JOINT MEETING
PROVINCETOWN HOUSING AUTHORITY
AND
LOCAL HOUSING PARTNERSHIP
Friday, December 9, 2005

A Joint Meeting of the Provincetown Housing Authority and Local Housing Partnership was called to order by Margaret Carroll-Bergman, Chair, on Friday, December 9, 2005 at 9:00a.m. in the Judge Welch Hearing Room at 260 Commercial Street, Provincetown, Massachusetts.

PRESENT: **PHA** Margaret Carroll-Bergman, Chair
Arturo Alon, Treasurer
LHP Arturo Alon, Chair
Scott Campbell, Member
Tim Hazel, Member
Cindy Bowes, Member
David Federico, Member
ABSENT **PHA** Nancy Jacobsen, Commissioner, (excused)
George Bryant, Commissioner (unexcused)
LHP
STAFF Patrick J. Manning Executive Director, PHA
Doug Taylor, Director of Community Development, Town

There being no Quorum for the PHA, the PHA did not hold a meeting.

The purpose of the meeting was a follow up meeting to discuss funding from the Affordable Housing Trust Fund, (AHTF) for an Affordable Housing Specialist, (AHS) and the scope of services for the AHS.
The Board Members present discussed:
Scope of services such as, monitoring and verifying income for eligibility, monitoring deed restrictions and the re-sale of such properties, housing lotteries, inspections for housing quality standards, amnesty for illegal apartments, tax credit for affordable units, etc.
The Board Members present discussed:
part-time vs full-time
Town staff position, a consultant or a contracted employee
Town Staff, Doug Taylor agreed to develop a draft job description.

Respectfully submitted,
Patrick J. Manning, Recording Secretary