

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, September 26, 2007**

A regular meeting of the Provincetown Housing Authority was called to order by Bryan Green, Chair, on Wednesday, September 26, 2007, at 5:15 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

PRESENT: Bryan Green, Chair
Cheryl Andrews, Vice-Chair
Cathy Reno Brouillet, Commissioner
Patrick J. Manning, Executive Director
Diana Fabbri, recording Secretary

ABSENT: George Bryant, Vice-Treasurer (non-excused)
Nancy Jacobsen, Commissioner (excused)

OTHERS: Molly Perdue
Jenna Milne

PUBLIC STATEMENTS: None

APPROVAL OF MINUTES:

Motion by C. Andrews to approve the minutes of Monday, August 27, 2007, as amended. C. Brouillet seconded.

VOTED: 3-0-0

Motion by C. Andrews to approve the minutes of Wednesday, August 29, 2007, as amended. C. Brouillet seconded.

VOTED: 3-0-0

FINANCIAL REPORT:

Jenna Milne reported that the bulk of programs are State programs and the State is allowing a 12 percent increase for non-utility costs. PHA will receive A \$31,474 subsidy. Also, the State is allowing a 7 percent salary increase for staff. The PHA has \$21,000 plus in restricted funds. The State likes PHA's unrestricted reserve to be \$30,600. Jenna recommends transferring the \$21,000 plus into the unrestricted reserve fund.

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Motion by C. Andrews to approve the fiscal budget of 2008 from Milne, Shaw & Robillard, P.C. C. Brouillet seconded.

VOTED: 3-0-0

Motion by C. Andrews to move \$21,337 from restricted funds to unrestricted funds. C. Brouillet seconded.

VOTED: 3-0-0

FINANCIAL REPORT:

**Motion by C. Andrews to accept accountant, Jenna Milne's report.
C. Brouillet seconded.**

VOTED: 3-0-0

DIRECTOR'S REPORT:

I. DHCD:

The site visit by John Gannon, Asset Manager, went well and ED Awaiting written report. There is some emergency money that may be available for 33 Court Street to upgrade building.

II. Maushope:

A. Smoke Eater working well.

The Maushope Tenant Association does not want a cookout, but would like a Social before one of the Board meetings, possibly at 4 pm on October 31, 2007. Board in agreement.

B. Census: 23 of 24.

III. Family Housing:

A. P. Manning sent letters to Sheriff's Department to serve the tenants in question.

B. P. Manning reports that PHA will wait until sewer is hooked-up before making additional betterment payments. ED has not received written agreement with Town.

Census: 8 of 9.

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IV. Foley House:

A. Census: 10 of 10.

V. Other:

A. The E.D. contract is on hold.

B. Retirement issues to be explored by John Gannon of DHCD.

OLD BUSINESS:

AGENDA ITEM #6D TAKEN OUT OF ORDER:

D. Molly Perdue reports from the Community Housing Committee. (CHC). The CHC is in the process of hiring someone as

Housing Director. There'll be a meeting with the Planning Board; they want to change zoning issues. The CHC will move ahead for Spring. They hired Molly Hemstock to develop informational packet Of current programs. TAP Grant funds to cover this expense.

- A. 90 Shank Painter Road...C. Andrews would like to know from the what fifty (50) units would look like. developer,**
- B. 951R Commercial Street...PHA is trying to get three (3) bids for Initial site review.**
- C. Community Preservation Committee...B. Green reports that CPC is still working on Gull's Nest. B. Green to go over the CPC minutes regarding agreement with Gull's Nest and he will get a copy of the administrative consent order.**
- E. Development:
1. 33 Court Street abutting property and is no longer available. However, 35A Court Street is abutting property and is on the market for \$519,000.**

NEW BUSINESS:

None.

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APPROVAL OF VOUCHERS:

C. Andrews motioned to approve vouchers, seconded by C. Brouillet.

VOTED: 3-0-0

B. Green, Chair, scheduled the next regular meeting for Wednesday, October 31, 2007 at 5:15 pm in the Common Room at Maushope, 44 Harry Kemp Way. There being no further business,

Motion by C. Andrews to adjourn the meeting, seconded by C. Brouillet.

VOTED: Unanimous to adjourn at 7:40 pm.

Respectfully submitted,

Diana N Fabbri
Recording Secretary