

Town of Provincetown

PROVINCETOWN PUBLIC PIER CORPORATION

Meeting Place: Town Hall

Meeting Minutes Of August 6, 2002

Members Present: Dana Berry, Joyce Guide, George Hitchcock, Nancy Howard, Martin Michaelson

Others Present: Keith Bergman, (Town Manager), David Guertin (DPW Director), Chad DeLima (Marine Superintendent)

Call to Order: Keith Bergman called the meeting to order at 6:05pm.

PUBLIC MEETING

Keith Bergman relayed his support for the Pier Board and has instructed his staff to provide needed information and support. Procedure will provide for requests to pass through Town Manager's office and information will be sent to all Board members. He suggested to the Board that the first order of business was to elect a Chair.

Motion: Martin Michaelson made a motion to elect an interim Chair and Vice Chair for a period not to exceed 90 days. Seconded by Nancy Howard. Board approved motion by a vote of 5-0.

Dana Berry nominated himself for Chair. Nancy Howard nominated Joyce Guide. Joyce Guide was elected Chair by a vote of 4-1. Voting for Guide were Berry, Hitchcock, Howard and Michaelson.

Martin Michaelson nominated George Hitchcock for Vice Chair. Vote was 5-0 in favor.

Town Counsel is researching whether there are any other municipal entities like the Pier Corp. operating in MA and will communicate results to the Board.

Mr. Bergman suggested, and members of the Board agreed, that it will be helpful in the organizational process to have the views of the Mass. Department of Revenue.

Board members have requested additional information on the financial projections included in the original plan, including actuals for 2001 and 2002 presented in the same format as the projections. Guertin agreed to meet with Guide to gather the necessary data.

Guertin also agreed to meet with the Board to provide briefing re the construction of the pier as well as the basics of ice and its impact on the region's fishing industry.

Keith Bergman informed the Board that the Board of Selectmen are in the process of reviewing issues related to the Profish MOA and would welcome input from the Pier Board. It was agreed that two members from the Pier Board would sit at the table with Board of Selectmen as the pier sub-lease is negotiated.

Funding for the initial expenses of the Pier Board were discussed and Keith Bergman agreed to pursue inquiry to Mass Development for timing of access to Operational Revenue Fund.

Board decided to begin, as an early priority, a job search for a Pier Manager. Hitchcock and Howard agreed to draft a job description.

Berry agreed to create a time line outlining critical gating factors to accomplish prior to the Board's assumption of operations, currently proposed for January 2003.

Various proposals for gathering information from all parties with an interest in the pier were discussed. The Board agreed that ongoing input from all parties was essential. A timely process for gathering the input was not finalized at this meeting.

A meeting was scheduled for the following Tuesday, August 13, 2002 at 6:00pm at the same location.

Respectfully submitted,

Nancy Howard

Approved: Joyce Guide, Chair on August 13, 2002