

# **Minutes of the Provincetown International Baccalaureate World (IBW) School Committee Meeting on Wednesday, November 17, 2021**

1. Eva Enos called the meeting to order at 4:32 PM

2. Rollcall

Eva Enos, Adrianna Stefani, Penny Sutter, Liz Lovati, Ngina Lythcott.

Also attending; Dr. Suzanne Scallion (superintendent), Gerry Goyette (principal). Jeff Slater (assistant principal/special education director).

3. Public comments: none

4. Review of Minutes

4.1 September 15, regular meeting Eva Enos tabled the minutes for this meeting.

4.2 September 29, team building workshop A motion to accept the minutes was made by Adrianna, Penny seconded. Approved 5-0-0.

5. Leadership Updates

5.1 Superintendent Suzanne Scallion gave a brief update.

There is great energy in the school & many students are involved in the after school programs. The white van was recovered. The cameras mounted outside were helpful in the investigation. Mr Goyette and Mr Slater have done a wonderful job offering activities that encourage student involvement.

5.2 Principal Gerry Goyette

- Newsletter - was shared with the committee, teachers are submitting input monthly.
- Newsletter was shared with community partners.
- Trunk or Treat was a hit, as was the movie night, other movie nights are planned.
- Clamming - students went out to clam and then ate clams
- The IB visit went very well. We are awaiting the report. Another IB evaluation will happen in 5 years.

5.3 Special Needs Director/Vice Principal Jeff Slater

- Mr Slater has been giving the community an opportunity to be involved in the school by posting on the Provincetown Schools Community Facebook page
- IB noticed the SEL component in the conversations with many people they interviewed.
- Teachers will be involved in PD (Professional Development) at PAAM from The New England Conference on Positive Interventions and Supports for Kids.
- Data meetings begin this week to evaluate student progress for all students.
- Our Voices Matter is continuing to gather student interest.
- Holiday Store - The school will be asking for donations so students can 'give' and experience "The Joy of Giving".
- Photos of students are placed throughout the school (they were also included in the IB presentation)

Questions/Comments:

"The Art of Receiving" a gift is something that also needs to be taught.

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Can you explain the Voices Matter Group? The students are given a voice in what is happening in the world and how they can navigate as well as have an impact. They also participate in the Cape community. Conversation ensued about how students learn to manage life.

Newsletter - We would like to see the list of community supports available to families continue to be included in the newsletter.

## **6. Unfinished Business**

### **6.1 Facility Use Policies KF, and KF-R**

- The KF policy was sent to the legal counsel for review. A discussion of the changes as were previously agreed to ensued. A motion was made to accept the policy KF as currently written and revised by Ngina, Seconded by Adriana. Passed 5-0-0.

- Policy KF-R - There were suggested amendments to the policy by legal counsel and members. Dr. Scallion and the committee discussed suggested changes. A motion was made A motion to accept policy KFR with the amendments discussed here tonight was made by Adrianna, Ngina seconded. Passed 5-0-0.

6.2 Facility Use Update - There will be a holiday concert on December 2, 2021. There are staff and students included in the performance.

6.3 District Strategy for Continuous Improvement - Dr. Scallion shared there is input from staff and it will be presented in the new year.

6.4 School Committee Goals - A discussion among the committee members stated the need for aligning the committee goals with the superintendent goals and the goals related to the duties of a school committee.

## **7. New Business**

7.1 Calendar Changes - School calendar will be extended at the end of the year due to weather. A motion was made to accept the changes to the school calendar as presented by Dr. Scallion was made by Penny, Ngina seconded Passed 5-0-0.

7.2 Budget FY23 - A discussion of the personnel portion of the budget was discussed. The personnel budget increase is just 8.03%, but some will be funded by grants so the actual increase is only 2.32%(\$85,000.00). The rest of the budget is going to be level funded.

- A discussion of budget line items and funding ensued.

- Revolving Accounts - A discussion of the monies in each account was discussed.

## **Questions:**

- Could you explain how we are able to support the town by doing level funding? ESSER funds and numerous grants have been allotted to cover as much of the budget as possible.

- Could you explain ESSER funds? - ESSER (Elementary and Secondary School Emergency Relief Funds) Funds are from the federal government specifically for the recovery from Covid-19 and given to the state to distribute. Our funds were used in a number of areas

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such as adding a late bus, adding instructional assistant personnel, adding summer school. This funding continues for three years.

- Why are we missing some codes in the budget funding list? Codes are set up by the State. We don't have any money in those areas.
- Would we be able to receive a breakout of what funds are in the revolving accounts? Yes.

7.3 Capital Improvement Projects (CIP) - A discussion of the 4 projects ensued; curbing, sidewalks, stairways, and walkway for pedestrians. A total of \$90,000.

7.4 MASC Conference Reflections -  
Adrianna, Ngina, Eva - shared their experiences at the conference.

### 8. PSC Comments;

The committee appreciates the newsletter and obvious focus on students.

9. Adjourn Meeting - Hearing no objections, Eva Enos adjourned the meeting at 6:05 pm.

Submitted by Penny Sutter