

PROVINCETOWN SCHOOL COMMITTEE

Meeting of March 18, 2003 Meeting held at Annex Building

Present: Terese Nelson (Chair), William Rogers (Vice-Chair), Peter Grosso (Secretary), Debra Trovato and Frank Wills.
Others Present: Dr. Colette Traylor (Superintendent), Edward G. Boxer (PHS Principal) and Anthony Teso (VMES Principal).

REGULAR SESSION

The chair called the meeting to order at 6:38 PM.

No public comments.

MINUTES:

Peter Grosso made the motion to accept the minutes of February 11, 2003 as printed; William Rogers seconded; Debra Trovato abstained; so voted 4-0.

Debra Trovato made the motion to accept the minutes of March 3, 2003 as printed; William Rogers seconded; Frank Wills abstained; so voted 4-0.

EDUCATIONAL UPDATE:

- **Building Project:** Two invoices were paid toward the original \$120,000 due to architect. Additional bills were tabled. Old industrial arts section is substantially complete. A temporary occupancy permit is being sought. A possibility of extra stage lighting in the auditorium was discussed.
- **NEASC-PHS:** The committee is going forward; talking to staff and students and observing classes. Final wrap up will be on Wednesday at 3:30 with the faculty. The Parish Hall has been used for the NEASC functions and a thank you was discussed.
- **NEASC-VMES:** David Flynn from NEASC met with Mr. Teso to guide the steering committee. This committee will assign work, form new committees and work towards improvements and mission statement.
- **D.O.E. Audits:** Documents are complete and have been mailed to the State. DOE to see if procedures, evaluations and assessments have been done correctly. 38 student files were selected randomly to be reviewed. Also teachers and evaluators will be interviewed.
- An appeals process document for **MCAS** was given for the committee's perusal.
There will be no need for appeals-everyone passed except one who took a subtest.
- Dr. Traylor and Mr. Teso will go to **WOMR** to do radio broadcast session about the school system on 3/26, 4/1 and 4/14. This venue is important for sharing school information.
- The Curriculum Council has held two **public forums**, one at each school. Parents that attended were impressed with the curriculum and the school. At the Lions Club most recent meeting, Dr. Traylor and Terese Nelson were invited to speak. Both attended.

UNFINISHED BUSINESS:

6.1 Policy needs to be established for the handling of the **Student Activities**

Accounts. A question of consolidating accounts that have not been used in many years was discussed.

NEW BUSINESS:

7.1 The committee was given notification of **student record access by the military.**

The school will provide the names, addresses and telephone numbers of secondary students to military recruiters.

7.2 In order for **student participation in any extra curricular activity**, they must have a release form that has been signed by their parent of guardian.

7.3 The committee was given the MASC **C.O.R.I requirements** for a first reading.

A motion to adjourn was made by Debra Trovato; seconded by Frank Wills; and so voted 5-0.

Meeting adjourned at 8:10 PM.

These minutes were approved by a vote of the Provincetown School Committee at their meeting on _____, 20_____.

Respectfully Submitted,

School Committee Signature

Title

Sheila M. Colburn, Recording Secretary