

Minutes of the Provincetown International Baccalaureate World (IBW) Wednesday August 25, 2021 School Committee Meeting

1. Eva Enos called the meeting to order at 4:30 PM

2. Roll call

Eva Enos, Ngina Lithcott, Penny Sutter, Adriana Stefani(4:33), Liz Lovatti(4:35)

3. Public comments: none

4. Review of Minutes

4.1 July 21 - regular meeting

4.2 August 4 - special meeting

4.3 August - self-evaluation workshop

Hearing no objections, Eva Enos approved the meeting minutes listed above.

5. Leadership Updates

5.1 Superintendent Suzanne Scallion gave an update regarding the beginning of school and COVID. Because those vaccinated can be carriers and asymptomatic, all students and staff will be wearing masks per state regulation. Indoors with masks the recommended social distance is 3 feet, outdoors without masks is 6'. No visitors in the building, lunch in classrooms, windows on the bus will remain open. Staff will begin tomorrow.

A discussion continued. Dr. Scallion answered questions about masks in schools, continued air turnover, what we've learned about the virus and how to remain safe. Testing will continue and rapid testing will happen if a child's class has a positive test. Remote learning is not an option as the state is not permitting it. Home schooling is an option which must be done in writing.

Communication of this information will be through email, internet and phone calls. Testing protocols will be set up in the next week, and parents notified in writing as they are modified by the state.

5.2 Principal Gerry Goyette welcomed four new staff members to the building with an orientation to PIBWS. Tomorrow will be opening day for Staff. A welcome, and breakout workshop lunch, and time in the classrooms. Mr. Goyette is updating the information on the website. The Morning Announcement page will be used for staff to communicate with parents and families. He has evaluated the building maintenance. A list was created and estimates are being gathered. He shared that windows will be repaired in October. Students will begin on Monday.

A discussion continued. New staff will have an opportunity to meet the School Committee in a future meeting. A suggestion for giving parents an option to receive notifications in writing was brought up for families that do not have easy access to the internet. Speech and language services continue to be contracted, and we have a new person who will be servicing our students so she was included in the new staff orientation. Summer school

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was not as successful as hoped. To support students, there are plans for an after-school program, with the busing funded by grants. Also built into the student's daily schedule is an intervention block for math and reading etc. This time block will also give an opportunity for students who excel to be challenged. Also there is grant funding to provide an ESP (Educational Support Professional) in each primary room to allow the teacher to support the needs of the learners individually or small groups. Data team meetings will determine if we have the proper resources for progress monitoring. For those who need it, support will be provided through a tiered system called RTI (Response To Intervention), and could lead to a formal evaluation to determine if there is a learning disability. Data for evaluating those students who need more rigor will also be put in place.

5.3 Special Needs Director/Vice Principal Jeff Slater continues focus on Socio-Emotional Learning(SEL) integration into Multi-Tiered Systems of Support(MTSS), Response To Intervention(RTI) is part of that process. Two tasks related to that will be using the School-wide Behavior Rubric, and the other is to revisit the RTI process and align them both to Equity and SEL. Mr. Slater shared the process for how students are referred for intervention and how data is used to determine steps for success. There is a special effort to connect with our Jamaican families, and the Special Education Parent Advisory Council, PS is a full inclusion school. He is working with teachers to connect lesson plans to align with learning for all students.

A discussion continued. Mr. Slater will bring updates on the above-mentioned areas to the committee. The School Site Council will be working with the task areas mentioned. The school districts on the Cape are looking at the Special Education Parent Advisory Council (SEPAC) as a Cape-wide regional offering for information sharing and speaker topics .

6. Unfinished Business

6.1 Dorothy Perry Scholarship - It was suggested that we look at the trust requirements. We may have limits on the flexibility of the expectations for distributing these monies. Ngina is on this committee. Eva and will request the trust requirements.

7. New Business

7.1 Quarterly Financial Report - Dr. Scallion. This was a challenging year financially with the pandemic still surging. Nearly 80% of the budget is salary. Right now we have 13 grants in play and we will look for more monies to support expenses. Dr. Scallion will be moving some money to maintenance for issues with the building and the property. A discussion followed about the town's responsibility for the cost of maintenance of the buildings beyond the school budget. If we request money for a CIP (Capital Improvement Project), it would not occur for another year at the earliest. Grant funding helped to pay for the health supplies, and testing is still free through the state until the end of the year.

7.2 Policy Review - Face Covering policy EBCFA update - During the meeting the State sent updated to the regulations about masks. No vote was taken. The policy will be added to the upcoming agenda.

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7.3 Updated PSC Operating Protocols - A discussion of the Provincetown School Committee Operating Protocols ensued. The PSC will follow the chain of command for complaints. They will be referred to the appropriate authority. Eva Enos stated if there were no objections the document as updated would be approved. There were no objections. The PSC Operating Protocols were approved as amended.

7.4 Code of Conduct for Board and Committee Members- This was sent from the Select Board, and will be included in the School Committee Handbook.

7.5 Facility Rental - The facility will be offered only to vendors that include students, including high school students who are part of the production and are family friendly. This will be effective fiscal year 2023.

7.6 Goals for superintendent plan - This was tabled as a committee member needed to leave.

8. PSC Comments

Liz Lovati shared her relief and excitement about being in person! Eva shared the board will meet twice a month with a second more informal meeting to complete old business only. The meetings will be open to the public, but not on camera. Also an annual agenda was distributed to the committee for advanced planning and preparation. Darlene will compile SCM materials, and Penny Sutter will be taking the minutes of the meetings. Ngina shared her appreciation of everyone working together. Penny said it is exciting to see the enthusiasm everyone has for going back into the classroom, and shared her excitement as a teacher when the new year would start. She wished them all well. Suzanne would be happy to have coffee with members as they are available.

9. Adjourn Meeting - Hearing no objections, Eva enos adjourned the meeting at 6:12