

**Town of Provincetown
John Anderson Francis Family
Scholarship Committee
Meeting Minutes of
Wednesday, May 28, 2008
Judge Welsh Hearing Room**

Chairman Gail Browne convened the meeting at 4:02 PM noting the following members present: Gail Browne, Mary Ann Cabral, Olympia Ciliberto, Eleanora Irving and Bill Schneider.

No public statements were presented.

The minutes from the June 12, 2007 and July 31, 2007 meetings of the John Anderson Francis Family Scholarship were reviewed.

MOTION: Move to approve the minutes from the June 12, 2007 meeting of the John Anderson Francis Family Scholarship Committee.

Motion by: Bill Schneider; **Seconded by:** Gail Browne; **Yea: 4 Nay: 0 Abstain: 0 (EI)**

MOTION: Move to approve the minutes from the July 31, 2007 meeting of the John Anderson Francis Family Scholarship Committee.

Motion by: Bill Schneider; **Seconded by:** Olympia Ciliberto; **Yea: 4 Nay: 0 Abstain: 0 (EI)**

Chairman Browne circulated a thank you note received from Melissa Lomba.

Chairman Browne presented an invoice received from Scholarship America in the amount of \$225.00, representing the fee for processing scholarship applications for the Provincetown High School Class of 2008.

MOTION: Move to approve payment of the invoice from Scholarship America in the amount of \$225.00.

Motion by: Bill Schneider; **Seconded by:** Mary Ann Cabral; **Yea: 5 Nay: 0 Abstain: 0**

Chairman Browne presented an invoice from the U.S. Postal Service in the amount of \$70.00 for the rental of the post office box for the Scholarship Committee's exclusive use.

MOTION: Move to approve payment in the amount of \$70.00 to Gail Browne as reimbursement for the post office box rental on behalf of the John Anderson Francis Family Scholarship Committee.

Motion by: Bill Schneider; **Seconded by:** Mary Ann Cabral; **Yea: 4 Nay: 0 Abstain: 1 (GB)**

The Committee convened in Executive Session to review the scholarship applications for 14 students from the Class of 2008.

Chairman Browne presented the application from an upperclassman who submitted a request for disbursement after the October 1st deadline. A discussion ensued concerning the policy regarding late requests for disbursements from continuing students.

MOTION: Move to not approve the request for disbursement received after the October 1st deadline.

Motion by: Olympia Ciliberto; **Seconded by:** Eleanora Irving; **Yea: 5 Nay: 0 Abstain: 0**

Following additional discussion regarding the scholarship guidelines, the application form was reviewed and revised.

MOTION: Move to approve the revised Scholarship Application to incorporate the changes discussed.

Motion by: Mary Ann Cabral; **Seconded by:** Bill Schneider; **Yea: 5 Nay: 0 Abstain: 0**

MOTION: Move to award the applicants from the Class of 2008 and one applicant from the Class of 2007 as recommended by the John Anderson Francis Family Scholarship Committee.

Motion by: Olympia Ciliberto; **Seconded by:** Gail Browne; **Yea: 5 Nay: 0 Abstain: 0**

The meeting was adjourned at 5:55 PM.