

TOWN OF PROVINCETOWN

SCHOOL COMMITTEE

Minutes

January 11, 2000

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

Members Present: Lois Borgesi (Chair), Frank Wills (Vice-Chair), Dana Berry, William Rogers

Members Absent: Adrienne Duncan (Secretary)

Others Present: Dr. Susan Fleming (Superintendent), Mr. Rokicki (VMES Principal), Mr. Marino (PHS Principal), Justin Smith (Student Representative from the PHS Principal's Advisory Council), Rachel Crosby (Recording Secretary), parents, students and staff.

Call to Order: Chair Lois Borgesi called the Meeting to order at 7:06 P.M.

REGULAR SESSION

VISITORS' STATEMENTS

- Emily Anderson spoke concerning an alleged lack of verification of the results of recent elections for membership on the Principal's Student Advisory Committee at Provincetown High School.

MINUTES

December 20, 1999, Regular Session #2 – Dana Berry moved to approve as written, Frank Wills seconded, and it was so voted, 4-0, 1 absent (Adrienne Duncan).

COMMUNICATIONS

1. Provincetown Water Department Bills in FY 2001 – Town Departments will be charged for the amount of water consumed. Water bill estimate is approximately \$5,000 based upon past usage (see memo from Betty White) and that amount will need to be included in the budget.
2. City and Town Newsletter: December 1999.
3. VMES Parent Newsletter: December 17, 1999.
4. Thank you note from teachers for calendar distributed by School Committee for 1999 holidays.
5. Town Report is due in Clerk's Office on January 25, 2000.
6. Teacher Retirement Incentive Response: from Wendy Willard.
7. Letter of Intent to Retire: from PHS Secretary Pat Sawyer.
8. Letters of Acknowledgement – Mr. Marino –
9. Planning Board Hearing concerning property abutting schools - scheduled for February 2, 2000.
10. Letter from Dr. Fleming to teachers asking for input on whether the District should continue to work with National Faculty.
11. List received from Maguire Group concerning what will have to be prepared to meet March 1 and June 1, 2000 Building Project deadlines.
12. Letter from Ms. Christine Lynch of the Department of Education approving the proposed Building Projects for 60% State reimbursement of construction and interest costs.
13. A memo from Amy Rokicki to Dr. Fleming reporting on a meeting on Policy on Public Library and School Library Cooperation. Dr. Fleming expressed appreciation for those who participated.
14. Letter from Dr. Fleming to Town Treasurer/Tax Collector Ken Learned concerning the availability of various

scholarship funds.

15. Monthly Financial Statement, dated 1/14/2000.

16. Copy of THE NET newsletter - to be included in Cape Codder and Banner newspapers.

EDUCATIONAL UPDATE

FY 2000 Grant Update – Dr. Fleming referred to a handout listing the grants applied for and received for FY 2000. Mr. Marino and Mr. Rokicki spoke concerning how the Academic Support Grant monies will be used at PHS and VMES, respectively.

UNFINISHED BUSINESS

FY 2001 School Budget –

- Maintenance of Buildings Accounts Change – detailed in a memo from Dr. Fleming to Mr. Rokicki and Mr. Marino, dated January 3, 2000. Dr. Fleming explained the changes.
- Changes in Budget - Dr. Fleming referred to budget materials distributed to School Committee members and explained several specific budget items and changes. Mr. Rokicki and Mr. Marino explained certain year-to-year changes in their individual school budgets. Frank Wills suggested that the budget sub-committee meet again with the Administration and Dr. Fleming agreed to arrange such a meeting. Dr. Fleming and the School Committee discussed the steps remaining in the budget process and agreed to set February 8, 2000 as the date for the Public Hearing on the School Budget. The Committee discussed the possible need for new budget books.

Building Project: School Building Committee – Dr. Fleming presented a revised list for the membership of the School Building Committee. After discussion concerning the wisdom of having the Principals be voting members, ***Frank Wills moved to approve the revised School Building Committee Membership List, Dana Berry seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).***

Capital Improvement Five Year Plan – Dr. Fleming referred to handouts, dated 11/22/99 and 1/7/00, showing potential Capital Improvements Program Requests from FY 2001 through FY 2005. William Rogers said that they should move without delay to fix the buildings in whatever way is necessary and he cautioned against underestimating the costs. He recommended that the Capital Improvement Plans be in accord with the Maguire Group report(s). Lois Borgesi said there are certain areas that need to be improved to maintain accreditation. Lois Borgesi and William Rogers agreed to meet with the Maguire Group and the School Building Committee at 3:30 P.M. on Tuesday, January 18, 2000.

Review of School Portion: Town Manager's Report on Facilities Needs and Fiscal Realities - Dr. Fleming reported that the Town has asked that Town Departments hold off on capital improvements until 2003 because the Town's debt will be dramatically decreased by that time. The School Committee discussed the urgent need to complete certain repair/update projects. Dr. Fleming said she will fax the Town a notice of the School's intention to revise their Capital Improvement schedule.

Other – None

NEW BUSINESS

Request for Inclusion in One-Time Early Retirement Incentive Program – Dr. Fleming reported that a teacher, Cathy Skowron, who has been on leave, had asked to retire, effective in early December 3, 1999. Ms Skowron subsequently also requested to be included in the Early Retirement Incentive Program. The Committee discussed whether retiring before July 1, 2000 disqualified Ms Skowron in light of the fact that she was on leave for the entire year. Dr. Fleming said that the PAE has no objection to Ms Skowron being included in the Incentive Program. The Committee discussed whether they were establishing a precedent requiring the individual consideration of similar future requests. The Committee discussed the original intention of the requirement that an eligible teacher retire after July 1, 2000. ***Frank Wills moved to approve the request from Cathy Skowron for Inclusion in the One-Time Early Retirement Incentive Program, William Rogers seconded and it was so voted, 4-0, (Adrienne Duncan).***

Increase Custodial Substitute Rate – Dr. Fleming referred to a memo she had sent to the School Committee and explained that the current rate for substitute custodians has not attracted any applicants. Dr. Fleming said the Custodians union does not control the hourly rate for substitutes. ***William Rogers moved to raise the hourly rate for substitute custodians from \$8.00 per-hour to \$12.00 per-hour, Dana Berry seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).***

Other –

- Request for FY 2000 Line Item Transfer – From VMES Classroom Equipment to Curriculum Enrichment, to pay for transportation to Nature's Classroom. ***Frank Wills moved to approve the FY 2000 VMES line item***

transfer in the amount of \$800.00, Dana Berry seconded and it was so voted, 4-0, 1 absent (Adrienne Duncan).

- Lois Borgesi reported that she and Frank Wills had attended the recent forum with the Cape Cod National Seashore and the Town. Lois Borgesi and Frank Wills spoke about the proceedings.
- In response to a question from Dr. Fleming, Justin Smith said he would be the Student Representative attending future School Committee meetings, so long as his schedule allows.

CLOSING STATEMENTS

- None.

ADJOURNMENT

Dana Berry moved to adjourn at 8:44 P.M. and it was so voted unanimously.

These minutes were approved by a vote of the Provincetown School Committee present at their meeting on _____, 200__

Respectfully Submitted:

School Committee Signature

Title

Rachel T. Crosby, On-call secretary