



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

*260 Commercial Street, Provincetown, MA 02657*  
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Minutes of the  
HYBRID BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, October 20, 2021  
Caucus Hall Conference Room  
260 Commercial Street

**OPEN SESSION: CALL TO ORDER:** Mr. Sanborn called the meeting to order at 9:02 a.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons  
Mr. Scott Fahle  
Mr. Robert Sanborn (Chair)  
Ms. Lynne Martin

**MEMBERS ABSENT:** Mr. Frank Girvan

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager  
Ms. Carol Bergen, Assistant Assessor

**PREVIOUS MINUTES:**  
Mr. Fahle made a motion to accept the BOA Minutes of September 15, 2021, as written. Ms. Martin seconded the motion, and the motion carried by a 4-0-0 vote.

**PUBLIC STATEMENTS:**  
None

Mr. Sanborn closed the Open Session portion of the meeting at 9:03 a.m.

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 9:03 AM

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Mr. Sanborn seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn officially ended Executive Session at 09:28 a.m.

**FY22 REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the First list of FY 2022 Real Estate Property abatement applications.

One (1) application was reviewed with the following action:

*90 Race Point Rd – Granted to Value of Zero, property is exempt. The motion carried by a vote of 4-0-0. Votes: (BS - yes, LP – yes, SF – yes, LM - yes)*

**FY22 PERSONAL PROPERTY ABATEMENTS**

The Board reviewed the first list of FY 2022 Personal Property abatement applications. Seven (7) applications were reviewed with the following actions:

1. 284-U2 Commercial St – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
2. 24-UO Capt. Berties Wy – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
3. 5-UA Stable Path – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
4. 284-U3 Commercial St – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
5. 284-U4 Commercial St – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
6. 60-U14 Race Point Rd – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
7. 852-U2 Commercial St – Granted to Value of \$0. The motion carried by a vote of 4-0-0.

Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

**FY22 STATUTORY EXEMPTIONS/ABATEMENTS:**

The Board reviewed the First list of FY2022 Residential Statutory Exemption applications. Twenty-Six (26) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** – Six (6) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

**Community Preservation Act** - Twelve (12) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

**Clause 22 - Veterans** – Eight (8) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – None

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

## **FY22 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the Third list of FY2022 Residential Exemptions. Twenty (20) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** – Twenty (20) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 4-0-0. Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

## **FY22 – EXPANDED RESIDENTIAL EXEMPTIONS**

### **Expanded Residential Exemptions/Abatements**

The Board reviewed the First list of FY2022 Expanded Residential Exemptions to be processed as Abatements to date. Five (5) applications were reviewed with the following actions:

**Expanded Residential Exemptions/Abatements** – Five (5) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

## **ASSESSORS OFFICE UPDATES**

Mr. Fahle noted that we have received six (6) real estate abatements at this time to be reviewed at our next meeting.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT  
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents to allow stamps instead of signatures as follows: All approved 4-0-0. Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

1. FY21 MV Abatements
2. FY21 BT Abatements
3. FY20 BT Abatements

**MISCELLANEOUS:**

Ms. MacKenzie notified the board the Ms. Morgan Clark (Health Agents') last day was Tuesday, October 19<sup>th</sup>, and Ms. Josee Cardinal-Youngs' (Assistant Town Manager / Financial Director) last day will be Thursday, October 22, 2021.

**NEXT BOA MEETING:**

Wednesday, November 17, 2021, at 12:00 p.m.

**ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Mr. Sanborn. The meeting was adjourned at 9:28 a.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

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**Scott Fahle, Principal Assessor**