

Minutes of the Provincetown International Baccalaureate World (IBW) Schools Wednesday, March 17, 2021 School Committee Meeting

1. Eva Enos called the meeting to order at 4:35 pm.
2. Roll Call: Eva Enos, Ngina Lythcott, Liz Lovati, Penny Sutter, Adrianna Stefani
Staff Present: Dr. Suzann Scallion, Superintendent; Tim Reynolds, Principal; Jeff Slater, Special Educational Needs Director
3. Public Comments – None.
4. Review of Minutes - consent agenda
 - 4.1. March 3 - regular meeting
With no changes and no objections, Eva Enos approved the minutes.
5. Leadership Updates
 - 5.1. Superintendent: Suzanne Scallion stated that the kids are doing great staff working hard.
 - 5.2. Principal: Tim Reynolds stated that teachers who have been remote are starting to come back into the building. Two Pool Testings have occurred. In both instances, no COVID was reported. Term 2 ends March 18th. Tim announced the candidate for Math position is excited to be joining the school, but is worried about finding housing.
 - 5.3. Special Educational Needs Director: Jeff Slater announced that the School has been invited to host the Cape-Wide Barnstable County Human Rights Academy on May 5th. Shout out to Dianna Morton for her work on Social and Emotional Learning. Next Friday is International Social and Emotional Learning Day – celebrating all next week some kids will be video taped talking about their experiences this past year.
6. Unfinished Business
 - 6.1. Covid update: Suzanne states there is an uptick on the Cape from the teens to the 60s. Need more participation in the Pool Testing.
 - 6.3. Substitute pay for teachers, ESPs, Custodians, Nurses: discussion regarding substitute teachers pay. Substitute teachers currently make \$125 a day. Suzanne stated that minimum wage a year ago was \$108 for 8 hours. Suzanne suggested using \$108 as the baseline for ESPs and adding an hour plus \$13.50 to cover commute/gas expense. Suzanne suggested giving teachers \$120 for an 8-hour day, plus \$13.50 for travel for a total of \$133.50. If teachers have certification, adding another \$20 for \$153.50. Custodians are all set. Nurses will need to be looked at again at the end of June. Eva would like to look at Kitchen staff. We do not currently have subs for Secretarial staff.
 - 6.4. DK-PAYMENT PROCEDURES - Second Read.
Ngina Lythcott moved to approve the Policy DK – Payment Procedures as revised. Seconded by Penny Sutter. Hearing no objections, Eva Enos declared the Policy approved.
 - 6.5. School Calendar: Tim highlighted some of the changes on the 2021-2022 calendar. Tim will insert the times for the PM conferences.
 - 6.6. School Choice: Suzanne recommended setting a number for class size - K-3, cap at 15; 4-8, cap at 24.
Ngina Lythcott moved that for the up-coming school year, PYP (grades K-3) is capped at 15, and if we are at 15 or close to, we do not offer it as a choice opportunity and MYP (grades 4-8) is capped at 24, knowing that there might be an opportunity to add a para as needed. Adrianna Stefani seconded. Hearing no objections, Eva Enos declared the motion approved.
 - 6.7. Second Bus: Suzanne stated that we have more kids than seats and are unable to find drivers. There is a possibility of getting another bus lease. However, the better option will be to purchase vans. Also looking at the purchase of a half bus. Vans would be driven by staff.

Suzanne will get numbers for the next meeting.

- 6.8. School Committee Mission and Authority: Eva would like to create a sub-committee on re-working the current Mission, which is posted on the Town Website. Ngina and Adrianna volunteered to work on it and have something prepared by the June meeting for a vote. Tim will review it prior to the meeting.

7. New Business

- 7.1. School reopening in April: Suzanne announced that April 5th the School will return to full-time, in-person learning with K-5. April 28th grades 6, 7 & 8 will come back full-time, in-person learning.
- 7.2. ELC reopening: There is no State guidance. Suzanne hopes to reopen after staff have all had their second vaccine plus 2 weeks for the full benefit.

Eva Enos announced that Penny has left the meeting.

- 7.3. Fishermen Hall: Suzanne stated that applications are being received. Peregrine Theater is planning on making a video on safety in the Hall, which will broadcast against the building as people are waiting to come in, hand sanitizer will be applied as people enter, high-end Port-a-Potties will be placed outside.
- 7.4. DBD - BUDGET PLANNING - First Read. Eva Enos read the additional paragraph to be inserted.
- 7.5. DBJ - BUDGET TRANSFER AUTHORITY - First Read. Eva Enos read the paragraph to be inserted into the current policy. Discussion ensued.

Adrianna Stefani asked where things stand with the prior years' audits. Suzanne stated that years 2018 and 2019 are complete. Year 2020 is in the process of being completed.

Eva Enos announced an additional item that came to her attention: the appointee on the Scholarship & Trust Committee, Grace Ryder-O'Malley's alternate position expired in December and she needs to be reappointed. Eva Enos moved to reinstate Grace Ryder-O'Malley as an alternate on the Scholarship & Trust Committee. Liz Lovati Seconded. Hearing no objections, Eva Enos declared the motion approved.

8. Hearing no objections, Eva Enos adjourned the Public Meeting.

9. Executive Session – Vote to go into Executive Session – MGL c30A Sec 21(a) Clause 2 for the purpose of: Clause 2 – To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non- union personnel. Superintendent Contract Negotiations. Votes may be taken. The Committee will not return to regular session after the executive session.

9.1 Called to order at 6.10 PM

9.2 Roll Call: Eva Enos, Liz Lovati, Ngina Lythcott, Adrianna Stefani. Penny Sutter excused.

9.3 Per current superintendent's contract, the Committee must notify Dr. Scallion by March 31, 2021 whether they intend to enter into negotiations for her next contract. After initial discussion, Eva Enos made a motion to enter into negotiations for the next contract with Dr. Scallion. Liz Lovati seconded the motion. The Committee voted to enter into negotiations with Dr. Scallion 4-0-0.

10. Hearing no objections, Eva Enos adjourned the Executive Session at 6.15 PM.

Executive Session minutes by Eva Enos