

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

REGULAR MEETING – MAY 29, 2001

JUDGE WELSH HEARING ROOM

The following minutes are available on-line as a service and are not the official record due to changes in formatting for the Internet. The minutes may have attachments that are not included here in this format. The official, complete paper copy can be viewed during regular office hours, Monday - Friday: 8 a.m. to 5 p.m. in the Office of the Town Clerk, 260 Commercial St. Provincetown, MA 02657.

Chairman, Betty Steele-Jeffers opened the meeting 7:00 PM noting the following attendees:

Board of Selectmen members: Elizabeth Steele-Jeffers, David Atkinson, Cheryl Andrews Absent: Mary-Jo Avellar

Other attendees: Keith Bergman – Town Manager, Mark Latour – Assistant Manager

Recorder: Vernon Porter - Secretary to Board of Selectmen

The following are meeting minutes, in brief.

1 POLICE CHIEF GOALS COMMITTEE

Report: Open Competitive Procedure to Fill Position on Permanent Basis

MOTION: *To move item 1 as written.*

Motion by: David Atkinson

Cheryl Andrews – offers the following amendment: Add after May 25, 2001, “*with an accompanying message from the Board of Selectmen to be adopted June 11, 2001,*”

MOTION: To move item 1 as amended to read:

MOTION: *Move that the Board of Selectmen vote to adopt the recommendations of the Police Chief Goals Committee, dated May 25, 2001, with an accompanying message from the Board of Selectmen to be adopted June 11, 2001, and further to make the determination, pursuant to the provisions of the impact bargaining agreement dated April 7, 1993, that the pending vacancy in the position of chief of police shall be filled on a permanent basis by an open competitive procedure.*

Motion by: David Atkinson **Seconded by**: Cheryl Andrews Yea 3 Nay 0

2. PUBLIC STATEMENTS

Leonard Enos – owner of Surf Club – concerned over pile driving at the pier interrupting his business during the season. Expect some interruption but his business is being adversely affected and if it continues at this pace all summer he will be put out of business. Don't know what to do about it nor does he understand if there is anything that can be done about it.

Josh Gray – re: Skateboarding for youth - Ask that the Board of Selectmen help in securing a place in Provincetown to build a youth skateboard park. Presented petition to the Board of Selectmen last week and is sure he can get more support from local residents and businesses. Would like the Board of Selectmen to do whatever they can as soon as they can.

Carla Anderson – Provincetown Harbor Committee – touch on Agenda item #7 – Town-wide Goals. Committee believes there needs to be a process for including committee input in your goals. There is a system for Departments but not for Committees.

Thanks heads of Department (DPW/DRM) for helping the Harbor Committee with quite a few projects that have been started, completed or in process over the past year. Some projects that we hope will end up on your

list of goals are (a lot have to do with Chapter 91); Storm drains associated with the pier project and we have grant proposals in process to continue this effort; efforts of County Dredge to provide some beach nourishment; evaluate and make changes on Town landings – utilizing assistance of AmeriCorps program for clean-up along the beach as well as providing additional facilities at each town landings; comprehensive signage program; working with Town Assessor’s office on researching our historic rights of way; almost completed a GPS survey map of the entire harbor which will be incorporated into our mooring system data base; and VSB is helping us put together a brochure targeted towards visiting boaters.

Would like to see Board of Selectmen adopt as one of their goals a commitment to continue improvement of our waterfront access and facilities.

Neva Hansen – Art Commission – submitted material for Board of Selectmen goals and will be happy to meet with the Board at any time to go over the details of goals.

Chris Brown – Co-manager of Skate Shop – been skating for over 20 years and skateboard park is like a bike trail – just condense it.

3. **SELECTMEN’S STATEMENTS**

Cheryl Andrews

To David Guertin – the issue of the noise and possibly the vibrations generated from the pile driving process going on – how many days do you anticipate ahead of us of that kind of problem?

Answer: Multi-phases. The area closest to the Surf Club will be completed in about two days; pre-caps will be set during the rest of June and mid-July. Approximately 6-8 weeks from now we will be reconvening pile driving but it will only be occurring at the ‘T’ portion. So that portion closest to the shore should be completed within the next 2 days. Pile driving is intermittent during the day and when it does occur it is objectionable. After the next couple of days you will not see any pile driving for approximately 8 weeks until new taper tubes arrive and then we will start pile driving the new ‘T’ section. That will last approximately 2 ½ to 3 months. We are hoping to work every day - 4 – 10 hour days. They will go back to a 5-day week program as soon as they have enough material - Monday through Friday.

Cheryl Andrews – there are two approaches. One is for the Board of Selectmen to have a special meeting on this issue and the other is to ask Mr. Bergman to meet with staff and discuss this issue in terms of impact on the area and make a recommendation to us. Clearly somebody has to sit down and address this issue and at least let us know what options are available for us to mitigate.

MOTION: Move that the Board of Selectmen schedule a single item meeting within the next 10 days to discuss the issue of impacts of this construction project on business and the schedule as proposed and any possible courses of action that be taken either by staff or the Board of Selectmen to mitigate those impacts. (Invite Engineer to meeting.)

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

Annual Goals – Committee Input.

MOTION: Move that the Board of Selectmen vote to establish a policy that the Assistant Town Manager shall solicit input from Town boards on proposed Town-wide policy goals fro the coming year at the same time as the year-end Goal Team reports are submitted.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

MOTION: Move that the Board of Selectmen adopt the policy that policies adopted by the Board of Selectmen be organized in a bound notebook. Further the Secretary to the Board of Selectmen shall maintain this notebook.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

Harbor Committee – with regards to Harbor Committee who is their staff liaison the Harbor Master? Keith – depends on the matter at hand – if it is Chapter 91 – then Judith would work with them. Frankly I could have sworn that we got a list of something that was set of recommendations form the Harbor Committee that was distributed some weeks ago – but not in the packets that you received from the staff members.

Skateboard Park – would not mind having a discussion this issue with the Board of Selectmen and Staff as to where this issue should go. I will be on board as far as investigating it.

Betty Steele-Jeffers

Want to especially note and thank Denise Joseph who is a Supervisor at the MPL Comfort Station and John Strong who is in charge of the MPL Parking Lot. The reason I would like to thank them is that they both show a good amount of initiative and willingness to go one step further to see what they can do for the many tourist they are faced with every day.

DPW – Johnson Street parking lot – retaining wall looks great.

Lower Cape Concert Band sounded wonderful at the Veteran’s Day Memorial services and the town hall ground looked superb.

The DMF office that has been rearranged – looks very good and professional.

I bought flags for the Board of Selectmen to use during the 4th of July Parade.

Harbor Committee – to Keith : in terms of what Carla Anderson had to say about the Harbor Committee – is there a liaison and how are we doing with committee interaction with staff? Do we have that comfortably worked out – in general? Keith – I am sure that there are areas for improvement – but we do have staff assigned to the various committees.

Skateboard Park - the majority of the Board of Selectmen said they would like to get some type of report back form the Recreation Department by December to see what we might possibly be able to. We know it is apparently difficult for you all to get to Wellfleet and maybe you just don’t feel like going out of Town. I’m sure the merchants and other older citizens walking down the street would be pleased if you had a safe place to go. We have not forgotten about it and we thank you for coming in and giving your presentation.

David Atkinson

Skateboard Park – want to thank Josh for his presentation . Also he presented us with a petition with 181 names on it of people who think we ought to have a place of their own to skate. Additionally, Chief Anthony put ‘Skateboard Park’ as one of his goals on his list he would like to see. Also, Dennis Clark, Recreation Director has this as one of his goals as well. There is going to be a seminar in Portsmouth, New Hampshire about skateboard parks and hopefully we will send our Recreation Director to learn more about them and how to get them started and such. The one thing we can do is raise private money – we don’t even have to worry about town money. Plenty of people are willing to donate, I’ve talked with the Masons, Knights of Columbus and I have money myself to donate.

MOTION:

WHEREAS, Provincetown’s Recreation Director has asked for one of our goals to be a skate park involvement and

WHEREAS, Provincetown’s Chief of Police has that one of our goals be an effort towards helping

Provincetown's skateboarding youth and

WHEREAS, Provincetown's youth themselves are interested in helping raise money and getting involved.

THEREFORE, I move that the Board of Selectmen votes, pursuant to MGL Chapter 44, Section 53A to establish a Skate Deck Gift Fund to raise private funds. The balance of said funds to be expended by the Recreation Department for Provincetown youth and visiting youth.

Motion by: David Atkinson No second motion withdrawn.

Mr. Enos - pier concerns. There is no way we can change the way that the piles are put in the ground because that is the design of them and if we cannot change the dates of the construction let's look at it by turning a negative into a positive by using a public relations method. I think we should have Pat Fitzpatrick in on the meeting when we discuss this together. We can do lapel pins and earplugs – give them away to tourists. Make a horrible thing into a fun thing if we do it right. If we had planned ahead of time before we started doing construction we would not even have this problem now.

Art Commission – are we going to be meeting with them soon to talk about their report and ideas? Cheryl – I was anticipating that we were going to deal with this in our goal session.

Nantucket Trash Compacting – Keith is going on June 13th.

MMA – two day meeting re: Transportation – is anyone going from our Town? Answer: No one at this time.

Disappointed in the attendance at the first seminar for parking lot and toilet people to learn how to treat tourists. Only 2 people showed up.

Boards and Committees – our board has 23 positions to fill – if anyone is interested in serving.

4A VISITOR SERVICES BOARD – FY 2001 TOURISM FUND

Promotional Project: 2001 Poetry Festival

MOTION: *Move that the Board of Selectmen vote to make the following amendments to FY 2001 Tourism Promotional Budget expenditures, as recommended by the Visitor Services Board on May 22, 2001: (1) to reduce the 2000 Fall Arts Festival from \$20,000 to \$19,755.31; and (2) to use the balance of \$2,838.69 PLUS \$161.31 from Article 20, April 2001 STM for a total of \$3,000 for the 2001 Poetry Festival.*

Motion by: Cheryl Andrews **Seconded by: David Atkinson** Yea 3 Nay 0

4B ART COMMISSION

Establish Town Art Collection Restoration & Conservation Gift Fund

MOTION: *Move that the Board of Selectmen vote, pursuant to MGL Chapter 44, section 53A, to establish a "Town Art Collection Restoration and Conservation Gift Fund" to receive proceeds from but not limited to: gifts and the sale of calendars and posters, with the balance in said fund to be expended without further appropriation by the Art Commission with the approval of the Board of Selectmen for the restoration and conservation of Town-owned art.*

Motion by: David Atkinson **Seconded by: Cheryl Andrews** Yea 3 Nay 0

4C REQUEST: SANJO REALTY TRUST

MOTION: *Move that the Board of Selectmen vote to execute a Growth Management Bylaw Regulatory Agreement and Declaration of Restrictive Covenants with Sanjo Realty Trust, John M. Reis, Trustee, for affordable housing units at 24 Captain Bertie's Way.*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 3 Nay 0

4D COMMERCIAL STREET CLOSURE

Attorney Christopher Snow for April Cabral

MOTION: *Move that the Board of Selectmen vote to amend its motion from the March 13, 2001 Traffic Hearing closing Commercial Street to vehicle traffic from Ryder Street to Carver Street... “to allow for up to 12 Pedestrian Mall Vehicle Passes. These passes would be issued by the Police Department to residents of the pedestrian mall area who own a vehicle which is officially registered to this address (up to one per vehicle, and not exceeding one per address); to owners of businesses in the pedestrian mall area where parking is available (up to one per business complex); and to allow access at all times for taxis.”*

Motion by: David Atkinson **Seconded by:** Betty Steele-Jeffers
Yea 2 Nay 0 Abstain 1 (Cheryl Andrews)

4E CONFLICT OF INTEREST LAW DETERMINATION

Harbor Committee, Pier Nominating Committee [MGL C.268A.§19]

No action taken on this item – matter not properly before the board.

4F 17TH ANNUAL GREAT MASS GETAWAY CYCLING TOUR

National Multiple Sclerosis Society, Central New England Chapter

MOTION: *Move that the Board of Selectmen vote to grant permission to the 2001 Great Mass Getaway Cycling Tour to use the town roads and facilities for cyclist on Sunday, July 1, 2001.*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 3 Nay 0

5A WATER SUPPLY SCADA SYSTEM

Change Order/Industrial Technical Services, Inc. \$25,000

MOTION: *Move that the Board of Selectmen vote to approve Change Order No. 3 in the amount of \$25,000 to the contract with Industrial Technical Services Inc. of Westfield, Massachusetts for a municipal water supply Supervisory Control And Data Acquisition (SCADA) system enhancements and appurtenant work for the Provincetown Water Department, said change order to be for a direct link for the storage and processing of salinity information from the newly installed intermediate wells.*

Motion by: David Atkinson **Seconded by:** Cheryl Andrews Yea 3 Nay 0

5B REGIONAL SOLID WASTE FACILITY

Request for Use of County Surplus Funds for Feasibility Study

MOTION: *Move that the Board of Selectmen vote to support a request for \$100,000 in surplus funds from Barnstable County to study the feasibility of siting a regional solid waste processing, recycling and composting facility on the Outer Cape.*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 3 Nay 0

5C USE OF CHAPTER 90 FUNDS

Drainage Repairs to Nelson Avenue and Freeman Street

MOTION: *Move that the Board of Selectmen vote to approve the use of \$30,221.91 in Chapter 90 Massachusetts Highway Funds, under Chapter 235 of the Acts of 1999, for drainage repairs at Nelson Avenue and Freeman Street, as recommended by the Director of Public Works.*

Motion by: David Atkinson **Seconded by:** Cheryl Andrews Yea 3 Nay 0

6A TREASURER'S TRANSFER

Board of Library Trustees Gift Fund

MOTION: *Move that the Board of Selectmen vote, as Commissioners of Gift Funds, to approve the transfer of \$220.19 from the Library Gift Fund for the payment of outstanding invoices*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 3 Nay 0

6B TREASURER'S TRANSFER

John Anderson Francis Family Scholarship Committee

MOTION: *Move that the Board of Selectmen vote, as Commissioners of Scholarship Funds, to approve the transfer of \$5,355.00 from the Scholarship Fund for the payment of scholarships and outstanding invoices.*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 3 Nay 0

7A FY 2002 TOWN-WIDE POLICY GOALS

Identify Proposed Goals for Public Hearing on Monday, June 11,2001

**1. Wastewater MOTION: *To approve as written by:* Cheryl Andrews
Seconded by: David Atkinson Yea 3 Nay 0**

- 1.1. *Design-build-operate contract:* negotiate and execute 20-year DBO sewer contract with selected vendor
- 1.2. *Secure SRF funding:* Secure supplemental funds for \$16.5-million 0%-interest SRF loan for wastewater construction, plus \$640,000 for planning
- 1.3. *Sewer grants:* Pursue \$1.5-million in USDA and MCDBG grants for sewer project
- 1.4. *Disposal sites:* finalize arrangements for disposal sites with MassHighways, with assistance from legislative delegation; institute baseline environmental monitoring
- 1.5. *Final design plans:* complete by October 15, 2001, with assistance from Wastewater Implementation Citizens Advisory Committee
- 1.6. *Sewer District Implementation:* finalize the sewer district and prepare to assess betterments on properties which connect
- 1.7. *Septic System Management/Inspection Program:* implement the Town-wide program for on-site septic system management, with assistance from the Barnstable County Health Department

**2. Affordable Housing MOTION: *To approve as written by:* Cheryl Andrews
Seconded by: Betty Steele-Jeffers Yea 2 Nay 1 (David Atkinson)**

- 2.1. *Affordable Housing Trust Fund*: pursue home rule legislation; establish procedures for expenditures from trust fund by Provincetown Housing Authority; hire part-time affordable housing specialist
- 2.2. *Land Bank Amendments*: pursue home rule legislation to increase Land Bank share for affordable housing from 10% to 35%, for acceptance at May 2002 Election
- 2.3. *Update Inventory*: Develop and implement strategies for increasing the percentage of affordable housing units in Provincetown to 10%

3. Cape End Manor *No quorum – no action taken.*

- 3.1. *Request for Proposals*: pursue alternative strategies for facility replacement and filing of Determination of Need by January 2002, including same-site scenario and transfer of license, for resolution at Fall 2001 Special Town Meeting.
- 3.2. *Explore All Options*: Keep all options open regarding Cape End Manor and keep public fully informed of the facts
- 3.3. *Supplemental Funding*: pursue additional Medicaid funding from MDPH, with assistance from legislative delegation

4. MacMillan Pier **MOTION: To approve as written by: David Atkinson**
Seconded by: Cheryl Andrews Yea 3 Nay 0

- 4.1. *Fishermen's Association*: Negotiate terms and conditions of the sub-agreement between the Provincetown Fishermen's Association and the Pier Corporation
- 4.2. *Public Pier Corporation*: Pursue perfecting amendments to home rule legislation; finalize the terms and conditions of the pier lease; appoint Pier Corporation Directors

5. Future of the Library, Heritage Museum and Collections **MOTION: To approve as written by: David Atkinson**
Seconded by: Cheryl Andrews Yea 3 Nay 0

- 5.1. *Museum Merger*: Undertake the study on the feasibility of the Pilgrim Monument merging the Heritage Museum's collection with theirs; develop implementation and funding strategy
- 5.2. *Library at Heritage Museum*: pursue \$1.878-million grant from Mass. Board of Library Commissioners, launch capital fund-raising campaign for \$1+ million
- 5.3. *Freeman Street Building*: determine the future use of the Freeman Street building; in conjunction with this, determine future disposition of all items/gifts presently considered part of the Heritage Museum collection
- 5.4. *Art Collection*: Determine staff support needed to properly store, manage, display, repair and conserve the Town's art collection.

6. Fiscal management and administration **MOTION: To approve as written by:**
David Atkinson Seconded by: Cheryl Andrews Yea 3 Nay 0

- 6.1. *Fiscal Policy Plan*: Revise and update Ten-Year *Fiscal Policy Plan* by 10/1/2001, for review by Board of Selectmen.
- 6.2. *ProvincetownGov University*: Develop and implement comprehensive professional development plan for Town staff
- 6.3. *Management Employee Evaluations*: As part of ongoing evaluation of department heads, employees relationship with the public including other town employees will be evaluated

7. Water **MOTION: To approve as written by: Cheryl Andrews**
Seconded by: David Atkinson Yea 3 Nay 0

- 7.1. *Water Management Permit* - continue to pursue water management permit from DEP, including new source identification through Outer Cape Water Management Study with USGS, CCNS, CCC, and Outer Cape towns
- 7.2. *Water Transmission Main Replacement* - implement MCDBG-funded project
- 7.3. *Water Quantity*: Reduce annual pumpage and the number of days on which the permitted annual average is exceeded; reduce unaccounted for water; reduce water consumption through conservation
- 7.4. *Water Quality*: improve the quality of Town water, to reduce the number of days each year that water is tainted

8. Open Space Management **MOTION: To approve as written by: Cheryl Andrews**
Seconded by: David Atkinson Yea 3 Nay 0

- 8.1. *Land Bank Amendment:* pursue home rule petition to increase Land Bank funds for open space management from 3% to 10% for any Town-owned open spaces, for acceptance at May 2002 Election
- 8.2. *Better Managing Town's Open Spaces:* develop and implement community-based plan for better managing the Town's 95 acres of dedicated open space

9. Public Safety **MOTION: To approve as written by: David Atkinson**
Seconded by: Cheryl Andrews Yea 3 Nay 0

- 9.1. *Community-Oriented Policing:* develop and implement plan for rededication to the philosophy of Community-Oriented Policing to empower police officers to address community needs in partnership with local government and the community
- 9.2. *Appointment of Chief of Police:* adopt proposed goals and objectives for next chief of police; appoint new permanent chief (*delete:* establish selection procedure and appoint new permanent chief.)
- 9.3. *Update Zoning By-laws, Subdivision Rules & Regulations, Sign By-law:* Through memorandum of agreement with Barnstable County
- 9.4. *Bike path:* Implement Conwell Street Study recommendations for bike path

10. Cape Cod National Seashore **MOTION: To approve as written by: David Atkinson**
Seconded by: Cheryl Andrews Yea 3 Nay 0

- 10.1. *Seashore Cooperative Ventures.* Examples - joint ownership of Herring cove; water issues; transportation; affordable housing

11. Municipal Buildings & Facilities **MOTION: To approve as written by: David Atkinson**
Seconded by: Cheryl Andrews Yea 3 Nay 0

- 11.1. *Old Burn Dump Closure:* Effect closure of the Old Burn Dump
- 11.2. *Winthrop Street Cemetery:* Implement plans for upgraded Winthrop Street Cemetery
- 11.3. *Report on Town Facilities:* Semi-annual report on the (delete word: which) *add: condition of all town facilities, including Heritage Museum, former and current firehouses*
- 11.4. *Recycling:* double the Town's percentage of solid waste recycled; continue exploratory discussions on solid waste multiple town district
- 11.5. *Parking:* develop an inventory of all parking spaces on public ways and in municipal parking lots; develop policies that are consistent with maintaining or increasing the number of these available spaces; when traffic hearing petitions call for the reduction of on-street parking, have staff develop alternative solutions that do not produce a net reduction in on-street parking

Addendum: FY 2002 List of Things "To Do"

- A.** *Department of Public Works:* continuation of work on signs to improve appearance, buy a kind of pole that doesn't rust, paint the rusty ones; invite DPW workers proposal for replacement of trash barrels with more efficient design; solve the cigarette butt disposal problem; replace taxpayer-paid bottled water coolers for Town employees with filtered Town water dispensers.
- B.** *Recreation Department:* a response by December on transportation to Wellfleet skateboard park, and feasibility of a skateboard park in Provincetown
- C.** *Department of Municipal Finance:* permanent bond issue on the Town's borrowing; implement quarterly tax bills; use tax title proceeds to add \$250,000 to Stabilization Fund at Fall 2001 Special Town Meeting
- D.** *FY 2001 Unfinished Goals, not otherwise incorporated above*
 - 1) [8.5] Hire a full-time Health Agent/Conservation Agent for FY 2002
 - 2) [11.3] Traffic regulations updated and codified
 - 3) [11.5] Develop a plan for traffic calming techniques for the entire town
 - 4) [12.3] Goal for staff members and Town Clerk: produce Town board minutes within 45 days of each meeting

5) [12.5] Human Resources -develop plan for support and retention of personnel

MOTION: Move that the Board of Selectmen delete [3.1] Explore sites for auxiliary generators (including CCNS property), conduct cost benefit analysis of generators.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

MOTION: Move that the Board of Selectmen delete [3.2] Explore wind-power options as a source of energy for the Town..

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

MOTION: Move that the Board of Selectmen delete [10.11] and add it as a Board of Selectmen's Policy "To develop a public awareness program for complying with litter by-law."

***Motion by: Cheryl Andrews Seconded by: Betty Steele-Jeffers
Yea 2 Nay 1 (David Atkinson)***

MOTION: Move that the Board of Selectmen move to adopt goals [11.4] Implement Conwell Street Study (bike path).

Motion by: Cheryl Andrews Seconded by: Betty Steele-Jeffers Yea 3 Nay 0

MOTION: Move that the Board of Selectmen delete [12.8] To reduce vacancies on Town boards by 30% during the next year by aggressive recruitment and elimination of unnecessary boards and commissions."

Motion by: Cheryl Andrews Seconded by: Betty Steele-Jeffers Yea 3 Nay 0

MOTION: Move that the Board of Selectmen adopt a policy to uphold the by-laws of the town and decisions of town regulatory boards, and in so doing to preserve the rights of abutters; and not to support private parties' interests that conflict with Town by-laws.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

MOTION: Move that the Board of Selectmen adopt a policy where by the Town of Provincetown shall use pavement markings (paint, etc.) instead of signs with poles, whenever possible.

Motion by: David Atkinson Seconded by: Cheryl Andrews Yea 3 Nay 0

MOTION: Move that the Board of Selectmen add to the "To Do List" a program for cigarette butt receptacles on Commercial Street.

Motion by: Cheryl Andrews Seconded by: David Atkinson Yea 3 Nay 0

MOTION: Move that the Board of Selectmen ask the Assistant Town Manager to continue to work with the Water Superintendent to develop recommendations for phasing in of water coolers, filters, etc., throughout Town buildings as established at the Board of Selectmen's meeting of October 10, 2000 agenda item 5D.

***Motion by: Cheryl Andrews Seconded by: David Atkinson
Yea 2 Nay 1 (Betty Steele-Jeffers)***

MOTION: *Move that the Board of Selectmen vote to approve the following change to the Board of Selectmen's Rules and Procedures as follows:*

1. Page 2 Section 2H 1 - Propose change of starting time from 7 PM to 6 PM.
Change to read: (1) All Board Meetings shall normally be scheduled to commence promptly at 6:00 PM., and terminate no later than 11:00 P.M. In the event, however, official business remains to be transacted at the scheduled adjournment time, the Board may vote to suspend this requirement under the provisions of Section 7 of these procedures.
2. Page 6 Section 10A Add the words " to the Board of Selectmen's secretary and the Board of Selectmen" **Change to read:** (a.) These standing procedures may be amended by a majority vote of the members present and voting at a regular meeting provided, however, that the proposed amendment has been submitted to the Board of Selectmen's secretary and the Board of Selectmen in writing at least one week prior to the date the amendment is to be voted upon.

Motion by: David Atkinson **Seconded by:** Cheryl Andrews **Yea 3 Nay 0**

8A MINUTES OF BOARD OF SELECTMEN MEETINGS

MOTION: *Move that the Board of Selectmen approve the minutes as follows::*

April 23, 2001 (Regular Mtg) as printed.

April 26, 2001 (Evaluations) as printed.

May 7, 2001 (Special Mtg.) as printed

May 17, 2001 (Goals) with changes so noted Add the word 'building' to end of Goal 2 to read: Freeman Street Building.

(Note: April 26, 2001 (Manor) tabled until June 11, 2001 meeting.)

Motion by: Cheryl Andrews **Seconded by:** David Atkinson **Yea 3 Nay 0**

8B EXECUTIVE SESSION MINUTES

Periodic Review of Minutes to Make Public

MOTION: *Move that the Board of Selectmen vote, pursuant to MGL Chapter 39, section 23A, to accept and make public the executive session minutes of May 24, 1999, July 26, 1999, July 10, 2000, and August 14, 2000. [roll call vote]*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson **Yea 3 Nay 0**

David Atkinson – Yes Cheryl Andrews - Yes Betty Steele-Jeffers - Yes

9. CLOSING STATEMENTS

David Atkinson

The auction that happened this weekend. I went through the list of people and talked with only two people who I knew on the list and asked them if they knew what the purpose was and they did not have a clue. I'm wondering if the people in town really know what is going on? We talked about sending a letter but never did do that. Cheryl – are you saying people gave stuff to this and had no idea what it was for? Answer – Yes. They were told it was for the artist for the environment. It is wrong and fraud to me. Is there anything

we can do legally? Answer: No

Comfort Station - T-shirts for them and require them to wear them.

-

Betty Steele-Jeffers

- Parking Department employees . Keith – can you find out for – are they going to get shirts. Mark - yes – different level of employees are going to get different types of shirts.

CASAS request – what did we do with that? They are looking for land. Keith - we passed it on to staff.

You got the idea that we want to do a discussion with water department.

Pile driving – Cheryl suggested that the Board of Selectmen go to lunch during pile driving.

Tom Hochard – resigning from Conservation Commission.

Cheryl Andrews

- **MOTION:** *Move that the Board of Selectmen as the Building and Grounds Staff to tidy up the front of the Heritage Museum and remove the Scotch Broom.*

Motion by: Cheryl Andrews **Seconded by:** David Atkinson Yea 3 Nay 0

MOTION: *Move that the Board of Selectmen request that the Lipton Cup be returned to Town Hall in a safe and secure place.*

Motion by: Cheryl Andrews **Seconded by:** Betty Steele-Jeffers Yea 3 Nay 0

Motion to adjourn by Mary-Jo Avellar at 10:25 PM

Minutes transcribed by: Vernon Porter, Secretary June 5, 2001