
With no objections, Eva Enos declared the policy approved.

- 6.5. DDAA - FEDERAL GRANT SUPPLANTING - Second Read: Eva Enos read the policy.
Eva Enos moved to the policy DDAA Federal Grant Supplanting is going to leave manual to be replaced by DEC Federal Funds Supplement Not Supplant Policy as presented. With no further discussion, the policy is approved.
- 6.6. DGA - AUTHORIZED SIGNATURES - Second Read. Eva Enos read the policy and reviewed the revisions.
Without further discussion, Eva Enos declared the Policy approved.

7. New Business

- 7.1. DK - PAYMENT PROCEDURES - First Read: Eva Enos gave the first read of the current policy. Discussion ensued and edits were made. The second read will be at the next meeting.
 - 7.2. School reopening mandated by The Governor and The Commissioner: Suzanne informed the Committee that there is a push to get kids back in School - Elementary school students by April 4, Middle school students by April 26.
 - 7.3. Quarterly Budget Report: Suzanne stated that the budget is in very good shape at 64% spending. Many transfers to be made out of the general fund and reallocated into Choice Funds. There is catching up to do on IB Conferences for teachers.
 - 7.4. School Calendar: The calendar will be on one of the next regularly scheduled meetings. Eva mentioned that Juneteenth needs to be discussed and considered.
 - 7.5. School Choice: Eva stated that by May 1st the Committee needs to vote on the number of spaces available to Choice Students.
 - 7.6. Second School Choice Bus: Suzanne requested to put out a bid out for a lease or purchase for a second bus.
 - 7.7. ELC update: Suzanne gave an update on the re-opening of the Infant/Toddler Program.
 - 7.8. Summer School: Suzanne will ask Tim for a report in a couple months. There is COVID money set aside for Summer School.
 - 7.9. Code of Conduct draft policy by the Board of Select: Eva Enos brought to the Committee's attention the New Policy Draft from the Select Board of the Code of Conduct.
8. PSC Comments: Ngina Lythcott expressed the joy and pride in the Committee. Eva Enos announced that March 22nd will be a workshop with Dorothy, the Field Rep from MASC. Penny Sutter thanked everyone for the work that they do.
9. Without objection, Eva Enos adjourned the meeting.