

**Provincetown School Committee Meeting
Veterans Memorial Elementary School
Library Media Center – Room #73
2 Mayflower Lane
Provincetown, MA 02657**

Tuesday
July 7, 2009
4:30 p.m.

Members Present: Kerry Adams, Vice Chairperson; Carrie Notaro;
Shannon Patrick; and Debra Trovato.

Members Absent: Peter Grosso, Chairperson (excused absence)

Others: Carol D’Amico, Nancy Flasher, David McGlothlin,
Amy Rokicki, and Jessica Waugh.

The meeting was called to order at 4:45 p.m.

After the meeting was called to order a brief recess was called for a presentation to Jessica Waugh, the retiring Superintendent of Schools. She was rendered speechless by her gift which was an historic newspaper dated July 6, 1948; her birthdate! She thanked everyone for the thoughtful gift, for being supportive, and said that she would cherish the gift forever.

Public Comments:

Carol D’Amico – speaking as an employee - wanted to thank Jessica for everything and will miss her very much.

Minutes:

There were six sets of minutes to approve however the following motion was made:

Motion: Move to table the minutes.

Motion: Shannon Patrick Seconded: Debra Trovato Vote: 4-0-0.

(The minutes tabled were the minutes of April 15th, May 6th, May 12th, May 28th, June 2nd, and June 24th.)

UNFINISHED BUSINESS:

2009-10 School Year Master Schedule

Jessica W. had generated a district outline and said that if anyone had any comments, she’d like to take them down and intends giving the comments to the incoming administrator. She further said that she will be completing it on Friday, thus the deadline for comments will be on that day.

PSC Policy: School Lunch Charging

Carrie Notaro was given the assignment of developing a school lunch policy. Betty White, the Business Manager, contacted three school districts to ask for their written policy. The Nauset Middle School seemed to be the most comprehensive to Carrie and she suggested that they adopt a good part of the policy.

Kerry Adams worried that if a family couldn't afford lunch money it would be an embarrassment to the child to have to admit it. Also Kerry didn't ever want to find that a child had to miss lunch because he didn't have the money to pay for it. After a lot of discussion, it was suggested by Jessica that the person taking the lunch money allow the child to eat lunch, inform the principal who would then discuss the problem with the social worker.

The outcome was that Debra Trovato asked Carrie Notaro to come up with a final draft for the next School Committee meeting.

Pre-School Bus Policy Review and Discussion

A written policy for the transportation of pre-school children was handed out to everyone along with the application for transportation. A brief discussion was held on parent's vs. school's responsibilities. At this point - 5:10 p.m. to 5:22 p.m. - a recess was declared for the group to enjoy the goodies for Jessica's party.

When the meeting resumed the following motion was made:

Motion: Move to adopt the "Transportation of Pre-School Children" policy.

Motion: Shannon Patrick Seconded: Debra Trovato Vote: 4-0-0.

Debra T. wanted to make sure that someone gets the policy for the handbook. Jessica W. said that she would take care of the matter.

PAE Job Descriptions

Jessica W. sent these job descriptions to everyone via e-mail. She wanted to discuss these with the School Committee members but there had been a few different versions e-mailed to everyone. It seems that Massachusetts mandates requisites for positions and then these positions have to be negotiated with the union which tends to make the entire negotiation rather cumbersome and lengthy.

It was also suggested that perhaps "footers" on each job description denoting either "draft 1, draft 2, or draft 3" and/or the date it was generated would be helpful in having everyone on the same page during a meeting.

David McGlothlin was promised that the finals of all these job descriptions would be sent to him via e-mail as soon as they are completed.

Discussion Financial Policies

Debra Trovato said that she would like to see some changes. She would like the subject to be placed on the next meeting's agenda and will e-mail the changes she envisions to everyone so that they can discuss them at the next meeting.

NEW BUSINESS:

Discussion regarding communication with school committee attorney

Kerry Adams said that he'd like to have Peter Grosso, the Chair, in on this discussion so it was tabled, too.

Motion: Move to table the discussion under New Business until the next meeting.

Motion: Shannon Patrick Seconded: Debra Trovato Vote: 3-0-1ab (CN)

In closing, Jessica, once again, thanked the School Committee for all their support.

Adjournment happened at 6:30 p.m.

Respectfully submitted,

E. Rogers Gaudiano

Approved by the School Committee on _____, 2009

Kerry Adams, Vice Chairperson