

# **The Provincetown Housing Authority**

held a Regular meeting of the BOARD OF COMMISSIONERS  
on MONDAY February 15, 2021 at 5:30 P.M.

Provincetown Housing Authority Board of Commissioners- NOTE: THIS IS A REMOTE MEETING

## **Minutes**

At 5:31PM, members Fran Coco, Donna Szeker and Ann Wood were present at Roll Call. Others present: ED Kristin Hatch.

Public Statements: There were no Public Statements.

Commissioner Statements: Commissioner Coco said she was grateful we were able to get the Covid Vaccine for the PHA staff and residents.

Approval of Minutes: December 22, 2020, meeting - Motion to approve with corrections by Commissioner Wood, second by Commissioner Szeker. Roll Call Vote 3-0-0.

Minutes of January 18, 2021- Motion to approve with corrections by Commissioner Szeker, second by Commissioner Wood. Roll Call Vote 3-0-0.

Discussion of accessibility in Senior bathrooms, possible revenue for retro fitting and possibly having the Disability Commission to assist with ideas and we will include in the Capital Plan. ED mentioned the difficulty in getting contractors for some of the smaller jobs that need doing around the PHA properties.

Special Topic: Review of status of current town-wide efforts to create and support housing. Update on Town efforts on create housing, Public Safety Projects VFW, Jerome Smith Parcel, Inclusionary by-law. Discussion of town efforts on the Police Station and Housing. ED and Commissioners have reached out to the Chief of Police, David Gardner Asst Town Manager and Chair of the Board of Select, David Abramson and have not heard back yet. Commissioner will try to push for progress on these important issues. The RFP for the PHA Development Consultant is being reviewed by Mass Housing Partnership and will be ready for publication soon.

Director's Report: ED updated Commissioners on projects currently in progress at Courts St and Kitchen remodel there as well as vacancy turnover. Progress is being made on the replacement of the HVAC system at Foley House by the Cape Light Compact with design in progress on the project. Update on tenant selection for Maushope units and Family unit which is in progress. ED will send documents for the Foley House which need revising as we continue to look for a funding source for the property. A new commercial washer has been purchased for Maushope. The laundry is now free for all residents.

Committee Reports: Community Housing Council, Community Preservation Committee, PHA Tenant Association has not met, Friends of Maushope has not met. ED mentioned that we still need a representative from the PHA on both the CHC and CPC and twisted the arm of Commissioner Coco on her volunteering. Commissioners discussed time commitments and will think about it. CPA Grant applications for housing were discussed for this years Town Meeting.

Authorization for Projects: There were no votes on Capital Projects at this time.

Old Business: Discussion of AUP and PMR. DHCD, Tenant Selection as Annual Plan and Capital plan season is now.

There was no New Business

Approval of Vouchers, Checks and online payments for January 2021. Commissioners asked question regarding accounts payable. Commissioner Wood moved to Approve the Warrant as presented, Seconded by Commissioner Szeker. Roll Call Vote 3-0-0

ED presented final bill for Administrative hours spent on the Septic Project in the amount of \$4310. Motion to approve invoice by Commissioner Wood, second by Commissioner Szeker. Roll call vote: 3-0-0.

Closing Statements- Commissioner Szeker suggested to put the ED Review on a future agenda. All agreed and discussed process.

Next meeting will be March 15, 2021.

Motion to adjourn at 6:29pm by Commissioner Coco, second by Commissioner Szeker. 3-0-0

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This was a remote meeting.

Meeting Notice: PHA Board of Commissioners Regular Meeting  
Mon, Feb 15, 2021 5:30 PM - 7:30 PM (EST)

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Approved by Board at April 19, 2021 meeting.