

**TOWN OF PROVINCETOWN
SCHOOL COMMITTEE**

**Meeting minutes of March 26, 2002
Meeting held in the cafeteria of the Provincetown High School**

Members Present: Terese Nelson (Chair), Frank Wills (Vice-Chair), William Rogers and Dana Berry. Debra Trovato was excused from the meeting.

Others Present: Dr. Colette Traylor (Interim Superintendent), Edward Boxer (Acting High School Principal) and Sheila Colburn (Recording Secretary).

REGULAR SESSION

The Chair called the meeting to order at 6:35 PM.

Citizens Statements: Custodio Silva discussed a notice brought home by his 5th grader about smoking. He felt that some of the language was inappropriate and he wanted this brought to the boards attention.

MINUTES:

Dana Berry made a motion to accept the minutes from 1/29/02 as written; seconded by Frank Wills; and so voted 4-0.

EDUCATIONAL UPDATE:

Dr. Traylor gave the committee an update on the staff development day held on 3/18. She visited both schools and felt that it was a successful day.

Mr. Boxer gave a copy of the high school relocation initiative to the committee members. The relocation committee will meet next week. The goal is to keep the 7th and 8th grade in VMES.

The chicken dinner that took place on 3/16 brought in a donation of \$4,700 for the Motta Field Restoration Project.

Mr. Tom Reis and the Lions Club put the dinner on and the monies were accepted with great appreciation.

Dr. Traylor gave the committee a Curriculum Accommodation Plan for their perusal.

Frank Wills gave an update on the Long Range Financial Planning Committee. A document, "Understanding Your School Budget", will be put out as information at town meeting. Mr. Jonathan Roberts put the document together for the committee.

Update on the High School Drain: Dr. Traylor received a receipt for Mr. Perry and the final cost was less than projected. Cement was put into the drain, areas clean. No environmental problem now exists.

The High School boiler was done by vacation thanks to good weather conditions. An energy resource grant of \$18,901 and insurance claim of \$8,660 brought the cost down to \$28, 232.

UNFINISHED BUSINESS:

The committee was given a copy of the revised 2002-2003 school calendar. Dana Berry made a motion to accept the calender; William Rogers seconded; and it was so voted 4-0.

Dr. Traylor has spoken to Mr. Scanlon about doing an audit of the school system. He has agreed to do so when the town audit is complete.

NEW BUSINESS:

Dr. Traylor gave the committee copies of the Building Project invoices and spreadsheets to show where monies have been spent. Frank Wills made a motion to express appreciation for this information; seconded by Dana Berry; so voted 3-0. William Rogers abstained.

Frank Wills commended Dr. Traylor and Terese Nelson on their reports that went into the Town Report.

CLOSING STATEMENTS:

Frank Wills informed the committee that a high school parent sought him out to say what a fine job Mr. Boxer is doing running the high school and hopes that he will return next year. The Chair also informed the committee that she got a letter from a parent stating the same.

Frank Wills made the motion to adjourn out of regular session; William Rogers seconded; so voted 4-0.

The meeting was adjourned at 7:20 PM.

These minutes were approved by a vote of the Provincetown School Committee at their meeting on _____, 20_____.

Respectfully Submitted,

School Committee Signature

Title

Sheila M. Colburn, Recording Secretary