

# TOWN OF PROVINCETOWN

## SCHOOL COMMITTEE

### Meeting Minutes of November 14, 2000

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

### Meeting Held in the High School Annex

**Members Present:** Lois Borgesi (Chair), Frank Wills (Vice-Chair), Terese Nelson (Secretary), Dana Berry, William Rogers, Brian Williams (Representative from the PHS Student Advisory Council)

**Members Absent:** None

**Others Present:** Dr. Fleming (Superintendent), Mr. Rokicki (VMES Principal), Mr. Marino (PHS Principal), Ms Slivka (Director of Student Services), Jessica Waugh (PAE Representative), Jon Ingram (PHS teacher and Athletic Director), Rachel Crosby (Recording Secretary), parents, students and staff.

**Call to Order:** Chair Lois Borgesi called the Meeting to order at 7:05 P.M.

## REGULAR SESSION

### VISITORS' STATEMENTS

- Ms Waugh provided the School Committee with two handouts concerning awards for teaching excellence and also spoke about upcoming meetings with the teachers' union.
- Mr. Marino requested that Agenda Item # 8.1, Athletic Director: Temporary Change in Job Description, be moved up to the start of the meeting.

*Dana Berry moved to take Agenda Item # 8.1, Athletic Director: Temporary Change in Job Description, at the start of the meeting, Frank Wills seconded and it was so voted, 5-0.*

### MINUTES

**October 10, 2000, Regular Session** – *Frank Wills moved to approve with corrections, William Rogers seconded, and it was so voted, 5-0.*

**October 17, 2000, Regular Session** – *Frank Wills moved to approve as written, Dana Berry seconded, and it was so voted, 5-0.*

**October 24, 2000, Regular Session** – *Frank Wills moved to approve with corrections, Dana Berry seconded and it was so voted, 4-0, 1 abstain (Lois Borgesi).*

**May 13, 2000, Joint Meeting with Truro School Committee** – *postponed until the next meeting of the Joint Committees.*

### NEW BUSINESS

- **Athletic Director: Temporary Change in Job Description** – Dr. Fleming explained the rationale for the proposed change. Dr. Fleming referred to her memo (with attachments) to the School Committee, dated November 3, 2000, with the subject "AD Job Description". Dr. Fleming also referred to her memo to Mr. Marino and Mr. Ingram, dated November 8, 2000, with the subject "PSC Meeting, Tuesday, November 14, 2000". Mr. Ingram spoke about the need to maintain consistency in coaching athletics at Provincetown High. Mr. Marino spoke, recommending that the Athletic Director job description be temporarily changed as proposed. Ms Waugh spoke from the teachers' union perspective, saying that the contract had to be honored. *Frank Wills moved to temporarily suspend the portion of the Athletic Director's job description that allows the Director to only coach one sport, Dana Berry seconded.* The Committee and Ms Waugh discussed whether the \$50 stipend paid to a faculty member covering a home game while the Athletic Director is coaching

an away game needed to be deducted from the Athletic Director's salary. Frank Wills said he would like to go on record as being in favor of reconsidering the single-game coaching stipend deduction. In response to a question from Dana Berry, Mr. Ingram said there would be six instances where he would be at an away game while a home game was scheduled, resulting in a total deduction from the Athletic Director's salary of \$300 in this school year. ***The Committee approved the motion by a vote of 5-0.***

Mr. Marino and the School Committee emphasized the need to discuss with the Athletic Task Force the future of athletics at Provincetown. Mr. Marino said he would ask the Task Force to present their findings to the School Committee as soon as possible. Jessica Waugh suggested having a member of the PAE Executive Committee on the Task Force.

Frank Wills suggested creating a School Committee sub-committee to review the Athletic Director's job description and compensation. Lois Borgesi suggested that the existing sub-committee on union contract/negotiations take up the issue of the Athletic Director's salary. By consensus, the School Committee agreed that the existing sub-committee should discuss this issue with the PAE Executive Committee at their next scheduled meeting.

## **COMMUNICATIONS:**

- Program for Veterans' Graduation Ceremony – Dr. Fleming praised all those involved.
- Announcement: Hearing on Foundation Budget Review – Dr. Fleming reported that the discussion will probably include how to accommodate changes in enrollment.
- Report on November 1, 2000 MASC Resolutions – In a detailed narrative, Frank Wills reported that Resolution #1 passed, but Resolution #2 was defeated.
- Regional Meeting of MASC Cape & Islands on Thursday, November 16 –
- Spring 2000 MCAS Tests: Report of State Results – distributed to School Committee members.
- Superintendent's Evaluation – Lois Borgesi referred to and read a letter, dated November 14, 2000, she had sent to the School Committee concerning the compiled results of the Evaluation.
- Lois Borgesi reported she had received a letter from the PAE requesting that a series of meetings be set up with the sub-committee on union contract/negotiations. Sub-committee members Lois Borgesi and William Rogers will arrange to meet with the PAE.
- Lois Borgesi reported on an upcoming meeting of the Barnstable County Selectmen and Councilors Association.
- Safety message concerning wall-mounted cafeteria tables.
- VMES Newsletter of November 9, 2000 -

## **EDUCATIONAL UPDATE:**

- ◆ **District Goal to Improve Academic Achievement –**
  - **Efforts and Results in Writing Achievement: State, District & School –** Mr. Rokicki reported in detail on efforts and results at VMES. Mr. Marino provided a realistic report on efforts and results at PHS.
- ◆ **Input and Suggestions for District Improvement Panel Workshop –** Dr. Fleming distributed a proposed Goal and Agenda for the Workshop, emphasizing the need to begin discussing the FY 2003 School Budget in the context of the financial demands of the Building Project. Committee members will provide Dr. Fleming with suggestions for the agenda and also recommendations for who should be invited to the Workshop.

## **UNFINISHED BUSINESS**

### **1. FY 2001 School Budget: Line Item Changes –**

- **Line Item Transfer Requests –**

1. **Employee Liability Insurance Line Item Transfer** in the amount of \$7,100 from SPED Supervision Salary Professional to School Committee Contracted Services – to be considered at the next School Committee meeting.
2. **SPED Line Item Transfer** in the amount of \$9,000 from Tuition to Non-Public Schools to Teacher Salary Non-Professional SPED - ***Frank Wills moved to approve the SPED Line Item Transfer in the amount of \$9,000 from Tuition to Non-Public Schools to Teacher Salary Non-Professional SPED, Terese Nelson seconded and it was so voted, 5-0.***

### **2. FY 2002 Budget Update: PSC Sub-Committee Recommendations –** Dr. Fleming referred to and discussed her memo (with attachments), dated November 8, 2000, to Mr. Marino and Mr. Rokicki with the subject "Budget Update". Dr. Fleming discussed in detail an attached memo, dated November 8, 2000, from the PSC Budget Sub-Committee to the School Committee with the subject "Recommendation from Budget Subcommittee". The Principals and the School Committee discussed the need to establish clear budgetary limit guidelines for the

Principals and School Councils.

*Dana Berry moved that the School Committee adopt the Town's guidelines for FY 2002 Operating Budget Requests so that the total School Operating Budget not increase by more than 2.5% above the level funded for FY 2001, Frank Wills seconded, and it was so voted, 3-2 (Lois Borgesi, Terese Nelson).*

- 3. **Building Committee Update** – Dr. Fleming referred to a letter from the Harvey Schorr of the Maguire Group replying to the detailed list of concerns from the Building Committee.
- 4. **Retirement Notification Incentive: Finalization** – Dr. Fleming referred to and discussed her memo, dated October 25, 2000, to the PAE Executive Committee, listing the issues to be reviewed by the School Committee at this meeting. *Terese Nelson moved that there will be no more than three retirement notification incentives granted for this school year. If there are more than three qualified applicants for this incentive, the incentives will be awarded to those individuals with the greatest sum of age and service. Applications must be received by December 15, 2000 to qualify for the \$5,000 incentive, Frank Wills seconded and it was so voted, 5-0.*

*Terese Nelson moved to continue the meeting past 10:00 P.M., William Rogers seconded and it was so voted, 5-0.*

**5. Other**

- Dr. Fleming confirmed that the Truro School Committee had signed and returned the Truro Tuition Agreement.
- Lois Borgesi mentioned that the Committee needed to start planning the Superintendent's next evaluation. Lois Borgesi will supply the members with a new blank evaluation form and an evaluation timeline.
- Lois Borgesi referred to a recently passed line item transfer for medical supplies, stating that it had been passed in identical form in the previous year and that the overrun should be addressed instead in the budget.

**NEW BUSINESS (continued)**

1. **Athletic Director: Temporary change in job description** – discussed above.

**2. Other**

- Dr. Fleming reported on a request for facility use from the Center for Coastal Studies to use a room in the Annex for their Right Whale Research Team. She detailed the financial arrangement tentatively agreed to by the Center. *Frank Wills moved to approve the request with the room in "as is" condition, Terese Nelson seconded, and it was so voted, 5-0.*

**CLOSING STATEMENTS**

- Mr. Fox asked a question about the retirement notification incentive and whether it involved potential age discrimination.

*Dana Berry moved to enter Executive Session at 10:18 P.M. for the purpose of discussing non-union personnel contracts, William Rogers seconded, and it was so voted unanimously in a roll call vote.*

Chair Lois Borgesi reconvened the regular meeting at \_\_:\_\_ P.M.

**ADJOURNMENT**

\_\_\_\_\_ moved to adjourn at \_\_:\_\_ P.M. and it was so voted unanimously.

.....  
These minutes were approved by a vote of the Provincetown School Committee at their meeting on \_\_\_\_\_, 200\_\_

Respectfully Submitted:

\_\_\_\_\_  
School Committee Signature

\_\_\_\_\_  
Title

*Rachel T. Crosby*, On-call secretary