

Minutes of the Provincetown International Baccalaureate World (IBW) School Committee Meeting on Wednesday, October 20, 2021

1. Eva Enos called the meeting to order at 4:32 PM

2. Roll Call

Eva Enos, Adrianna Stefani, Penny Sutter, Liz Lovati (excused), Ngina Lythcott (excused). Also attending; Dr. Suzanne Scallion (superintendent), Gerry Goyette (principal). Jeff Slater (Assistant Principal/Special Education Director)

3. Public comments: none

4. Review of Minutes

4.1 September 15, regular meeting. Hearing no objections, Eva Enos tabled the minutes.

4.2 September 29, team building workshop. A motion was made to accept the minutes by Adrianna, Penny seconded. Approved 3-0-0

5. Leadership Updates

5.1 Superintendent Suzanne Scallion gave a brief update.

5.2 Principal Gerry Goyette

- Newsletter - September issue was completed by staff
- Dune trip had great feedback
- Jr Honor Society Car wash was successful, now selling painted pumpkins
- Back to School Night successful
- 1/2 PD (professional development) day was a connection with PAAM
- PYP 3, 4, 5 will be traveling this week to Plymouth Plantation
- Family Movie Night for PYP beginning, it will not be a drop off event
- Trunk or Treat Friday 4:30-6:30 followed by a PYP 5, MYP dance in the evening 7-9

5.3 Special Needs Director/Assistant Principal Jeff Slater

- Students are adjusting social emotionally to being back in school particularly around relationships with each other
- Students are taking on leadership opportunities. They are involved in Our Voices Matter, and National Jr. Honor Society and their numbers have grown exponentially. Participation in afternoon clubs has also increased.
- Trails to Wellness, U of Michigan - A new curriculum will replace our current SEL, Social Emotional Learning for K-12 Classrooms. There is zero cost after initial training. Other schools are having great results.

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- Math Data - Teachers are developing 6-week intervention plan for each student. All students are evaluated and offered specific support.
- Literacy - Dibbles will be added for evaluating literacy in reading.

6. Unfinished Business

6.1 Goals for the Superintendent Plan - Dr. Scallion

- The board discussed the Superintendent Plan. The first report will be at the Mid-year and will include the data from the beginning of the year. Another report will be in February.
- Data reports will be updated every 6 weeks.
- Cohort student data with all the progress over years will be available for every student.

6.2 Facility Use Policy - KF/KFR - Second Reading. Suzanne shared the revisions to the policy. Tabled to the next meeting when full board is present.

7. New Business

7.1 PAE / MoA

- Van driver hourly position.
- Infant Toddler is a member of the PAE. We will always need someone with a DESE license in the Early Learning program.
- ELC coordinator - Suzanne reported, that we have that position filled.

7.2 Homeschooling Application Update - One more application is in the works.

7.3 ESSER Grant (Elementary and Secondary School Emergency Relief) funds feedback
Suzanne discussed the survey feedback. 68% were from parents and caregivers. Very good feedback from parents. The top concern was Social-Emotional, then Literacy, Other (Health and PE), and Math. Other ways to address the family feedback were discussed. Review of the ESSER Elementary and Secondary School Emergency Relief Fund (ESSER Fund) budget.

7.4 Advisory Board Update - They are exploring a formalized program of studies in the areas of Visual and Performing Arts (VAPA) and Marine Studies.
The team met in-house. Suzanne discussed the need for sharing and marketing what we already have and what our school offers, to assure sustainability. They are meeting weekly. An invitation and press release and survey will go out for the Advisory Council.

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7.5 District Strategy for Continuous Improvement

Suzanne presented her work to include the staff in creating the document that will become a website to introduce the program of studies.

7.6 School Committee Goals - Eva asked that people look at the Superintendent goals and align ours with those goals. Tabled.

7.7 Budget Schedule - Suzanne share that she is looking at every grant possibility. There will be some increase to cover salaries. Budget meetings in preparation for the town will begin in December. The School Committee meeting dates were discussed.

8. PSC Comments

Penny appreciates that you are addressing the needs of teachers through professional development and support.

Adriana is thrilled with the direction the district is going in with SEL, after school programs, and surveys.

Eva felt it was a great update and wanted to add that she appreciates the board is working together. Suzanne added that she can feel the support of the community

9. Adjourn Meeting - Hearing no objections, Eva Enos adjourned the meeting at 5:58 pm.

Submitted by Penny Sutter