

Town of Provincetown
PROVINCETOWN PUBLIC PIER CORPORATION
Open Meeting

Meeting Date: November 18, 2002
Meeting Place: Town Hall
Members Present: Joyce Guide, Nancy Howard, Martin Michaelson
Others Present: Members of the Public
Excused Absent: George Hitchcock
Call to Order: Joyce Guide called the meeting to order at 7:03pm.

The meeting began by discussing different subjects that could be covered in this one-hour meeting.
Proposed subjects: positions to be filled, people to be contacted, and schedules.

Cape Cod Economic Development Counsel proposal

Joyce Guide stated that she had not heard from Michelle Jarusiewicz, the Town Grant Administrator in regard to the status of the proposal she had agreed to write for the PPPC. After discussion:

A motion was made that the Board have a high level of confidence by Friday Nov. 22, 2002 that Michelle would be able to meet the deadline of Dec. 9, 2002 and that a draft be written by Thanksgiving (Nov. 28).

Motion: Martin Michaelson
Second: Nancy Howard
Vote: 3-0

Discussions followed:

Joyce Guide began a discussion re: the delivery of the floating docks for the small boat fishery. She shared a letter from David Guertin, DPW Director to the Building Committee, re: the decision to wait until spring to install the floating docks rather than accept delivery in December. Nancy Howard asked if the timing to switch them have a negative effect on fisherman? It was decided no, since the fishermen are not using them now.

Joyce Guide also brought to attention:
-protocol for parade permits – deal w/ later
-lawyer letter for pier – possible liability and insurance
-bills for advertising – how to process – Joyce will find out
-Atlantic casino cruises – letter has been passed on

Joyce Guide stated positions to be filled: Chair, Vice Chair, Clerk, Treasurer
A motion was made to nominate Nancy Howard as Treasurer.

Motion: Martin Michaelson
Second: Joyce Guide
Vote: 3-0

A motion was made to nominate Martin Michaelson as Clerk.

Motion: Nancy Howard
Second: Joyce Guide
Vote: 3-0

A motion was made to nominate George Hitchcock as Vice Chair.

Motion: Martin Michaelson
Second: Nancy Howard
Vote: 3-0

A motion was made to nominate Joyce Guide as Chair.

Motion: Nancy Howard
Second: Martin Michaelson
Vote: 3-0

Nancy Howard reports that there is no information re: finance because that meeting was canceled.

Joyce Guide discusses questions for the Pier Manager interview. She will make copies of questions and distribute to other PPPC members. The lists of questions came from several different people.

Martin Michaelson suggests having open meetings soon. One with David Guertin (director DPW) and one with Profish. Also having a meeting with the town soon to discuss the open positions of Harbor Master and Pier Manager.

Possibly having this meeting with the selectmen. Possibly a joint, executive session.
He feels the town and the PPPC are both open enough to coordinate these two positions.
He also discussed meeting with Ted Meyer (Police Chief) to discuss which responsibilities would fall under police vs. Pier Manager, and whether or not the Harbor Master reports to the Police Chief.

A motion is made for the PPPC Chair to arrange a meeting with the Harbor Committee, PPPC and Board of Selectmen.

Motion: Nancy Howard
Second: Martin Michaelson
Vote: 3-0

Joyce Guide discussed harbor regulations:

- Three chapters in regulation
- Chapter 1 - McMillan Pier
- Chapter 2 - Harbor Commission mooring, dinghy dock, and curtosy float -
- Chapter 3 - Provincetown harbor (see appendix A & B)
- The Harbor Committee conducts an annual review of these regulations. Last year Chapters 2 and 3 were reviewed and changes were recommended and approved by the Board of Selectmen.
- Chapter 1 was not be reviewed and must be addressed by the end of the year, or within the next few months, until PPPC has it's own regulations

Questions:

- After the lease is in place, some regulations will stay and some will not.
- New regulations need to be written.
- Is PPPC responsible to write those regulations?
- How to work out these three separate chapters until PPPC takes over - and past Dec. 1, 2002.

Joyce Guide asked Rex McKinsey about an AGM letter re: repair or replacement of pedestals on finger piers.

Rex McKinsey addressed subject of pedestals and also art ideas for the pier.

- Pedestals need money to finish - will pier actually be finished when the PPPC takes over?
- Electrical needs on floats and how to charge for it.
- Are meters in pedestals?
- Trash Arts Project - 13 receptacles - the possible involvement of the Building Committee with percentage of money to go towards arts or money to come from grant.

Joyce Guide stated that electricity is a lease issue and a list of lease issues is needed.

Joyce Guide suggested writing a letter to the Building Committee.

Another possibility is arts money coming from Visitors Services.

A motion is made for the PPPC to write a letter to the Building Committee, consistent with this discussion to support a fund for money for the arts. No dollar amounts will be stated in said letter.

Motion: Martin Michaelson
Second: Nancy Howard
Vote: 3-0

Martin Michaelson will draft the letter.

Martin Michaelson has to leave the meeting at 8:06pm.

Meeting adjourned at 8:07pm

Respectfully submitted,
Susan Longo

Approved by: _____ on _____ Date _____
Joyce Guide, Chair