

Board of Library Trustees Provincetown, Massachusetts

Minutes of Regular Meeting

Monday, October 18, 1999 at the Provincetown Police Station.

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

Attending: James Cole, Chair; Arthur Pike, Secretary; Anita Berman. (Bonnie Steele McGhee and Maghi Geary could not attend. Debra DeJonker-Berry, Director, was at the Selectmen's meeting.)

The Chair called the meeting to order at 7:32 pm.

No Public Statements were offered.

Minutes: Anita Berman moved that the minutes of the Regular Meeting of September 22, 1999 be approved as presented. The motion was seconded and voted 3-0.

Director's Report: The Chair noted that the Director was attending the concurrent Selectmen's meeting concerning some aspects of the proposed building swap. Her written report, titled October 1999, is appended (Attachment 1). In her absence, the Chair noted a few points suggested by the Director.

Lu Hetlyn will be on sick leave in the middle of November. It appears that painting will finally begin, with the hope that the Director can track the work so that the money voted by Town Meeting nearly two years ago can put the outside of the Library in good shape. The Director also expresses gratitude to Sandy Turner of the DPW for

seeing the new boiler project for the Library through to completion.

The Chair noted that long-time volunteer Joyce Fenton is moving up the Cape. The Trustees agreed that the Secretary would compose a letter of thanks to Joyce for her good offices. The Secretary also agreed to send a letter of thanks to Rosemarie Basile for the continued great support she has given us, in donating her painting "Book Sale at the Provincetown Library" for our benefit raffle. (The Secretary has produced these draft letters, with mailing expected under date of November 17, 1999.)

The Chair also noted that a new women's band called "Hot Flashes" is offering to do a Library Fundraiser during Holly Folly weekend. Other notes were on the visits by Jeff Hoover and Charlie Hay of Tappé Associates, looking over the possibilities of the building swap for the Heritage Museum and the Library. The Chair distributed notes from the Director about some concerns she has raised about preliminary sketches from Tappé; she asks that the Trustees review these concerns.

Chair's Report: The Chair reported that the Action Plan Update for FY99 voted at last month's meeting has been sent to the Massachusetts Board of Library Commissioners. The Director is waiting to hear that it has been accepted.

With respect to our Planning Process/Mission Statement developed about six years ago, the Director reports that our architects noted a lack of inclusion of a component concerning our historical materials. The Director had also noted that there is a new Planning Process being urged by the Massachusetts Board of Library Commissioners, a process that might wait until we are further along with our building swap. Arthur Pike pointed out that he is going to attend a workshop about the new process, being given by the MBLC for library trustees.

Building Committee: The Chair observed that current issues of the building swap have been discussed above.

Fundraising Committee: The Chair stated that he would like to step down from this Committee, because of all of his new commitments; he suggested that we defer consideration of a new member of the Committee until the entire Board can meet. The Supporters are moving ahead with their plans for fund raising, with strong support for our building swap.

Discussion ensued about additional publicity and solicitation for funds to meet the Community Challenge offered by Bay State Cruise Company. Anita Berman offered suggestions for professional help with public relations. The Chair reported that sales of the grocery bags to benefit the Library are moving forward at the A & P. Anita Berman suggested that perhaps some children from our Library programs might sell the bags at a table in the A & P.

Next Meeting: It was agreed that the next Regular Meeting should be held at 7:00 pm on Wednesday, November 10, 1999 at the Provincetown Police Station, anticipating further reporting to Tappé Associates.

Adjournment: Arthur Pike moved to adjourn. The motion was seconded and passed 3-0. Adjournment was at 8:02 pm.

Arthur L. Pike,
Secretary.

approved: 11/17/99 _____
(date) (initials)