

TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Minutes of the
 BOARD OF ASSESSORS MEETING
 Town Hall, Wednesday, August 23, 2006
 Meeting Room "A"

CALL TO ORDER: Ms. Pam Parmakian (Chair) called the meeting to order at 9:02 a.m.

MEMBERS PRESENT: Ms. Pam Parmakian (Chair)
 Mr. Greg Muse
 Mr. Paul Gavin
 Ms. Leslie Parsons

MEMBERS ABSENT: Ms. Patty DeLuca

STAFF PRESENT: Mr. Paul Gavin, Principal Assessor
 Mr. Richard Faust, Assistant Assessor
 Ms. Cheryl MacKenzie, Clerk

PREVIOUS MINUTES:

Mr. Muse made a motion to accept the BOA Minutes of June 06, 2006. Mr. Gavin seconded the motion, and the motion carried by a 4-0 vote.

PUBLIC STATEMENTS:

There were no members of the public in attendance.

NEW BUSINESS:

Ms. Parmakian presented to the board that she would like to resign as Chairperson, but still remain on the board. Mr. Gavin nominated that Mr. Muse for the new Chairperson. Ms. Parsons seconded the motion, and the motion carried by a 3-0-1 vote. Mr. Muse accepted the position as Chairperson, and the remainder of the meeting was turned over to Mr. Muse.

PERSONAL PROPERTY ABATEMENTS (12)

The Board reviewed the list of FY 2006 Personal Property abatement applications. Twelve completed applications were reviewed with the following recommendations:

Benatti, Paul	164 Bradford Street	Granted to Value of \$1,245.00
Cassese, Gerald	65-UA Howland Street	Full Abatement
Gallant, Allen	147-U3 Bradford St Ext	Granted to Value of \$75.00
Higgins Richard	554 Commercial Street	Granted to Value of \$425.00

Joey Mars Gallery	283-F Commercial Street	Full Abatement
Muse, Gregory	54 U1-2 Bradford Street	Full Abatement
Oconnor, James	495-A U8 Commercial Street	Granted to Value of \$780.00
Provincetown Design Grp Inc	336 Commercial Street	Granted to Value of \$5,110.00
Rushmore, Barbara	348-A U3 Commercial Street	Granted to Value of \$100.00
Sea Change Associates	379 U-15 Commercial Street	Full Abatement
Stanton, Arpina	7 Johnson Street	Full Abatement
Wasson, Susan	12 Pearl Street	Full Abatement

Ms. Parmakian motioned to accept abatements for all personal property as recommended by the Assessor's Office. The motion carried by a vote of 3-0-1, with Mr. Muse abstaining.

REAL ESTATE PROPERTY ABATEMENTS (17)

The Board reviewed the first list of FY 2006 Real Property abatement applications. Seventeen applications were reviewed with the following recommendations:

1. 21-R Bradford St Ext – Granted to Value of \$1,267,500. The motion carried by a vote of 3-0.
2. 21 Point Street – Granted to Value of \$507,200. The motion carried by a vote of 3-0-1.
3. 5 Telegraph Hill – Granted to Value of \$1,700,000. The motion carried by a vote of 4-0.
4. 46 Commercial St – Granted to Value of \$819,500. The motion carried by a vote of 3-0.
5. 3 Conant Street – Granted to Value of \$628,400. The motion carried by a vote of 3-0.
6. 6 Carver Street – *Property to be inspected inside. Tabled for next meeting.*
7. 35 Court Street – Abatement Denied. The motion carried by a vote of 3-0.
8. 353-C Commercial St – Abatement Denied. The motion carried by a vote of 4-0.
9. 455 Commercial St – Abatement Denied. The motion carried by a vote of 4-0.
10. 541 Commercial St – Abatement Denied. The motion carried by a vote of 3-0.
11. 529 Commercial St – Abatement Denied. The motion carried by a vote of 4-0.
12. 263 Bradford Street – Abatement Denied. The motion carried by a vote of 4-0.
13. 579 Commercial St – Granted to Value of \$1,730,200. The motion carried by a vote of 4-0.
14. 283 Bradford Street – Granted to Value of \$464,400. The motion carried by a vote of 3-0.
15. 1 Duncan Lane – Granted to Value of \$677,500. The motion carried by a vote of 3-0.
16. 803 Commercial St – Abatement Denied. The motion carried by a vote of 3-0.
17. 31 Mayflower Ave – Granted to Value of \$407,500. The motion carried by a vote of 3-0.

Abatement Processing

It was recommended by the Board that a new procedure to be established for abatement processing on second homeowners personal property. The recommendation is that the property owner must include 3rd party verification along with "Form of List" of property being claimed in order to be granted an abatement. The "Form of List" document will be updated stating this new procedure.

MISCELLANEOUS:

none

General Update from Principal Assessor

Principal Assessor Gavin updated the Board on the procedures to be used for reviewing abatement applications. Books were provided to all members including all abatements by type, sales reports, and property record cards, for each property filing abatements. Mr. Gavin will send out reports to all members each week by email prior to meeting for the properties to be reviewed in that meeting.

The format was approved by all members.

NEXT BOA MEETING:

The next meeting of the Board of Assessors will be scheduled for Thursday, August 31, 2006 at 8:15 A.M. and will be held for two hours.

It was recommended by Mr. Gavin that we schedule meetings weekly for the next month in order to process all the Abatements in a timely fashion.

ADJOURNMENT:

There being no further business to come before the Board at the time, Ms. Parmakian motioned to adjourn the meeting, seconded by Mr. Gavin. The meeting was adjourned at 10:20 a.m.

Respectfully submitted:

Cheryl A. MacKenzie

Cheryl A. MacKenzie,
Assessors' Office Clerk