



AIRPORT COMMISSION

Airport Conference Room

Wednesday

July 19, 2010

4:00 PM

Members Present: Heath Gatlin, Paul Gavin, and Steve Tait.

Member Absent: Jeff Jaran and Michael Valenti

Others: Butch Lisenby and Mike Garrity

The meeting was called to order at 4:05 p.m.

AGENDA

Minutes:

Motion: Move to approve the minutes of the June 28th meeting.

Motion: Paul Gavin **Seconded:** Heath Gatlin **Vote:** 3-0-0.

Motion: Move to approve the minutes of the June 21st meeting.

Motion: Steve Tait **Seconded:** Paul Gavin **Vote:** 3-0-0.

REPORTS

Enplanements

There is really good news to report: Enplanements were 1,172 in June '10 – as opposed to 1,008 in June '09. Butch said that a lot of the good news is weather related; the weather has been extraordinarily good for flying.

Security Camera System Update

Everything is up and running except for the tilt dome cameras which have camera and hardware problems. Parts have been ordered and soon all of the system will be up and running.

Butch said that he hasn't had a chance to talk to the Marshfield person about grants but he'll keep trying. He also is waiting for the exact numbers for the discussion.

Minimum Standards Update

The Commissioners did have a productive meeting on the 28th and have begun the process of making the changes to the existing document. They are using Mansfield, Chatham and Barnstable documents as guides and want to move this subject to the end of the meeting.

EA/FEIR/DRI PHASE III Update

EA/FEIR/DRI Permits Update

Mike Garrity gave the update and said that – as of right now – the ball is in the National Seashore Park's (NSP) court. The NSP is looking for a little over 3½ acres of mitigation. We've been back and forth and they're giving us credit for only 50% of one of our mitigation efforts. Right now, Mike said, we're playing phone tag and we're finding out the cost on all of our mitigation. The Parks mitigation specialist is the person with whom we're working.

Heath wondered how the mitigation is parceled out - per project or in its entirety. Butch said that we're not doing all the taxiways at once - just piece by piece but ultimately it will be up to the permitting agency. We've told them that we're planning to do the mitigation on a project by project basis. Mike said that our negotiations are: we're doing what you're telling us to do. Permitting is waiting for mitigation negotiations and we're still on track. The Cape Cod Commission is currently much happier with the present proposal – so that's a plus.

Cell Phone Booster / Tower Update

The booster has been moved to the outside south end of the roof of the building. Butch said that we've moved it and then followed a discussion on how many bars different users are able to get on their cell phones. There was very little improvement. Hopefully the new cell tower when in place will make a difference. On July 20th they are supposed to do a test for the new tower.

Heath complained about the number of tripods atop the roof of the hangar; he said that there are 3 antennas up there. Butch said that most of them are being used and the one that isn't may be used for the weather instruments. Heath doesn't think it looks good.

Hangar Event – Wedding Reception Update

All plans are in place for the Sunday, July 25th wedding reception in the hangar. The plans will begin by supplies and set up starting around 8AM and then the wedding reception will go from 8:00 p.m. until 1:00 a.m. After the conclusion of

the festivities, the clean-up will take place. Butch – over the past months – has fielded many calls and visits from the brides which has taken a great deal of his time.

TSA Trailer Lease Renewal Update

GSA has become unresponsive regarding the lease agreement and/or the installation of their own electric meter. They're working on it and meanwhile are not paying any rent.

Paul thinks that we should write them a letter immediately stating just what their obligation is – when leases expire then it goes from month to month and if they don't respond then we revert to original lease. (They haven't paid anything for the last three months!)

Outcome: Butch will draft a letter to be sent to them and then e-mail it to all the Commissioners for their comments.

Mike Leger Memorial Update

Michael Valenti and Heath Gatlin put up the plaque and Heath suggested that a dedication ceremony would be done during gay pilot's week-end. Sept. 18th is the gay pilots Saturday date and next month we will confirm this with everyone.

SRE Truck Update

The FAA has given us a grant and we're waiting for the state grant. The state said that they approved it back in March and they don't know what happened to it but they assured Butch that it should only be a matter of making out new paperwork.

ARFF Vehicle Update

Butch said the bid was awarded to Rosenbauer Co. in Minnesota and it will probably be one year before we actually see the truck - so at this time next year it will probably arrive. Heath said - what happens in the meantime? Butch said that we'll continue to rely on the Fire Dept. The Fire Dept will man the new truck as before. They may try to repair the one we have now but Butch doesn't think so.

The Fire Dept. would be the people who would run it and having the truck on site will make it readily accessible and provide a quicker response. There will be firemen and mechanics to be trained. Also there is a mechanic in Harwich that does most of the fire department maintenance who will probably also be sent to Minnesota for training.

A mini discussion took place on the retention of people who receive training. Butch said that this is an impossible thing to mandate. We, for example, used to have quite a few paramedics that lived in town but now Provincetown has only one who resides in Provincetown.

It's hard to keep people and they leave for full time jobs.

Butch also announced that one week from today we will have an airport document signing extravaganza for the signing of all the grants and contracts by the Board of Selectmen (BoS). Butch asked if any of the Airport Commissioners would like to attend. The date of the **BoS meeting is Monday, July 26th at 6:00PM**. We are usually about 1/2 way through their agenda.

Clear Zone Maintenance Update

The job – as discussed previously - has been awarded and it will probably be done next month.

Terminal Building Repairs Update

Butch had contacted Sandy Turner and David Guertin. The building and grounds crew came out and completed many minor repairs. They also gave us valuable advice which we really needed. We're paying for materials and they are doing the needed work. The larger repair items will be done in the fall.

NEW BUSINESS

There was none.

OTHER BUSINESS

Heath asked about an old bench which is next to the shack. Butch will take a look at it and dispose of it if necessary.

Butch regarding the LEO contracts said that we've finally exhausted the surplus funds. We have gone \$840 dollars into the red for FY2010. From now on we will be using our Airport Security line item in our budget to fund the extra money needed.

PAYMENT VOUCHERS

Ralph J Perry	fire extinguishers	<u>\$ 623.00</u>
Cape Cod Times	bid ad for ARFF	<u>\$ 636.60</u>

Kobo Utilities		<u>\$ 610.00</u>
N Star		<u>\$ 638.85</u>
KDAL	mowing	<u>\$3,674.96</u>

The above 5 vouchers were moved, seconded and approved by all 3-0-0.

Minimum Standards

Steve Tait said that he'd like to have more participation from Commissioners. This subject will be on the next agenda.

NEXT MEETING
MONDAY, AUGUST 30TH
4:00 P.M.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: AUG 30, 2010