

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, July 25, 2007**

A regular meeting of the Provincetown Housing Authority was called to order by Bryan Green, Chair, on Wednesday, July 25, 2007 at 5:16 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

PRESENT: Bryan Green, Chair
Cheryl Andrews, Vice-Chair
Nancy Jacobsen, Commissioner
Patrick J. Manning, Executive Director
Diana Fabbri, Recording Secretary

ABSENT: George Bryant, Vice-Treasurer
Harry Opsahl-Gee, Commissioner

OTHERS: Towanda de Nagy
Molly Perdue
Cathy Reno Brouillet

Motion by B. Green to send a letter to the B of S to have a joint meeting and would like to nominate Cathy Reno Brouillet to the PHA Board of Commissioners, seconded by C. Andrews.

VOTED: 3-0-0

PUBLIC STATEMENTS:

Towanda de Nagy wanted to know the progress of Smoke-Eaters research. The Eaters run at about \$700, and that he bought a comparable, less expensive air purifier that takes care of smoke, mold, pet dander, and has a washable filter. It has been installed in a tenant's apartment. ED and Jim Turner will maintain it.

ED reported that Smoke-

AGENDA ITEM #6D TAKEN OUT OF ORDER:

M. Perdue reports that the CHC meets every week and they are talking about really needing a housing office. They were presented with a TAP grant from the Cape Cod Commission for \$3500 for outreach. When a housing director is hired, M. Perdue stated that he/she should have experience and by September the CHC will give an update to B of S.

2...7-25-07

APPROVAL OF MINUTES

Motion by C. Andrews to accept minutes of June 27, 2007, seconded by N. Jacobsen.

VOTED: 3-0-0

FINANCIAL REPORTS

ED reported that unrestricted reserved funds are at 11.6% or \$17,000 and those reserves are low. "If it gets any lower, we'll go to the state and ask for \$20,000 in restricted reserve to be unrestricted. We may have some money but we won't know until September 30, 2007, end of PHA FY."

DIRECTOR'S REPORT

- I. DHCD: A.
- II. Maushope: A. Entrance Sign: is up.
B. Smoke Eaters: the smoke cleaning device is in a unit.
C. Census: 22 of 24 with one local veteran and three letters out to applicants.
- III. Family Housing: A. Tenant complaint: ED will move forward on this.

B. Sewer Hook-up: Sewer hook-up at 33 and 35A Court Streets. PHA will request if Town would be willing to Offer assistance to these properties to get them hooked-up. 35A Court Street is a two family and there are two bedrooms in each unit. #33 is a two bedroom apartment and is vacant.
- IV. Foley House: Foley House is hooked-up to sewer. Foley House census is 10 of 10 and may drop.
- V. Other: A. ED Contract: ED informed the Board that Representative Peake and Senator O'Leary are attempting to include municipal employees in the State Health & Pension benefits. C. Andrews and ED to schedule a meeting to review ED contract.

3...7-25-07

Motion by C. Andrews to have the Housing Authority request that the Town absorb cost of sewer hook-up of 33 & 35A Court Street, seconded by B. Green.

VOTED: 3-0-0

OLD BUSINESS

- A. **90 Shank Painter Rd.** – Closing on August 13th, will need Town Meeting vote for additional land swap. The closing looks good, as long as the attorney for the abutter completes their work. MHP has agreed that they're going to stay on doing the RFP. Susan Connelly is our contact and will stay involved. Property can be a mix of residential/commercial and mix of income levels.

B. 951R Commercial St. –PHA now has the deed. B. Green would like PHA to consider selling it. ED reported that the PHA has received \$3,000 from TAP funding to assess property. Engineer to do preliminary site evaluation.

C. CPC
1. Appointment

C. Andrews made a motion to appoint B. Green as the PHA representative to the Community Preservation Committee with a term to expire on June 30, 2010, seconded by N. Jacobsen.

B. Green has accepted the appointment.

VOTED: 3-0-0

6E Development

1. Court Street – **ED:** we'd like to obtain abutting property because there's additional land for possibly more units.

2. 44 Harry Kemp Way – **ED:** we'll take it off the agenda for now until we know where the sewer is going. Board in agreement.

NEW BUSINESS

None.

4...7-25-07

APPROVAL OF VOUCHERS

Board approved vouchers.

The next Regular Meeting of the Board was set for **Wednesday, August 29, 2007 at 5:15 pm** in the **Common Room at Maushope**, 44 Harry Kemp Way. There being no further business,

Motion by C. Andrews to adjourn the meeting,
seconded by B. Green.

**VOTED: Unanimous to adjourn
at 6:56 pm.**

Respectfully submitted,

Diana N Fabbri
Recording Secretary