

**REGULAR MEETING  
PROVINCETOWN HOUSING AUTHORITY  
Wednesday, September 23, 2009**

**A regular meeting of the Provincetown Housing Authority was called to order by C. Andrews, Vice-Chair, on Wednesday, September 23, 2009 at 5:20 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.**

**Provincetown Housing Authority Board of Commissioners:**

**PRESENT:**

C. Andrews, Vice-Chair; N. Jacobsen; Cathy Brouillet,

**ABSENT:**

M. Perdue, excused.

**OTHERS PRESENT:**

Patrick J. Manning, Executive Director

Diana N. Fabbri, Recording Secretary

**PUBLIC STATEMENTS:**

None.

**COMMISSIONER STATEMENTS:**

None.

**BOARD VACANCY:**

Tabled.

**ELECTION OF OFFICERS:**

Tabled.

**APPROVAL OF MINUTES:**

N. Jacobsen motioned to approve the minutes of Monday, August 24, 2009, as presented.

C. Andrews seconded.

**VOTED: 2-0-1**

C. Brouillet abstained.

**FINANCIAL REPORT:**

E.D reports that PHA's budget is stable.

N. Jacobsen motioned to approve the Financial Statement.

C. Brouillet seconded.

**VOTED: 3-0-0**

**DIRECTOR'S REPORT:**

**I. DHCD:** A. **33 Court Street:** No report.

**II. Maushope:**

A. **Fire Escape:** Tabled until next meeting.

B. **Fire Drill/Tenant Association Meeting:** Fire alarm went off elevator fuel over-heated. Fire chief, Mike Trovato, will talk to tenants at Wednesday, September 30<sup>th</sup> meeting. The fire department

because

makes sure that everyone leaves the building safely. PHA Board Members have an invitation to attend the meeting, which begins at 5:00 pm.

**C. Tenant Storage:** PHA Board has decided to take this off future E.D Reports as there will be no new tenant storage units built.

**D. Census:** 24 of 24

**III. Family Housing:**

**A. 33 Court St. – PAHTF monies -** It was noted that the contractor has to pull permits and not the PHA. JimTurner and E.D. will meet with contractor next week. The contractor made the lowest bid for the job.

**B. Census:** 8 of 9.

**IV. Foley House:**

**A. HUD Site Visit Report –** No report. PHA Board has decided to take this off future E.D. Reports.

**B. Audit –** Audit at a cost approximately \$2700 will be contracted.

**C. Census:** 10 of 10.

**V. Other:**

**A. E.D. Contract –** on hold.

**B. State & Barnstable County Retirement –** on hold.

3.

**OLD BUSINESS:**

**A. 90 Shank Painter Rd. & 83 Shank Painter Road –** C. Brouillet reports that members of the CHC continue to request developer increase the number of washers and dryers.

**B. 951R Commercial St. –**Received a draft of a Purchase & Sales Agreement from Attorney Robin Reid.

C. Andrews requested that the E.D. have all the information by next meeting.

**C. Community Preservation Committee –**

N. Jacobsen reported that the committee has had two meetings and that Chairman Bill Dougal wants to change the emphasis of meetings. N. Jacobsen reports that things are going well and that M. Jarusiewicz is finishing up the proposed format.

**D. Community Housing Council –** There is a \$10,000 grant going to the Interfaith Council from the Affordable Housing Trust. M. Jarusiewicz is doing a monitoring program and Sandy Hill is attempting to include three more units on the State 40B inventory.

**E. 46 Harry Kemp Way –** The initial engineering under the TAP Grant is awaiting approval from the owner.

**NEW BUSINESS:**

No new business.

**APPROVAL OF VOUCHERS:**

C. Andrews motioned to approve the vouchers.

N. Jacobsen seconded.

**VOTED: 3-0-0**

**CLOSING STATEMENTS:**

C. Andrews wanted to know what happened to the study for regionalizing Cape Housing Authorities and how much is it going to cost. E.D reported that objections were made to the focus of having a regional housing authority for the entire Cape. The focus is primarily on Eastham and Wellfleet which came together to explore regionalization. E.D. gave an update to this study.

Next meeting is scheduled for Wednesday, October 28, 2009 at 5:15 pm.

There being no further business, C. Brouillet motioned to adjourn at 6:15 pm.

Respectfully submitted,

Diana N. Fabbri  
Recording Secretary