



## School Committee

**Provincetown School Committee Meeting  
Veterans Memorial Elementary School  
Library Media Center – Room #73  
2 Mayflower Lane  
Provincetown, MA 02657**

Thursday  
June 8, 2010  
6:00 p.m.

**Members Present:** Peter Grosso, Carrie Notaro,  
Shannon Patrick, and Lory Stewart.

**Members Absent:** Kerry Adams

**Staff:** Dr. Beth Singer, Superintendent  
Kim Pike, District Principal

The meeting was called to order at 6:10 p.m.

### **AGENDA**

#### **Public Comments**

There were none.

#### **PSC Student Rep Comments**

There were none.

#### **Presentation: 8<sup>th</sup> Grade Washington Trip**

The presentation began by having one of the participants thank all those responsible for enabling and allowing the trip. Their main concern when they arrived (exhausted) at their destination was about getting snacks! Their hotel was located just 4 blocks from the White House so they were convenient to most everything. They had lunch at the Hard Rock Cafe and they had all day tickets on the “hop on and hop off” bus. The Vietnam Wall was on their itinerary and they walked to the Holocaust Museum which also had an exhibit on Nazi propaganda.

Representative Delahunt's office is in the Sam Rayburn building and one of his aides gave them a short history of things the Representative is involved in and they were also amazed by the tunnels which exist under Washington, DC to allow Congressmen ready access to the Capital whenever their votes are to be cast.

One of the children gave a report of the Air & Space Museum and marveled about the many planes from World Wars 1 & 2 that they saw. Allison Coats gave her report on the Washington Zoo (this was the only part of the visit that required transportation – other than shoe leather!)

They were all impressed with their White House tour where they had to pass through two security check points. They were given maps of the White House but were unable to see the personal quarters of the family or the Rose Garden because the President was entertaining in it. There are 134 rooms in the White House and the basement contains a bowling alley; the President also has his own basketball court.

The children – almost in unison - thanked everyone for giving them a great experience. The class raised over \$11K and received contributions from many of Provincetown's businesses, i.e., Joy McNulty, Knights of Columbus, Seamen's Bank, Cape Air, Vaughn Cabral, Coastal Acres, PTA, the AIDS Support Group, and many more too numerous to name. Dick Clifford, manager of the Stop and Shop also deserved a special thanks as well as John Hanlon, Carol D'Amico, and Genevieve Martin for their extensive planning.

**Minutes: 4/13/2010, 4/27/2010, 11/3/2009**

**Motion: Move to accept the minutes of the November 3<sup>rd</sup>, '09 meeting.**

**Motion: Shannon Patrick      Seconded: Carrie Notaro      Vote: 3-0-1 ab (LS)**

**Motion: Move to accept the minutes of the April 13<sup>th</sup> meeting as amended.**

**Motion: Shannon Patrick      Seconded: Carrie Notaro      Vote: 3-0-1 ab (LS)**

**Motion: Move to accept the minutes of the April 27<sup>th</sup> meeting as written.**

**Motion: Carrie Notaro      Seconded: Shannon Patrick      Vote: 3-0-1 ab (LS)**

#### **Superintendent's Update:**

- **Reorganization of space**

A floor plan was given out detailing the changes for 2010/11. There will be movement within buildings but not movement into a building. The changes will happen over a three-year period with phase 2 happening in 2011/12.

Currently there is advertising for personnel; there are early childhood specialists needed and this will happen within the next month. The three-year plan was discussed, corrected, and will be revised slightly. In 2013 the entire population of the school K-8 will be moved into the high school and VMES will probably expand into a day care center. A tentative name has been selected for the planned day care center and will be something like WEE CARE IN PROVINCETOWN.

- **IB Update**

Kim Pike gave the latest update and said that her group had visited Brockton on May 27<sup>th</sup>. Kim continued by saying that they were able to interact with teachers and staff as well as view their model. She's scheduling a trip at the end of September to go to Springfield; at that time we will be assigned an IB coordinator - Brockton is a 6 thru 8 program and they've reorganized and are redistricting. The program there is now open to more children. "We really wanted to see how they run seminars, etc."

On June 1<sup>st</sup> we had a parents' meeting and we focused on the primary program – 12 families came on that evening. On June 4<sup>th</sup> – we had a professional development day and on June 26<sup>th</sup> and 27<sup>th</sup> we are having a ½ day of professional development. The middle year program will have 2 days of professional development. Kim continued by saying that we're going to be working with google.doc and share documents actively and on-line. We're looking forward to this presentation.

Lory Stewart asked, "Do you have to pay an ongoing fee for this?" Kim answered that for 2 programs it'll be \$12,000 annually, much like joining a professional organization; the diploma program is more expensive.

- **Summer Programs**

Kim said that we have 5 summer programs in place and they will be starting after July 4<sup>th</sup>. We will have our pre-school of 3 and 4 yr olds - and children going into K – and then a toddler program and additionally an MCAS math prep program for children who qualify. To qualify they have to need help in math.

**Unfinished Business:**

**Nauset Tuition Agreement**

Last Thursday night the Nauset School Committee met and formulated a tuition agreement between The Nauset Region and Provincetown School Committee.

**The FY 11 Tuition Calculation is:**

Per Pupil Expenditure for FY09 (High School Only)	\$11,442
Increase in Nauset Certified Budget from FY09 to FY10 – 2.50%	286
<b>TOTAL PER PUPIL TUITION FOR FY 11</b>	<b>\$11,728</b>

The contract continued explaining what Nauset would provide and what Provincetown had to provide.

**Motion: Move to accept the Tuition Agreement with Nauset.**

**Motion: Shannon Patrick      Seconded: Lory Stewart Vote: 4-0-0.**

### **Condom Availability Policy – 2<sup>nd</sup> Reading**

Shannon Patrick said that she doesn't like the idea of the students being discreet. She would rather they have the condom and skip the conversation.

Carrie Notaro said that she's afraid that the child would just not have the condom and skip the conversation.

Dr. Singer feels that a conversation is necessary and if they have a question then they have answers.

Peter Grosso wondered if the health officials are obliged to have a conversation? Beth said that it's not a question of should you or shouldn't you receive it.

The obvious people to handle the informational sequence are nurses and/or social workers. Also she said that we've identified Mr. Hanlon as another person who has the necessary expertise and some may be more comfortable talking with a male. Kids could choose an adult.

Peter wanted to know if there would be a limit – once/week or what?

Carrie still sees some kids opting out of the conversation!

Beth said that when these programs start some students will get them so they can play with them, i.e., putting them on door knobs, etc. This will eventually fade as the novelty wears off.

**Motion: Move to accept the Condom Availability Policy.**

**Motion: Carrie Notaro      Seconded: Shannon Patrick      Vote: 4-0-0.**

### **Evaluation Tool: Adm. Assist/Secretarial Personnel - 2<sup>nd</sup> Reading**

**Motion: Move to approve the Evaluation Tool for Admin.Ass't/Secretarial Personnel.**

**Motion: Shannon Patrick      Seconded: Carrie Notaro Vote: 4-0-0.**

### **Sick Leave Bank Policy 2<sup>nd</sup> Reading**

A sick leave bank at this moment pertains to teachers, para-professionals, and office staff only; Dr. Beth would like to expand it to include all groups. Once the PSC agrees to this policy then it'll go to the PAE.

**Motion: Move to adopt the Sick Leave Bank Policy for all employees.**

**Motion: Carrie Notaro**

**Seconded: Shannon Patrick**

**Vote: 4-0-0**

**PSC Sub-Committee – Assignments**

→ Use of Facilities – 2 Members

Peter Grosso and Carrie Notaro

→ Sick Leave Bank – 1 Member

PAE, Superintendent, Lory Stewart

→ Union Negotiations – 2 Members

PAE, Superintendent, Peter Grosso, Shannon Patrick.

(Because Peter said that the former union negotiations took about 100 two-hour meetings, Lory suggested bringing in someone who has done this before and asking for their advice – someone like a facilitator.)

→ Superintendent Evaluation - 2 Members

Shannon Patrick and Carrie Notaro

(Attachment F was an evaluation form and Dr. Singer said that the form was merely a starting place but the process should be completed before September.)

**Liaisons:**

→ John Anderson Francis Family Scholarship Committee – 2 Members

Peter Grosso and Shannon Patrick

→ Cape Cod Collaborative Board of Directors – 1 Member

Lory Stewart

→ PAE Executive Committee

Superintendent, PAE, Shannon Patrick (mtgs last Monday of the month)

**New Business:**

**Student Handbook – Kim Pike**

Kim said that the PSC asked for handbook in sections. We're going to put together one handbook for the campus. The Site Council provided extraordinary help and the main effort was to make the handbook cleaner and simpler.

Bullying was discussed at length as well as wearing hats in the classroom. The hat wearing was deemed to be discretionary on the part of the teacher.

There are also rules on electronic devices in the handbook; for the most part they are not allowed during class but can be used only before and/or after class. We don't want it happening in the classroom environment.

Finally any law passed after the handbook - if published - supercedes the handbook.

### **Garden Plans – Beth Francis**

The Town gave the school one of the plots in the community gardens. Beth F. felt that it is a terrific idea and it has allowed us to begin thinking about how we can incorporate healthy eating habits, life cycles, etc. as well as recycling and add all of this into our student's education. We've begun this year getting the kids involved in recycling. Also, children love to see seeds sprout – and - in addition to having the VMES students involved, we're also involved in how we're going to incorporate this into our educational aspect. We're asking for volunteers to keep the garden weeded and watered during the summer while we build it into the curriculum. Where your food comes from and what it takes to grow it and lots of things that can become important information for the children. When we start school in the fall it's when we harvest and it will be a great experience for all to have. The garden is about 8 x 10 ft in a raised bed. We're looking forward to building on this opportunity and we'll use our expertise on the grounds and we're looking at getting a grant to help us do even more in this category. We've also done composting in the classroom with electric composters and this has stimulated a great deal of interest in the children.

### **PSC Comments**

Shannon Patrick is so happy with the yearbook this year.

Carrie Notaro wondered if we are going to explore different versions of recycling, i.e., eyeglass cases out of recycled Capri Sun cases. Kim said they've discussed it but all these ideas require manpower.

Adjournment happened at 8:55 p.m.

Respectfully submitted,  
Evelyn Rogers Gaudiano

Approved by the School Committee on July 12, 2010

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Peter Grosso, Chairperson