

Minutes of the Provincetown International Baccalaureate World (IBW) Schools Wednesday, July 21, 2021 School Committee Meeting

1. Eva Enos called the meeting to order at 4:33 pm.
2. Roll Call: Eva Enos, Ngina Lythcott, Penny Sutter, Adriana Stefani, Liz Lovati (late arrival)
3. Public Comments* - None.

Hearing no objections, Eva Enos moved up item #7.1 Dorothy Perry Scholarship - (Julia Perry):

7.1. Julia Perry, Chair of the Scholarship & Trust Administration Committee, announced that there is \$26,990 through the will of Dorothy Perry for a Scholarship as of April 30th. The Scholarship Committee is proposing to jointly administer the scholarship with the School Committee. The Scholarship Committee would like to propose creating a scholarship for students who are going to become teachers. Suzanne suggested also making the Scholarship available to ESPs who are seeking teaching degrees.

4. Review of Minutes

- 4.1. June 16 - regular meeting
- 4.2. March 22 – workshop

Hearing no objections, Eva Enos approved March 22nd workshop and June 16th regular meeting.

- 4.3. June 25 - executive session: tabled to the next meeting.

5. Leadership Updates

- 5.1. Superintendent: Suzanne Scallion gave an update regarding the surge in COVID cases. Masks are now required to be worn by everyone in the building. The toddler program has been closed due to an outbreak. Suzanne stated that she will be paying attention to data in order to determine what protocols to put in place for the upcoming school year and thanked Mary Beth for coming in to do testing. Suzanne announced the infant/toddler program has a new instructor and the School is fully staffed.
- 5.2. Principal: Gerry Goyette will be attending the next meeting.
- 5.3. Special Educational Needs Director: not present.

Hearing no objections, Eva moved up New Business: Proposed ELC Grants Manager

- 7.2. Proposed ELC & Grants Manager: Suzanne Scallion reviewed lists of daily tasks and responsibilities submitted by the Administrative Assistant to HR and Administrative Assistant for Business. Suzanne is proposing considering additional personnel to handle competitive and entitlement grant authoring and managing, providing reports for School Committee and Superintendent in MUNIS, School Choice accounting for the State, ELC billing and purchasing, social media managing, marketing for ELC and fiscally manage Fisherman Hall. 30% of the salary would be grant funded, 10% Fisherman Hall funds, 25% ELC funding, 15% School Choice funds 20% general funds. Suzanne also suggested putting Ben on facilities and capital improvement projects. Discussion ensued.

- 7.3. School Choice Expenditures: Suzanne reviewed proposed items to come out of the School Choice budget totaling \$372,000.

6. Unfinished Business

- 6.1. PSC mission on the Town website: Adrianna presented the mission that she and Ngina worked on. Eva suggested adding that the Provincetown School Committee are elected officials.

Eva Enos moved to approve the mission for the website as presented with formatting changes and adding that school committee are elected officials. Ngina Lythcott seconded. Approved 5-0.

7. New Business

- 7.4. School Committee Evaluation: Eva proposed to have a discussion during the workshop to pinpoint the things that are working and the things that need improving. Eva summarized some of the items that stood out.

Suzanne offered kudos to the School Committee for their incredible work and commitment. Suzanne urged everyone to stay safe and get vaccinated.

8. PSC Comments: Liz Lovati would like to confirm August 16th for the workshop. Ngina talked about an experience she had as a mentor of the Women of Color Group during a presentation in front of Town Hall. Eva reminded the Committee that there is a workshop in November and to register.

9. Adjourn Public Meeting: Hearing no objections, Eva Enos adjourned the meeting at 6:31 pm.