

**TOWN OF PROVINCETOWN
SCHOOL COMMITTEE**

**Meeting minutes of June 4, 2002
Meeting held in the cafeteria of Provincetown High School**

Members Present: Terese Nelson (Chair), Peter Grosso (Secretary), Frank Wills and Debra Trovato.

Members Absent: William Rogers (Vice-Chair), excused.

Others Present: Dr. Colette Traylor(Superintendent), Edward Boxer (Acting PHS Principal), Sheila Colburn (Recording Secretary).

REGULAR SESSION

The Chair called the meeting to order at 6:35 PM.

No public statements.

The school committee presented Dr. Traylor with a bouquet of flowers with gratitude and eager anticipation of the years forthcoming with Dr. Traylor as the Superintendent.

MINUTES:

Frank Wills made the motion to accept the minutes of April 16, 2002 as printed; seconded by Peter Grosso; and so voted 4-0.

Debra Trovato made the motion to accept the minutes of May 14, 2002 as printed; seconded by Frank Wills; and so voted 4-0.

EDUCATIONAL UPDATE:

Dr. Traylor presented the grade 2/3 Poetry Award Winners to the school committee. The award winners, selected by the Language Arts Consortium of Educators, read their poems. The Chair presented each student with a School Committee Award.

Dr. Traylor gave the committee an overview of the Math Curriculum, introducing Rick Leighton who spearheaded the project. Mr. Leighton gave the committee copies of the curriculum guide.

Copies of the math curriculum will be available for parents to review upon request. The curriculum is aligned with Massachusetts state standards with material that will be on the MCAS exams. A curriculum council has been formed as follows: Rick Leighton, Coordinator, Kay Dundas, Barbara Losordo and Jessica Waugh. These members will serve as teacher consultants. Students progress will be monitored annually to see that students are being taught the materials. Debra Trovato made the motion to accept the Math Curriculum Guide for grades K-12; Frank Wills seconded with commendation; and so voted 4-0.

New staff announcements: Ms. Maryann Campagna as the School Adjustment Counselor and Mr. Francis Johnson as a High School Science teacher. Both opening resulting from retirement.

UNFINISHED BUSINESS:

The committee was given proposed contracts for boiler service for both school buildings from George T. Wilkinson, Inc. Peter Grosso made the motion to accept these contracts; Debra Trovato seconded; and it was so voted 4-0.

Debra Trovato made the motion to accept the Crisis Protocol given to the committee at the preceding meeting; Peter Grosso seconded; and it was so voted 4-0.

Dr. Traylor gave the committee a relocation floor plan for next year for their perusal. Subcontractor bids for the high school project are in and general contractor bids are due.

NEW BUSINESS:

Dr. Traylor gave the committee a copy of the requirements for the Curriculum/Professional Development Coordinator. This is an independent position with benefits. Frank Wills made the motion to accept the document; seconded by Debra Trovato; and so voted 4-0.

A memo was received by Dr. Traylor and the Chair from Mr. Rokicki, VMES Principal. A unanimous request was made by the faculty and staff of VMES to name the facility's playground: the Florence Bent Playground in memory of a staff member recently deceased. The PTA agrees with this proposal. Debra Trovato made a motion to so name the playground; seconded by Frank Wills; and so voted 3-0. Peter Grosso abstained. It was noted that the PTA has been taking donations for the playground's renovations. Any donation made out to the Lion's Club will be matched by the Banner.

Dr. Traylor requested a procedure for the use of Motta Field. Many requests are coming in and limits need to be developed so that all of the hard work will not be ruined. A sub committee was deemed necessary to review requests, fees and adjust policies. Frank Wills made the motion to appoint Peter Grosso and Debra Trovato; Debra Trovato seconded; so voted 4-0.

The committee received an invitation to the spring musical concerts to be held at PHS.

Terese Nelson made a motion to appoint Peter Grosso and William Rogers to the PAE negotiations sub committee; Debra Trovato seconded; and so voted 4-0.

CLOSING STATEMENTS:

Dr. Traylor thanked the school committee for it's continued support.

Next meeting will be held on June 18, 2002 and will be a work session. The Chair asked that each member come with a list of three goals and ways to implement them.

Meeting adjourned at 8:50 PM.

These minutes were approved by a vote of the Provincetown School Committee at their meeting on _____, 20_____.

Respectfully Submitted,

School Committee Signature

Title

Sheila M. Colburn, Recording Secretary