

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, August 27, 2008**

A regular meeting of the Provincetown Housing Authority was called to order by Bryan Green, Chair, on Wednesday, August 27, 2008 at 5:49 pm in the Maushope Common room at 44 Harry Kemp Way, Provincetown.

PRESENT: Bryan Green, Chair
Cheryl Andrews, Vice-Chair
Nancy Jacobsen, Commissioner
Patrick J. Manning, Executive Director

ABSENT: Molly Perdue, Commissioner, Excused
Cathy Reno Brouillet, Commissioner, Excused

APPROVAL OF MINUTES:

B. Green motioned to accept the minutes of July 30, 2008,
C. Andrews seconded.

VOTED: 3-0-0

FINANCIAL REPORT:

B. Green motioned to accept the Financial Report.
C. Andrews seconded.

VOTED: 3-0-0

EXECUTIVE DIRECTOR'S REPORT:

I. DHCD **A.** MOD Money Contract – Court Street, Septic/Sewer
Submitted request to DHCD

II. Maushope: **A.** Recycling – Recycling Committee secured 8 bins from DPW at
no charge, recycling has begun

B. Vacancy – maintenance has begun repair of damage

C. Census – 23 of 24.

D. Sewer – estimated betterment and user fee cost: \$168,000. over
20 years = \$8,415. per year; annual user fee \$7,585.

III. Family Housing **A.** Census – 9 of 9.
 B. 40 Pearl St. – Sewer – estimated betterment and
user fee cost: \$19,800. over 20 years = \$990. per year; annual fee \$814.00

2.
IV. Foley House **A.** **HUD Inspection** - No report from HUD
 B. **Audit** – waiting for HUD report
 C. **Census** – 10 of 10.

V. Other **A.** **ED FY08 Raise** – BoC Chair & Vice Chair to
meet with ED prior to end of FY08, 9/30/08

C. ED Contract – As above.

D. State & Barnstable County Retirement – As above.

OLD BUSINESS:

A. C. Andrews provided update on RFP Review Committee. Several issues identified: remediation complete prior to selection of developer could impact developer options; 2 responses to RFP have no commercial aspect; 1 response has income mix but not unit mix and other has unit mix but not income mix to match Housing Report. Both respondents will be doing a 40B. The next step is to interview the 2 respondents then make a recommendation to the BofS. C. Andrews requested Board members contact her with input prior interviews scheduled for 9/9/08.

B. – 951R Commercial Street – ED outlined process required to sell property. Disposition of Housing Authority property is regulated by DHCD and MGL

C. – CPC – B. Green reported that there have no been meetings.

D. – CHC – M. Perdue provided info to ED, mtg of 8/11/08 postponed agenda items and mtg of 8/25/08 was cancelled

E. – 46 Harry Kemp Way – ED reports that a family member was in Town but did not contact PHA nor did Realtor. ED to f/u with Realtor.

F. – Brown Street – no response from owner

NEW BUSINESS:

APPROVAL OF VOUCHERS

B. Green motioned to approve vouchers.
N. Jacobsen seconded.

VOTED: 3-0-0

3.
Next meeting scheduled for September 24, 2008 at 5:45.

There being no further business, B. Green motioned to adjourn the meeting at 7:14pm, C. Andrews seconded,

VOTED: 3-0-0

Respectfully submitted,

Patrick J. Manning
Recording Secretary