

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, November 28, 2007**

A regular meeting of the Provincetown Housing Authority was called to order by Cheryl Andrews, Vice-Chair, on Wednesday, November 28, 2007, at 5:15 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

PRESENT: Cheryl Andrews, Vice-Chair
Cathy Reno Brouillet, Commissioner
George Bryant, Commissioner
Nancy Jacobsen, Commissioner
Patrick J. Manning, Executive Director
Diana Fabbri, Recording Secretary

ABSENT: Bryan Green, Chair, excused.

OTHERS: Molly Perdue arrived at 6:10 pm.

PUBLIC STATEMENTS:
No public statements.

COMMISSIONER'S STATEMENTS:
George Bryant wanted it known that he missed previous board meetings due to not receiving notices until after the meetings occurred.

APPROVAL OF MINUTES:
N. Jacobsen made a motion to approve the minutes of Wednesday, October 31, 2007, as amended. C. Reno-Brouillet seconded.

VOTED: 4-0-0

FINANCIAL REPORT:
ED reports that the PHA overspent on materials and contract costs for the month of October, 2007 due to apartment turnover.

Motion by N. Jacobsen to accept the Financial reports with amended date, seconded by C. Reno-Brouillet.

VOTED 4-0-0

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DIRECTOR'S REPORT:

I. A. DHCD

II. Maushope:

A. Hot Water – ED reports that the hot water tank completely failed and this particular system has been in use since 1996 and the hot water tank has needed to be replaced every couple of years

covered by initial five-year warranty. This new

and

tank is ceramic with a 5-year warranty and will cost approximately \$5,000. PHA will apply for emergency funds to cover the cost.

B. Census:

23 of 24 but will be 24 of 24 on December 1, 2007.

III. Family Housing:

A. Tenant Complaint Update:

One of the tenants put the additional person on lease while the other family chose to move out.

B. Sewer Hook Up:

Jimmy Roderick is doing hook-up and will probably finish by the end of the year.

C. Census:

8 of 9 will go to 7 of 9 when family moves.

IV. Foley House:

A. Census:

10 of 10.

V. Other:

A. ED Contract – nothing to report yet.

B. Barnstable County Retirement Association – same.

OLD BUSINESS:

A. 90 Shank Painter Road

PHA Board and ED attended the CHC meeting. Email to Susan Connelly of MHP regarding local preference and selection process.

B. 951R Commercial Street

ED has not yet obtained more information on getting the whole road instead of half if Town discontinues paper road.

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G. Bryant reported that a water pipe went in about 3 weeks ago and is a big 10-inch pipe.

C. Andrews asked the ED to call the DPW to ask what's going on in the area of that property.

C. CPC:

No information.

D. CHC:

There will be a meeting on Monday, December 3, 2007 with the Planning Board at 5:30 pm.

E. 46 Harry Kemp Way:

ED asked the State if there was any funding. The realtor is sure that the family will sell two pieces of the property. Surveyors are subdividing the lot. C. Andrews feels that the PHA should sell 951R and asked ED to advise Board. Ed is looking for other dollars.

NEW BUSINESS:

No new business.

C. Andrews asked that this designation be struck if there is no new business.

APPROVAL OF VOUCHERS:

Cathy Reno-Brouillet made a motion to approve vouchers, seconded by N. Jacobsen.

VOTED: 4-0-0

C. Andrews scheduled the next regular meeting for Wednesday, December 19, 2007 at 5:15 pm in the Common Room at Maushope, 44 Harry Kemp Way. There being no further business,

Motion by Cathy Reno-Brouillet to adjourn the meeting at 6:15 pm.

VOTED: Unanimous
to adjourn at 6:15 pm.

Respectfully submitted,

Diana N. Fabbri
Recording Secretary