



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Wednesday, June 16, 2010
Town Manager's Conference Room
16 Jerome Smith Road

CALL TO ORDER: Ms. Parsons called the meeting to order at 8:35 a.m.

MEMBERS PRESENT: Ms. Leslie Parsons (Chair)
Mr. Paul Gavin
Mr. Robert Sanborn
Ms. Patty DeLuca

MEMBERS ABSENT: Mr. Greg Muse

STAFF PRESENT: Mr. Paul Gavin, Principal Assessor
Ms. Cheryl MacKenzie, Clerk

PREVIOUS MINUTES:

Mr. Sanborn made a motion to accept the BOA Minutes of March 31, 2010. Ms. DeLuca seconded the motion, and the motion carried by a 4-0 vote (1 absent).

PUBLIC STATEMENTS:

None

REAL ESTATE PROPERTY ABATEMENTS

Mr. Gavin noted that 40 applications were received for FY10 Real Estate Tax Abatements, which consisted of 35 properties. Mr. Gavin is putting together documentation, and we will start review process in our next meeting.

PERSONAL PROPERTY ABATEMENTS

The Board reviewed the list of FY 2010 Personal Property abatement applications. Four completed application were reviewed with the following recommendations:

- 25 Conant St. - Granted to Value of zero. The motion carried by a vote of 4-0.
- 1 Old Colony Way - Granted to Value of zero. The motion carried by a vote of 4-0.
- 566-UD Commercial St.. - Granted to Value of zero. The motion carried by a vote of 4-0.
- 7 Carver St.. – Denied. The motion carried by a vote of 4-0.

Mr. Gavin noted that two other property owners inquired, were sent letters from the Assessor's Office as to how to proceed, and we never received any further request or applications from them.

EXEMPTIONS/ABATMENTS:

Exemptions

The Board was presented with a list of One Hundred and Sixty-Three FY 2010 exemptions to date with the following recommendations:

Clause 41C - Elderly Persons – Thirty-two applications were considered for this period. Thirty-One applicants meet the current requirements. The motion carried 4-0. One application was denied, as applicant went over income limit, and is not eligible this year. The motion carried 4-0.

Community Preservation Act - Sixty applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0.

Clause 22 - Veterans – Twenty applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0.

Clause 37A – Blind Persons – Five applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0.

Clause 17D-Surviving Spouse/Elderly – Eight applications were considered for this period. All applications meet the current requirements. The motion carried 4-0.

41A Deferrals – Nine applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0.

Sr 5K – Senior Volunteer Work Credit – Twenty-Nine applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0.

NEW BUSINESS:

Mr. Gavin noted that the Chairman position for the Board will be up for election at the end of the year.

Mr. Gavin and Mr. Richard Faust are reviewing the cost of Scale Calculations, and their recommendations will be presented to the Board at our next meeting.

MISCELLANEOUS:

1. Mr. Gavin provided the Board members with the following documents for signatures as follows:

- a. FY04 – Uncollectable Motor Vehicle Excise Taxes.
- b. FY10 – Actual RE Excise Tax Commitment, Warrants and Letters
- c. FY08 – MV Abatements Report
- d. FY09 - MV Abatements Report
- e. FY09 – Boat Abatements Report
- f. FY09 – MV Excise Tax Commitments Report
- g. FY10 – MV Abatements Report
- h. FY10 - Boat Abatements Report
- i. FY10 – MV Excise Tax Commitments Report

2. Ms. MacKenzie had Board Members verify their contact information - phone numbers and email addresses. Will provide updated list at next meeting.

GENERAL UPDATE FROM PAUL GAVIN, PRINCIPAL ASSESSOR:

Mr. Gavin mentioned that he is currently gathering information for the open ATB Cases. There are currently ten open cases, seven of which pertain to the same condominium complex.

NEXT BOA MEETING:

The next BOA meeting(s) are scheduled as follows:
Thursday, July 1st at 8:30 a.m..

ADJOURNMENT:

There, being no further business to come before the Board at the time, Ms. Parsons motioned to adjourn the meeting, seconded by Ms. DeLuca. The meeting was adjourned at 9:47 a.m.

Respectfully submitted:

Cheryl A. MacKenzie

Cheryl A. MacKenzie,
Assessors' Office Clerk

Paul M Gavin

Paul M Gavin, Principal Assessor