

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Monday, December 21, 2009**

A regular meeting of the Provincetown Housing Authority was called to order by C. Andrews, Chair, on Monday, December 21, 2009 at 5:22 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

Provincetown Housing Authority Board of Commissioners:

PRESENT:

C. Andrews, Chair; N. Jacobsen, Molly Perdue, Vice Chair.

ABSENT:

C. Brouillet, excused.

OTHERS PRESENT:

Patrick J. Manning, Executive Director

PUBLIC STATEMENTS:

None.

COMMISSIONERS' STATEMENTS:

None.

APPROVAL OF MINUTES:

N. Jacobsen motioned to approve the minutes of November 23, 2009, as corrected.

C. Andrews seconded.

VOTED: 2-0-1
M. Perdue abstained.

FINANCIAL REPORT:

M. Perdue motioned to approve the November 30th, 2009 Financial Report.

N. Jacobsen seconded.

VOTED: 3-0-0

DIRECTOR'S REPORT:

I. DHCD:

A. State Auditors – M. Perdue signed bank authorizations forms for auditors. The second auditor has not been on site to date. This will extend time auditors on site

II. Maushope:

A. Census – 24 of 24 – Vacancy as of 1-1-10. Vacant unit is handicapped unit in extremely poor condition. Unit to be filled by current tenant requesting handicapped unit as "Reasonable Accommodations". A tenant on top floor is requesting transfer to entry level floor as "Reasonable Accommodation" due to unable to do stairs in an

emergency.

2.

III. Family Housing: **A. 33 Court St. – PAHTF monies** – scope of work provided to Housing Specialist, m. Jarusiewicz for contract between PHA and Town. The contract to be approved by CHC and then approved and authorized by BofS

B. Census: 8 of 9.

IV. Foley House: **A. Audit** – on hold.

B. Census – 9 of 10. Foley House Director in process of scheduling interviews with next 2 applicants

V. Other **A. E.D. Contract** – on hold.

B. State & Barnstable County Retirement – on hold.

OLD BUSINESS:

A. 90 Shank Painter Road –

B. 951R Commercial Street –

C. Community Preservation Committee –

D. Community Housing Council –

E. 46 Harry Kemp Way –

NEW BUSINESS:

C. Andrews inquired about T.A. holiday party. ED informed it went well with 16 of 24 tenants attending as well as PHA staff, Meals on Wheels staff and other invited guest.

APPROVAL OF VOUCHERS:

M. Perdue motioned to accept the vouchers, N. Jacobsen seconded.

VOTED: 3-0-0

CLOSING STATEMENTS:

No update on CCC RFP regarding regionalization of Cape Housing Authorities.

Next meeting will be on Wednesday, January 20, 2010 at 5 pm.

There being no further business, C. Andrews motioned to adjourn at 6:27 pm.

Respectfully submitted,

Patrick J. Manning
Executive Director

