

**TOWN OF PROVINCETOWN  
SCHOOL COMMITTEE**

**Meeting minutes of January 29, 2002  
Meeting held in the cafeteria of Provincetown High School**

Call to order at 6:40 PM.

**Roll Call:** Terese Nelson (Chair), Frank Wills (Vice-Chair), Debra Trovato (Secretary), Dana Berry and William Rogers.

**Others Present:** Dr. Colette Traylor (Interim Superintendent) and Edward Boxer (Acting High School Principal).

**PUBLIC HEARING**

A public hearing was held on the 2002-03 school budget. Dr. Traylor explained the budget process that brought those figures forward. Teachers and Principals of each school met and brought those figures to the Superintendent. After consideration, the budget was brought to the School Committee for discussion. The budget stays within the parameters suggested by the town manager for all town budgets. A question and answer session with the public followed.

A motion was made to approve the 2002-2003 school budget; so voted 5-0.

**REGULAR SESSION**

Regular session began at 7:03 PM.

No visitors statements.

Dana Berry made a motion to move item #8.3 to the beginning of the meeting; it was seconded and so voted 5-0.

Wayne Perry of Environmental Partners gave the committee an update on the oil clean up. The end of the pipe has been located. Residue goes to an old leaching pit; there may be oil in the soil around this pit. The proposal is to pump out both pits and remove oily surrounding oil until the soil comes clean. There is no way to tell total contamination. Soil will then have to be replaced and the area paved. Estimate of \$40,000 was given. There was a motion to except the proposal with a cap of \$45,000 to do this necessary clean up; so voted.

**MINUTES:**

The minutes of January 8, 2002 were unanimously approved, 5-0.

**EDUCATIONAL UPDATE:**

Dr. Traylor gave the committee a School Building Project update. There was discussion of a possible delay in beginning the renovations to the high school. The high school must be renovated for the accreditation requirements to be met. Discussions are being held to redefine and streamline the high school renovations to keep within the budget and to also keep programs up to standard. Possible community use is being researched.

A relocation study committee has been formed for high school placement for next year. Different suggestions are now being discussed. There will also be discussion with the building contractor to cause the least disruption the high school and it's programs. There is the hope that at least ten classrooms can still be in use while renovations are underway; moving them as necessary to accommodate the contractors. Relocating all students and programs is not possible. Search Committees have been established for the hiring of principals for the next school year.

**UNFINISHED BUSINESS:**

School Committee will meet with the Finance Committee on 2/12 to go over the school budget. There was a unanimous vote to approve the Physical Restraint Policy after it's second reading.

**NEW BUSINESS:**

Mr. Boxer requested a line item transfer of \$600 to be moved from Professional Development Contracted Services to Professional Development to enable teachers to attend conferences/workshops for the remainder of the year. It was so voted 5-0.

It was also voted 5-0 to appoint Anita Berman as a regular committee member to the John Anderson Family Scholarship Committee. She has been an alternate on this committee.

Terese Nelson and Frank Wills were unanimously voted as representatives from the committee to meet with Truro representatives to discuss a new contract with them for tuition. The current contract ends in June of 2003.

There was a vote to adjourn out of Executive Session.

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These minutes were approved by a vote of the Provincetown School Committee at their regular meeting on \_\_\_\_\_, 20\_\_\_\_\_.

Respectfully Submitted,

\_\_\_\_\_  
School Committee Signature

\_\_\_\_\_  
Title

Sheila M. Colburn, Recording Secretary

**TOWN OF PROVINCETOWN  
SCHOOL COMMITTEE**

**Minutes of Executive Session January 29, 2002  
Meeting held at the cafeteria of Provincetown High School**

**Members Present:** Terese Nelson (Chair), Frank Wills (Vice-Chair); Debra Trovato (Secretary), Dana Berry and William Rogers.

**Others Present:** Dr.Colette Traylor (Interim Superintendent).

Dr. Traylor discussed with the committee an increase in cost for prescriptions for employees who have Blue Cross/Blue Shield. She will keep the committee up to date.

**CLOSING STATEMENTS:**

The Chair felt that materials handed out to the public by a committee member, without the knowledge of any other board members, was inappropriate. Other members of the committee feel that no materials should be given out as member of the board, or as individuals, at a school committee meeting without the knowledge of other committee members.

The meeting was adjourned from Executive Session.

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These minutes were approved by a vote of the Provincetown School Committee at their meeting on \_\_\_\_\_, 20\_\_\_\_\_.

Respectfully Submitted,

\_\_\_\_\_  
School Committee Signature

\_\_\_\_\_  
Title

Sheila M. Colburn, Recording Secretary