

Town of Provincetown
School Committee
Joint Meeting with Board of Selectmen
And
Finance Committee
Veterans Memorial Elementary School
Regular Session
Minutes of May 30, 2006

Members Present: Terese Nelson, Chair, Peter Grosso, Vice Chair, Burt Wolfman, Clerk, Debra Trovato, Shannon Patrick

Student Representatives: Jasmine Hadley and Helen Helmley

Also in Attendance: Janice Lachowetz, Supt. of Schools, Jessica Waugh, Curriculum Coordinator, Edward Boxer, PHS Principal and Anthony Teso
VMES Principal/DSS, and Others

Chair called the meeting to order at 4:30 P.M. with roll call of all members present.

Public Comments:

Beth Francis, VMES Teacher, on behalf of the teaching staff, inquired about future communications resulting from the Futures Conference expressing the desire that staff be kept informed of future reports and deliberations.

Minutes:

Debra Trovato moved to approve the April 14, 2006 Minutes. Seconded by Burton Wolfman. The motion carried 3-0-1 Peter Grosso abstained he was not at the meeting.

Peter Grosso moved to approve the May 1, 2006 Minutes. Seconded by Debra Trovato. The motion carried 4-0

Debra Trovato made a motion to approve the May 9, 2006 Reorganizational Meeting Minutes. Seconded by Peter Grosso subject to correction that he was in attendance at the meeting, left only briefly. The motion carried 4-0.

Debra Trovato moved to approve the May 9, 2006 Regular Session Minutes. Peter Grosso seconded. The motion was carried 4-0

Debra Trovato moved to approve the May 9, 2006 Joint Meeting with Board of Selectmen Minutes noting a correction that she had arrived late. Seconded by Peter Grosso. Motion carried 4-0

Unfinished Business:

Discussed the strategic planning proposal submitted by Janice Williams. Members expressed concerns about the amount work and time that would be required to conduct such a study particularly during the summer season. Concerns were also expressed about the cost of the study and whether continuation required competitive bidding. Additional concerns were expressed that the proposal suggested not filling current open positions which the Committee indicated would not be acceptable.

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Burt Wolfman moved that following a review of Phase I (Futures Conference Report) the Committee continue discussions with Janice Williams to redefine or clarify the scope of the proposal and its costs. Peter Gross seconded the motion. The motion carried 4-1, Debra Trovato opposed.

Joint Meeting:

The Committee closed out of regular session at 5:00 P.M. to enter into a Joint Meeting with Board of Selectmen and Finance Committee to discuss the Strategic Planning Proposal submitted by Janice Williams.

In attendance: Keith Bergman, Town Manager, Board of Selectmen: Dr. Cheryl Andrews, Sarah Peake, David Nicolau, Michele Couture, Richard Olsen
Finance Committee: Gary Delius, Ruth Gilbert, Robert Vetric, Ed Gage, Walt Wilnowski, Thom Thurston Absent: Ginny Ross and Matthew Clark

The committees discussed the proposal of Jan Williams to continue the work of the Futures Conference. Specifically to collect relevant data and construct an assessment of the strengths and weakness of the school district. The committees were concerned about the cost and scope of the proposed study. Concerns were also expressed about the time commitment during the summer months.

There was further discussion of joint funding for the study. The Finance Committee offered to fund half of the study providing the proposal was capped at \$20,000. Ruth Gilbert made a motion to support the School Committee decision to hire Jan Williams, if Ms. Williams would agree to do the study for \$20,000, of which the Finance Committee will provide \$10,000 at a future meeting from the Reserve Fund. The motion was seconded by Robert Vetrick. So voted 6-0-0

The school committee made no motions but accepted instructions to seek a new proposal from Jan Williams reflecting the \$20,000 limit.

The Board of Selectmen made no motions but indicated support for the recommended solution.

At 5:45 P.M.the joint session closed and the school committee reconvened its Regular Session.

Educational Update:

The Committee was informed by Superintendent Lachowetz, Judy Ward has been appointed the VMES Building Administrative Assistant. Ms. Lachowetz also updated the committee on the current vacancies: speech therapist, school nurse, summer school staff, and social studies teacher.

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New Business:

Mr.Teso reported on various options for initiating Pre-School/Extended day programs.

Terese Nelson made a motion to approve the pre-school/extended day program. The Pre School program 8:00 A.M. – 2:00 P.M. The extended day from 2:00 P.M. – 6:00 P.M. Burt Wolfman seconded. The motion carried 4-0-1 Shannon Patrick abstained.

Burt Wolfman reported on discussions with the Recreation Department and a Sub-Committee of the Board of Selectmen regarding a proposed memorandum of understanding between the School Committee and Town to combine the positions of Director of Recreation, School Athletic Director, Assistant Director of Recreation, and Adult Education, Director. The Town Manager is drafting the memorandum of understanding similar to that of the Management Information Systems currently in place, as well as, the specification of each job description. The Committee and Town will review the documents at a later meeting.

Bids:

- Shannon Patrick made a motion to approve the bid submitted by Garelick Farms for Milk and Ice Cream. Seconded by Peter Grosso. So Voted 5-0
- There was no Bread bid submitted.
- Shannon Patrick made a motion to accept the Cape Cod Oil #2 Heating oil bid. Seconded by Peter Grosso. So voted 5-0
- Shannon Patrick made a motion to approve the Outer Cape Health Services School Physician bid. Seconded by Peter Grosso. So voted 5-0.

The Committee requested that the Superintendent Lachowetz and Adm. Assistant for Business and Finance, Betty White update the Committee on the status of the budget for FY-06 with particular concern and interest of year-end close-out. It was so agreed.

Terese Nelson, Chair announced the committee was going into Executive Session for the purpose of discussing Non Union Contracts and discussion with respect to Collective Bargaining. On a roll call vote by the Committee it was unanimously voted to go into executive session.

Chair Nelson announced the meeting will not reconvene in open session but will adjourn in Executive Session.

The meeting closed at 6:25 P.M. to go into Executive Session

Respectively Submitted

School Committee Signature

Date

These minutes were approved at the meeting held on