



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
REMOTE BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, April 21, 2021  
Caucus Hall Conference Room  
260 Commercial Street

**OPEN SESSION:** Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 12:01 pm. then turned the meeting over to Ms. Parsons (Chair)

**CALL TO ORDER:** Ms. Parsons called the meeting to order at 12:04 p.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons (Chair)  
Mr. Robert Sanborn  
Mr. Scott Fahle  
Ms. Lynne Martin

**MEMBERS ABSENT:** Mr. Frank Girvan

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager  
Ms. Carol Bergen, Assistant Assessor

**PREVIOUS MINUTES:**

Ms. Parsons made a motion to accept the posted BOA Minutes of March 10, 2021. Mr. Sanborn seconded the motion, and the motion carried by a 4-0-0 vote.

**PUBLIC STATEMENTS:**

None

Ms. Parsons motioned that we call the meeting into Executive Session and Mr. Sanborn seconded the motion. The motion carried by a vote of 4-0-0.

Ms. Parsons called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 12:07 PM

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Ms. Parsons seconded the motion. The motion carried by a vote of 4-0-0.

Ms. Parsons officially ended Executive Session at 12:29 p.m.

**SIGN 2<sup>nd</sup> HALF COUNTY & CAPE COD COMMISSIONASSESSMENT**

Mr. Fahle presented the Warrant to Collect the 2<sup>nd</sup> half County & Cape Cod Commission Assessment

Mr. Sanborn motioned to approve the warrant to collect assessment as presented by Mr. Fahle, and Ms. Martin seconded the motion. The motion carried by a vote of 4-0-0.

Mr. Fahle requested permission to use stamped signatures instead of actual signatures. The request to use stamped signatures was approved 4-0-0. Votes: (LP – yes, BS – yes, LM – yes, SF – yes)

**VOTE TO SUPPORT OR NOT SUPPORT MODIFICATION OF M.G.L CHAPTER 59 SEC 5K AT ANNUAL TOWN MEETING**

Mr. Fahle presented the Board with a copy of the modification of MGL Chapter 59 Sec 5K to Include the following:

- 1) Allowing an approved representative, for persons physically unable, to provide services to the city or town

Mr. Sanborn motioned to support the modification to Chapter 59 Sec 5K make modifications as presented by Mr. Fahle, and Ms. Martin seconded the motion. The motion carried by a vote of 4-0-0. Votes: (LP – support, BS – support, LM – support, SF – support)

**APPROVE CRITERIA FOR PEOPLE WORKING IN PLACE OF APPLICANT (MODIFICATION OF M.G.L CHAPTER 59 SEC 5K)**

Mr. Fahle motioned that we table this item for a future meeting. Ms. Martin seconded the Motion. The motion carried 4-0-0

## **FY21 STATUTORY EXEMPTIONS/ABATEMENTS:**

### **Exemptions**

The Board reviewed the Fifth and Final list of FY2021 Residential Statutory Exemption applications. Sixteen (16) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** – Four (4) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Community Preservation Act** - Seven (7) applications were considered for this period. Six (6) applicants meet the current requirements, and One (1) was denied as it was over income limit. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Clause 22 - Veterans** – Two (2) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – Three (3) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

## **FY21 – AFFORDABLE HOUSING ABATEMENTS:**

### **Affordable Housing**

Ms. MacKenzie mentioned that Six (6) Affordable Housing Applications that consist of Seven (7) units, have been approved by Michele Jarusiewicz, and are ready for processing. Mr. Fahle motioned that we process the applications that were approved, and Ms. Martin seconded the motion. The motion carried 4-0-0. Votes: (LP –yes, BS - yes, LM – yes, SF – yes)

## **FY21 – RESIDENTIAL EXEMPTIONS**

**Residential Exemptions/Abatements**

The Board reviewed the Sixth list of FY2021 Residential Exemptions to be processed as Abatements to date. Seven (7) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** – Seven (7) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**Expanded Residential Exemptions/Abatements**

The Board reviewed the Sixth list of FY2021 Expanded Residential Exemptions to be processed as Abatements to date. Four (4) applications were reviewed with the following actions:

**Expanded Residential Exemptions/Abatements** – Four (4) applications were considered for this period. The applicants met the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

**ASSESSORS OFFICE UPDATES**

Mr. Fahle mentioned to the Board that the second half RE and PP bills for FY21 are due by May 3, 2021.

Mr. Fahle mentioned to the Board that there have been a lot of RE and PP bills returned due to invalid addresses, which he has been updating as they come in.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT****COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with various motor vehicle and boat abatements documents to sign. Ms. MacKenzie requested permission to use stamped signatures instead of actual signatures. The request to use stamped signatures was approved 4-0-0. Votes: (LP – yes, BS - yes, LM – yes, SF – yes)

**MISCELLANEOUS:**

Mr. Fahle mentioned to the Board that most of the FY21 exemptions to be processed are the remainder of the Affordable Housing, which were previewed by Ms. MacKenzie, and are currently being reviewed by Ms. Jarusiewicz (Community Housing Specialist) for final approval.

**NEXT BOA MEETING:**

Wednesday, May 26, 2021 at 9:00 a.m.

**ADJOURNMENT:**

Ms. Parsons motioned to adjourn the meeting, seconded by Ms. Martin. The meeting adjourned at 12:30 p.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

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**Scott Fahle, Principal Assessor**