

**TOWN OF PROVINCETOWN  
SCHOOL COMMITTEE**

**Meeting minutes of October 1, 2002  
Meeting held in the School Annex Building**

**Members Present:** Terese Nelson (Chair), William Rogers (Vice-Chair), Peter Grosso (Secretary), Frank Wills and Debra Trovato.

**Others Present:** Dr. Colette Traylor (Superintendent), Anthony Teso (VMES Principal), Sheila Colburn (Recording Secretary).

**REGULAR SESSION**

The Chair called the meeting to order at 6:37 PM.

**MINUTES:**

Peter Grosso made a motion to accept the minutes of July 23, 2002 with the correction: AThe generator would be for community service and for school service@; seconded by Frank Wills; so voted 4-0 with Debra Trovato abstaining. Frank Wills made a motion to accept the minutes of September 10, 2002 with the following corrections: under Unfinished Business, spelling of Frank Wills; under New Business, AAnthony Teso to the school Building Committee retro active to 9/10 in the AM@; under Closing Statements, Adiscussed including recognition for Coach White during that assembly by the committee.@; seconded by Debra Trovato; so voted 5-0.

**EDUCATIONAL UPDATE:**

Dr. Traylor informed the committee that she signed a lease/purchase agreement for the lower percentage rate on the new generator. The lease was terminated for the mini van and instead there will be a lease of a 23 passenger mini bus. There will be a correction of the incorrect information printed on the district=s MCAS scores in the Banner. Preschool accreditation is under way and a steering committee for VMES accreditation has been formed. Arrangements are nearly complete for the PHS NESAC review to be held in March. The Civil Rights review is also underway with data being collected. Special Ed folders are being reviewed individually to ready for audit.

Dr. Traylor gave the committee an overview of the Curriculum Council=s role and the work that they have been doing for the district. A five year curriculum cycle has been set up that is aligned with the state standards expected of all Massachusetts schools. All members of the Curriculum Council were in attendance and gave the committee a review of their duties as they concentrate on their areas of expertise. Rick Leighton as the Curriculum Coordinator, Jessica Waugh 7-12 Reading/Language Arts, Barbara Losordo K-6 Reading/Language Arts and Kay Dundas Mathematics. The council=s goal is to have strong curriculum in all areas. A great deal of information was presented by the Curriculum Council. Details were given as to how the Council plans to accommodate all of our children and their learning styles. Mr. Leighton has applied and received grants that will be extremely helpful in these efforts.

A Teacher Induction Program has been put into place under the direction of Rick Leighton. This program consists of two components: an orientation program for teachers new to the district and a beginning teacher support program. A beginning teacher will engage with a mentor to phase them into the school system. This program is in operation this year as mandated by the state.

The PHS Handbook was given to the committee.

Dr. Traylor gave an update on the Building Project as follows: Roof repair was done at VMES; a bathroom was brought up to handicap code; and the installation of voice mail on the VMES phone system has occurred . Preliminary plans are being readied for the installation of the new playground at VMES. The Lion=s Club is acquiring donations and the Banner has agreed to provide matching funds. PHS is totally emptied; the gym floor is being sanded; colors chosen; and the parking lot issues have subsided.

Activity calendars for each school were given to the committee.

**UNFINISHED BUSINESS:**

Frank Wills moved to accept the Student Record Policy File, JRA-R as revised; seconded by William Rogers and so voted 5-0.

**NEW BUSINESS:**

Frank Wills made the motion to approve the Curriculum Cycle as presented by the Curriculum Council; seconded by William Rogers; and so voted 5-0.

No closing statements.

Meeting adjourned at 8:05 PM.

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These minutes were approved by a vote of the Provincetown School Committee at their meeting on \_\_\_\_\_, 20\_\_\_\_\_.

Respectfully Submitted,

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School Committee Signature

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Title

Sheila M. Colburn, Recording Secretary