

PROVINCETOWN SCHOOL COMMITTEE

Meeting of January 14, 2003
Meeting held at Annex Building

Present: Terese Nelson (Chair), Peter Grosso (Secretary), Debra Trovato and Frank Wills.

Members Absent: William Rogers (Vice-Chair), excused.

Others Present: Dr. Colette Traylor (Superintendent), Edward Boxer (PHS Principal), Anthony Teso (VMES Principal) and Sheila Colburn (Recording Secretary).

REGULAR SESSION

The chair called the meeting to order at 6:36 PM.

No public comments.

MINUTES:

Debra Trovato made the motion to accept the minutes of October 1, 2002 as printed; Peter Grosso seconded; so voted 4-0.

Debra Trovato made the motion to accept the minutes of December 17, 2002 as printed; Peter Grosso seconded; so voted 4-0.

EDUCATIONAL UPDATE:

Dr. Traylor informed the Committee that we have joined the Cape Cod Collaborative's Virtual Classrooms by joining with larger systems to make use of their unused seats.

Mark Ford is our site coordinator. We have four students signed up for various classes.

Teachers have been put in clusters by skill levels for Professional Technology Development to start next week.

Audits are underway and progressing. Dr. Traylor presented the completed Civil Rights Audit. work is being done on the SPED and Title I audits.

Assessment data on all students are being gathered for instructional strategies in preparation for the spring MCAS.

The Curriculum Council will present forums for parents and interested public with an overview on assessment and curriculum.

Dr. Wills gave the Committee a suggestion sheet for its perusal on the Long Range Planning Subcommittee.

Mr. Boxer informed the Committee that the Annex building was vandalized over the weekend. Two doors were broken but inside was untouched. Nothing is missing.

- Dr. Traylor informed the Committee that the **Building Project** progress is slow and steady. Work is being done on the lower level of the high school. The gym is 90-95 per cent complete. The gym ceiling is under review; the shop area is being painted. They are about two weeks behind schedule at this point. The project is staying within the budget allowed. \$43,000 for a phone system will be taken from that budget. Dr. Wills resigned from the Building Committee. Debra Trovato made the motion to accept Dr. Wills' resignation and to appoint Peter Grosso to take his place; seconded by Peter Grosso; so voted 4-0. Kay Dundas will be taking early retirement and will need to be replaced on the Building Committee. Frank Wills made the motion to appoint Fran Manion to that staff position; Debra Trovato seconded; so voted 4-0.
- Dr. Traylor will set up a **joint school committee meeting with Truro.**
- **Chapter 71 of the General Laws Amendment 36A** addresses school committee member orientation for new members after March 30, 2003. Certification will be given after completion of the eight hour program to be filed in Town Clerk's office.
- **John Hanlon** informed the Committee that he has acquired two grants this school year. A \$2,000 clam grant from SEMAC and a \$1,866 grant from the Community Foundation of Cape Cod to compare variations between freshwater and saltwater conditions in the same ecosystem by sampling for biotic and abiotic factors.
- **Health Department Letter:** Dr. Traylor informed the Committee that the air quality has been tested at VMES with good results.

PUBLIC HEARING SCHOOL BUDGET

It was brought to the Committee's attention that a Public Hearing needed to be posted for seven days and that did not occur. As a result, the hearing will be postponed until Thursday, January 23, 2003 at 1:30 PM. Dr. Traylor and Betty White, Business Manager, gave the Committee an overview of the FY-04 School Budget.

UNFINISHED BUSINESS:

7.1 The vote on the **FY-04 School Budget** will take place after the Public Hearing on January 23, 2003.

NEW BUSINESS:

8.1 Dr. Traylor presented a document on **Special Education Policies, Procedures and Practices**. All Federal and State Regulations are included. This flexible document will be modified and updated as needed. Dr. Wills made the motion to support and approve the document; seconded by Debra Trovato; so voted 4-0.

8.2 Line Item Transfers were approved as follows: Line item # 10-2110-41-100-100 \$28,396.42 and line item #10-2320-44-100-159 \$2,963.58 transferred to line item # 10-9400-44-400-155 \$31, 360.00. Frank Wills made the motion to transfer monies; Peter Grosso seconded; so voted 4-0. Line item # 10-2110-41-100-100 \$11,587.03 to line item # 10-9300-46-400-155. Debra Trovato made the motion to transfer monies; Peter Grosso seconded; so voted 4-0.

8.3 PSC Policy: KBBA 1st Reading-document given to Committee for first reading.

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CLOSING STATEMENTS:

Peter Grosso asked the Committee for verification on the Police Department request to use VMES. In October, the department asked to use the building for a paint ball demonstration. They did not ask in advance and did not ask for Committee approval at their meeting. Members talked to the chief and explained they would need to come to the Committee for approval.

It was brought to the Committee's attention that Truro Central School had damage done to their building during a paint ball demonstration.

Dr. Wills made the motion to adjourn; Peter Grosso seconded; so voted 4-0.

Meeting adjourned at 9:00 PM.

These minutes were approved by a vote of the Provincetown School Committee at their meeting on _____, 20_____.

Respectfully Submitted,

School Committee Signature

Title

Sheila M. Colburn, Recording Secretary