

DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, December 12, 2001

- CALL TO ORDER:** In the absence of Chairman, Richard Blanchette, the meeting was called to order at 9:15 AM by Jack Kosko
- MEMBERS PRESENT:** Ms. Pam Parmakian, Mr. Jack Kosko, Ms. Leslie Parsons
- MEMBERS ABSENT:** Mr. Richard Blanchette (excused)
- OTHERS PRESENT:** Mr. Richard Tourgee; Mr. Dana Faris, Principal Assessor; Mr. John Warner, Assessing Department Clerk

MINUTES:

Ms. Parmakian moved, seconded by Ms. Parsons, to approve the minutes of the October 5, 2001 meeting as written. The motion carried by a vote of 3-0.

PUBLIC STATEMENTS: There were no public statements.

APPOINTMENT OF NEW MEMBERS:

There having been a vacancy on the Board since January 2001, Ms. Parmakian moved, in accordance with §3-1-2 of the Provincetown Town Charter, to appoint Richard I. Tourgee as a full member of the Board of Assessors. Ms. Parsons seconded the motion, which carried 3-0 with Mr. Kosko, Ms. Parmakian, and Ms. Parsons voting in favor and none opposed.

CORRESPONDENCE: Mr. Faris reported on the following recent correspondence sent or received by the Assessors' Office:

1. A letter from Mr. Faris to Magdalena Pavlak of the Department of Environmental Protection accompanying material sent pertaining to the town landings.
2. A copy of a letter from Warren Alexander, Building Commissioner, to Edward J. O'Hara regarding the unpermitted second building on his property located at 23 Dewey Ave.
3. A copy of a memo from Keith Bergman, Town Manager, to the Board of Selectmen regarding the Transfer Station access road on Race Point Rd.
4. Copies of eight invoices requesting assessing department data.

OLD BUSINESS:

Appellate Tax Board Cases: Mr. Faris reported on the following Appellate Tax Board cases: Provincetown Tennis Club, 288 Bradford St. Mr. Faris announced that the Town had reached a settlement agreement with the Tennis Club. Therefore, Ms. Parmakian moved, seconded by Ms. Parsons, to abate the fiscal year 2000 assessed value to \$348,700 and the fiscal year 2001 assessed value to \$400,700 in accordance with the terms of the settlement. The motion carried by a vote of 3-0.

NEW BUSINESS

Chapter 58, Section 8 Abatements: Mr. Faris presented the following abatement applications to the Board:

Edwards, Kent, 309 Commercial St. Ms. Parsons moved, seconded by Ms. Parmakian, to petition the Department of Revenue for authority to abate a fiscal year 2001 personal property tax bill, which was issued in error. The motion carried by a vote of 3-0.

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Exemptions:

Senior Volunteer Work Program

There were nineteen certificates for exemption received from the Council on Aging for this period under Clause 5K. Ms. Parmakian moved, seconded by Ms. Parsons, to grant these exemptions. The motion carried by a vote of 3-0.

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Motor Vehicle Excise Tax Abatements: Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Partially abate 32 bills from 2001 as a result of vehicle sales and trades.
- Fully abate 11 bills from 2001 that were issued in error.

Ms. Parmakian moved, seconded by Ms. Parsons, to grant these abatements based on staff recommendations. The motion carried by a vote of 3-0.

Boat Excise Tax Abatements: Mr. Warner reported on the following applications for abatement and recommended that they be granted:

- Fully abate five bills from 2001 that were issued in error.

Ms. Parsons moved, seconded by Ms. Parmakian, to grant these abatements based on staff recommendations. The motion carried by a vote of 3-0.

OTHER/MISCELLANEOUS:

Assessing Team and Office News: There was no assessing team or office news that was not fully covered elsewhere in the minutes.

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Future Meeting Dates: There will be a meeting of the Board of Assessors on **Tuesday, January 8, 2002.**

ADJOURNMENT: There being no further business to come before the Board, Ms. Parmakian moved that the meeting be adjourned at 9:55AM and the meeting was adjourned.

Respectfully submitted:

Jack Kosko, Clerk

Dana Faris, Principal Assessor

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