

PROVINCETOWN SCHOOL COMMITTEE

Meeting of April 15, 2003
Meeting held at the VMES Library

Present: Terese Nelson (Chair), William Rogers (Vice-Chair), Frank Wills and Debra Trovato.

Members Absent: Peter Grosso (excused).

Others Present: Dr. Colette Traylor (Superintendent), Edward Boxer (PHS Principal), Anthony Teso (VMES Principal) and Sheila Colburn (Recording Secretary).

RECEPTION

A reception was held from 3-4 PM sponsored by the School Committee in appreciation for all the work done by students, parents and faculty during the NEASC evaluation of PHS.

REGULAR SESSION

The Chair called the meeting to order at 4:05 PM.

No public comments.

MINUTES:

Debra Travoto made the motion to accept the minutes of March 3, 2003; seconded by William Rogers; Frank Wills abstained; so voted 3-0.

EDUCATIONAL UPDATE:

- **Discipline Policy** was discussed. The PHS Handbook will be reviewed by faculty, site council, and a representative of the School Committee. The system is governed by certain state and federal laws and we must provide a safe and orderly environment for students and faculty. SPED or 504 students are under a different process. Debra Trovato and William Rogers will be reviewing the handbook with the site council.
- The Chair gave the following information regarding the Superintendent's Annual Review: The Committee found Dr. Traylor's work to be superior. Frank Wills made the motion that it be noted that the School Committee's evaluation of Dr. Traylor's performance is that her performance met with or exceeded expectations for in all areas; seconded by William Rogers; so voted 4-0. Dr. Wills reminded those in attendance that not all tasks are finished but are progressing and that the system is a growing enterprise.
- Dr. Traylor and Mrs. Betty White gave an overview of the proposed **Chapter 70 School Aid Formula**. The information was given to the Committee for their perusal.

UNFINISHED BUSINESS:

- 7.1 Frank Wills made the motion to accept the **PSC Policy JJB, Student Participation in Extra Curricular Activities** as printed; Debra Trovato seconded; so voted 4-0.
- 7.2 Frank Wills made the motion to accept the **PSC Policy ADDA, CORI Requirements** as printed; Debra Trovato seconded; so voted 4-0.
- 7.3 Debra Trovato made the motion to accept with a correction **PSC Policy JJF, Student Activity Funds**; William Rogers seconded; so voted 4-0.
- 7.4 **Generator update:** the generator was installed in March, the management of which will be assumed by the Town of Provincetown. It is up and running on test mode on Saturdays. There is clean up to be done near the generator. Mrs. White will call the DPW.

NEW BUSINESS:

- 8.1 John Hanlon discussed **overnight field trips** he would like to have with some of his classes for the rest of the school year. He will provide the Committee with his educational goals for these trips. Debra Trovato made the motion to accept his requests; William Rogers seconded; so voted 4-0.
- 8.2 There was a brief discussion regarding the **revised Facilities Use Form**. Dr. Traylor commended the sub

committee on their work. William Rogers made the motion to accept the revised form; Frank Wills seconded; so voted 4-0.

8.3 Mrs. White gave the Committee a **cost estimate assessment of the athletic program** in the high school. Frank Wills made the motion to table to time certain on the second meeting after the town elections; Debra Trovato seconded; so voted 4-0.

8.4 Dr. Traylor requested that an **acknowledgement be made to Saint Peter's Church** in appreciation of their generous use of their facilities. Frank Wills made the motion to donate the sum of \$500 to ST. Peter's; William Rogers seconded; so voted 4-0.

8.5 Frank Wills made the motion for **line item transfer** as follows: From Early Retirement Incentive line item # 10-2305-31-100-155 in the amount of \$10,000 to Principal's Office Accreditation line item # 10-2210-31-2500-118; seconded by William Rogers; so voted 4-0.

8.6 Frank Wills made the motion to move dormant **Student Activity** account funds into active accounts; seconded by William Rogers; so voted 4-0.

8.7 Debra Trovato made the motion to table indefinitely the proposal for additional cabling at VMES; seconded by William Rogers; so voted 4-0.

CLOSING STATEMENTS;

Rick Leighton has resigned his position. The Committee expressed its appreciation of all his contributions to the district.

William Rogers thanked Dr. Wills and everyone on the Committee for all their support.

The meeting was adjourned at 6:00 PM.

These minutes were approved by a vote of the Provincetown School Committee at their meeting on _____, 20_____.

Respectfully Submitted,

School Committee Signature

Title

Sheila M. Colburn, Recording Secretary