

TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
 BOARD OF ASSESSORS MEETING
 Town Hall, Tuesday, November 16th, 2004

CALL TO ORDER: Ms. Parmakian called the meeting to order at 9:14 a.m.

MEMBERS PRESENT: Ms. Pam Parmakian, Chair
 Ms. Leslie Parsons
 Mr. Greg Muse
 Ms. Patty DeLuca

MEMBERS ABSENT: Mr. David Nicolau (Excused)

STAFF PRESENT: Mr. Paul Gavin, Principal Assessor
 Mr. Richard Faust, Assistant Assessor
 Mr. Karl Shipman, Clerk

PUBLIC STATEMENTS:
 There were no members from the public in attendance.

MINUTES:
 Mr. Muse motioned to accept the minutes of the October 10, 2004 meeting. Ms. Parsons seconded and the vote was carried 4-0.

NEW BUSINESS:
 Mr. Gavin outlined the Assessors' Office order of business (as follows) and secured current address and phone directory information from members of the Board.

1) Notice of Uncollectible 1997 Real Estate Taxes (Ruth M. Hiebert – 65B Commercial Street)

A tax bill deemed uncollectible by the Tax Collector in the name of [deceased] Ruth M. Hurlbert (sic) was brought before the Board. Mr. Muse motioned to authorize that the Board sign off in acceptance of non-payment under the provisions of General Laws, Chapter 59, Section 71. Ms. Parsons seconded the motion. Board member signatures were secured.

2) Appellate Tax Board Notification of Informal Review (Elizabeth Nominee Trust - 263 Bradford Street)

Based on a review of comparable assessments of properties surrounding 263 Bradford Street, the Board agreed to offer and abate the FY2004 tax assessment at 263 Bradford to \$477,200. Mr. Gavin to follow-up with Trustee Robert F. Silva and report back to the Board any further intentions to appeal.

3) Real Property Abatement (Susan G. Buerkel – 51 Bayberry Avenue)

Tabled from the BOA Oct 20th meeting, the Board reviewed the data Ms. Buerkel secured from World Savings Bank which appraises her property at \$690,000. Mr. Muse motioned that the Board abate the property FY2004 to \$750,000. Ms. Parsons seconded the motion and was carried 4-0.

4) Real Property Abatement (Housing Land Trust for Cape Cod, Inc – 40A Nelson Avenue)

Based on confirmation of HLTCC's tax exempt status 501(c)(3), Mr. Muse made a motion to abate FY2004 in full. Ms. Parsons seconded the motion, while Ms. Parmakian recused herself. The vote carried 3-0.

ADJOURNMENT:

There being no further business to come before the Board, a motion to adjourn was made by Ms. DeLuca and seconded by Ms. Parsons. The meeting was adjourned at 9:55 a.m.

Respectfully submitted:

Karl Shipman

Karl Shipman, Assessors' Office Clerk