

**Town of Provincetown
John Anderson Francis Family
Scholarship Committee**

Meeting Minutes - Tuesday, June 2, 2009

Chairman Gail Browne convened the meeting of the John Anderson Francis Family Scholarship Committee at the Council on Aging at 4:05 PM, noting the following members present: Gail Browne, Mary Ann Cabral, Olympia Ciliberto and Bill Schneider. Eleanora Irving arrived at 4:10 PM.

There were no public statements.

Clarification to the correspondence that sets forth the requirements to receive scholarship disbursement was discussed.

MOTION: Move to accept the alterations made in the letter to scholarship recipients as discussed.

Motion by: Gail Browne; Seconded by: Olympia Ciliberto; Yea: 5 Nay: 0 Abstain: 0

Chairman Browne circulated a thank you note received from a scholarship award recipient. Discussion regarding the delayed processing of scholarship awards was discussed. Bill Schneider will discuss this matter with the Town's Director of Municipal Finance in hopes of avoiding delays in the future.

Chairman Browne presented an invoice received from Scholarship America in the amount of \$255.00, representing the fee for processing scholarship applications for the Provincetown High School Class of 2009.

MOTION: Move to approve payment of the invoice from Scholarship America in the amount of \$255.00.

Motion by: Bill Schneider; Seconded by: Mary Ann Cabral; Yea: 5 Nay: 0 Abstain: 0

Chairman Browne presented invoices from the U.S. Postal Service in the amount of \$91.00 for the rental of the post office box for the Scholarship Committee's exclusive use.

MOTION: Move to approve payment in the amount of \$91.00 to Gail Browne as reimbursement for the post office box rental on behalf of the John Anderson Francis Family Scholarship Committee.

Motion by: Bill Schneider; Seconded by: Mary Ann Cabral; Yea: 4 Nay: 0 Abstain: 1 (GB)

Chairman Browne discussed the scholarship fund balance and the amounts of available disbursement.

The Committee adjourned to meet in executive session at 4:34 PM.

The Committee convened in executive session to review the scholarship applications for 17 students from the Class of 2009.

MOTION: Move to award 17 scholarships to the Class of 2009 as recommended by the John Anderson Francis Family Scholarship Committee.

Motion by: Gail Browne; Seconded by: Bill Schneider; Yea: 5 Nay: 0 Abstain: 0

The Committee discussed the presentation of the scholarship awards at graduation scheduled for Friday, June 5, 2009.

The meeting was adjourned at 5:09 PM.