

TOWN OF PROVINCETOWN – BOARD OF SELECTMEN

EXECUTIVE SESSION – MONDAY, SEPTEMBER 8, 2008 9 PM

JUDGE WELSH HEARING ROOM

Chairman Michele Couture called the meeting to order at 9:05 PM noting the following Board of Selectmen members: Michele Couture, Elaine Anderson Mary-Jo Avellar, Austin Knight, David Bedard

Other Attendees: Town Manager Sharon Lynn

Recorder: Elaine Anderson

The following are meeting minutes, in brief.

1. MGL C. 39§23B cl 3

***MOTION: Move that the Board of Selectmen vote, pursuant to MGL C. 39, §23B, clause 3 and 6, to go into executive session to discuss personnel, and not to convene in open session thereafter. [Roll Call Vote]***

Michele Couture – Yes      Mary-Jo Avellar – Yes      David Bedard - Yes  
Elaine Anderson – Yes      Austin Knight - Yes

***Motion by: Austin Knight      Seconded by: Mary-Jo Avellar***

Yea 5    Nay 0    - **Motion Passes** –

Discussion regarding the need to redefine the job description for ***Secretary to Board of Selectmen*** due to Town Hall’s move to Jerome Smith.

*Mary-Jo Avellar left the meeting at 9:55 PM.*

Recommendations for the redefinition of the job description will be sent to the Town Manager from each Board of Selectmen member. The Board of Selectmen Chair and Vice-Chair will incorporate the suggestions into the redefined ***Secretary to the Board of Selectmen*** job description.

***MOTION: Move that the Board of Selectmen vote to adjourn at 10:00 PM [Roll Call]***

Michele Couture – Yes      Elaine Anderson – Yes  
David Bedard – Yes Austin Knight - Yes

***Motion by: Austin Knight      Seconded by: Elaine Anderson***

Yea 4    Nay 0    - **Motion Passes** -

Minutes transcribed by: Vernon G. Porter, Secretary to Board of Selectmen  
September 16, 2008