

Provincetown Public Pier Corporation

Public Session

September 26, 2002, 7:00PM

Members Present: Joyce Guide, Martin Michaelson, George Hitchcock, and Nancy Howard

Joyce Guide called the meeting to order at 7:00PM. There were no public comments.

The Board reviewed the advertisement for Pier Manager that will be run in the Boston Globe, the Cape Cod Times, the Banner and National Fisherman. No changes were made and the ads will run in the coming weeks.

Joyce Guide and Nancy Howard agreed to write a detailed job description to be reviewed by the Board at the next scheduled meeting and will make this description available to those expressing interest in the job. Marty Michaelson moved to make this so. Howard seconded and the vote was unanimous.

Discussion revisited the issue of the Grant Agreement Marty Michaelson agreed to find an attorney to review promptly and present this to the Board at the next scheduled meeting. Howard moved that the Board approve this action, Guide seconded and the vote was unanimous.

Committee Reports:

Legal: Report will be given at the next meeting

Finance: Advisory Group members continue to gather information on market prices needed for financial modeling. Initial projections should be available over the 3-4 weeks.

Still working on coming up with a definitive debt service number. George Hitchcock is working to get copies of grant proposals and contracts used for building the Pier.

Best Practices: Report will be given at next meeting.

Guide informed the Board that the deadline for the Letter of Intent for a grant from the Cape Cod Economic Council is October 4th and she would make sure we meet the deadline.

The Board reviewed the on-going Task List and agreed to do this on a periodic basis to add and delete relevant tasks.

George Hitchcock moved to accept the minutes of the September 3, 2002 meeting, Marty Michaelson seconded and the minutes were accepted unanimously.

Marty Michaelson agreed to review and revise the minutes from the September 19th meeting.

The next meeting was scheduled for October 8, 2002.

Nancy Howard moved to adjourn the meeting, Joyce Guide seconded and the vote was unanimous.

Resectfully submitted,

Nancy Howard

Approve 1/20/03 by a vote of 3-0. Joyce Guide, Chair