

Provincetown Public Pier Corporation

Public Meeting of
August 27, 2002, 6:00 PM

Members Present: Joyce Guide, George Hitchcock, Nancy Howard, and Martin Michaelson

Joyce Guide called the meeting to order at 6:00 PM. There were no members of the public in attendance.

Meeting

Joyce Guide distributed a memo from the Board of Selectmen, inviting the Pier Board to a joint executive session on Sept. 9th to discuss sublease negotiations.

Other subjects covered were Chapter 91 Waterways License/DEP Settlement Agreement made with Jim McGowen's group, which calls for the courtesy float to be handicap accessible. David Guertin, the Building Committee and Susan Whittaker are working with the engineers on the plans.

Joyce Guide asked members for any suggestions regarding the format of the agendas for meetings.

Items on the Agenda discussed:

Corporation Issues – Rosemary Heard of Mass Development is checking with the grantors to see if the Pier Corporation can access the \$400,000 start-up funds before the actual take-over date. She has also agreed to pursue additional funding for launch support costs, including lawyer fees.

Financial – Historical Data - Joyce Guide and Nancy Howard met with David Guertin and Joyce Guide met with Bruce Miller of Finance in order to discuss possible methods for the keeping of financial records.

Personnel – Nancy Howard submitted a job description for the position of Pier Manager. The Corporation members read the description and made various suggestions for changes.

It was decided to make a list of items of importance to be discussed at future meetings. Committees were made to cover various items. Corporation members, leading each committee, would find appropriate people.

Martin Michaelson was to lead a Legal Advisory Committee; Nancy Howard, the Financial Advisory Committee and George Hitchcock, the Best Practices Advisory Committee.

It was decided to make field trips to other piers, such as Chatham to view the pier operations. Other piers suggested to visit were Plymouth, Gloucester and New Bedford. It was hoped that some of these trips could take place prior to September 9th.

The next meeting of the PPPC will be held on Tuesday, September 3, 2002 at 6:00 PM.

It was moved to accept the minutes of August 13.

Motion by: Martin Michaelson **Seconded by:** Nancy Howard **Vote:** 4-0-0

A motion was made to adjourn the meeting at 7:50 PM.

Motion by: Nancy Howard **Seconded by:** George Hitchcock **Vote:** 4-0-0

Respectfully Submitted

Joel Glasser

Approved by: _____ on _____
Joyce Guide, Chair Date